

Notification of Tenancy Change

Property Address:



To Be Returned To:
Perth & Kinross Council
Executive Director (Housing & Community Care)
PO Box 7300
PERTH
PH1 5WH
Telephone No: (01738) 476000
(Mon-Fri 8.45am to 5.00pm)
Email: localtaxes@pkc.gov.uk
Fax No: (01738) 475610

Outgoing Tenant(s):

Name(s):
Forwarding Address:

Tenancy End Date:

Incoming Tenant(s):

Name(s):
Previous Address:

Tenancy Start Date:

Other Information:

Between tenancies, is the property:

furnished

partly furnished

completely unfurnished

If the property is partly furnished, please give brief details of contents/furnishings:

.....
.....
.....

Landlord's Name, Address and Telephone No:

Managing Agent (if applicable) and Telephone No:

Signature:

Date:

DATA PROTECTION

Any information you have provided will be used for the billing and collection of local taxes and the recovery of any unpaid debts due to the Council. Disclosures to third parties will only be made to agents employed by Perth & Kinross Council to recover unpaid debts and to those organisations with a legal right of access, e.g. Inland Revenue. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and detection of fraud therefore it may also share this information with other bodies for these purposes. In terms of the Data Protection Act 1998, you are entitled to know what information this Council holds about you, on payment of a fee of £10. Application should be made to the Executive Director (Housing & Community Care Services), 35 Kinnoull Street, Perth.