

## STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of Meeting of the Strategic Policy and Resources Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 9 February 2011.

Present: Councillors I Miller, K Baird, B Band (substituting for E Grant); P Barrett, G Hayton, J Flynn, A Grant, T Gray, Provost Hulbert (from Item 3), J Kellas, A MacLellan, M Roberts, W Robertson, A Stewart, B Vaughan and W Wilson.

In Attendance: B Malone, Chief Executive and J Irons, Depute Chief Executive and Executive Director (Environment); I Innes, C Irons, J Jarvie, F MacKay, H Mackenzie, J Symon, G Taylor, and T Yule (all Chief Executive's Service); J Fyffe, Executive Director (Education and Children's Services); D Burke, Executive Director (Housing and Community Care); J Walker and C Walker (Housing and Community Care).

Apology for Absence: Councillor E Grant

Councillor I Miller, Convener, Presiding.

### 60. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### 61. MINUTES OF PREVIOUS MEETINGS

#### (i) Strategic Policy and Resources Committee

The Minute of the Meeting of the Strategic Policy and Resources Committee of 9 December 2010 was submitted, approved as a correct record and authorised for signature.

#### (ii) Appeals Sub-Committee

- (a) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 26 November 2010 was submitted and noted (**Appendix I**)
- (b) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 8 December 2010 was submitted and noted (**Appendix II**)
- (c) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 17 December 2010 was submitted and noted (**Appendix III**)

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
9 February 2011

**(iii) Executive Sub-Committee**

The Minute of the Meeting of the Executive Sub-Committee of the Strategic Policy and Resources Committee of 8 December 2010 was submitted and noted (*Appendix IV*)

**(iv) Employees Joint Consultative Committee**

The Minute of the Meeting of the Employees Joint Consultative Committee of 23 September 2010 was submitted and noted (*Appendix V*)

**62. REVENUE BUDGET 2010/11 – MONITORING REPORT NO 3 (Art. 649)**

There was submitted a report by the Head of Finance (11/45) providing an update on (1) progress with the 2010/11 General Fund Revenue Budget based on the ledger at 30 November 2010 (updated for any subsequent known material movements); and (2) providing an update on the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of Report 11/45 be noted.
- (ii) The adjustments to the 2010/11 Management Revenue Budget, detailed in Appendix 1 to and Sections 2, 3 and 4 of Report 11/45, be approved.
- (iii) The individual Service virements, summarised in Appendices 2 and 3 to Report 11/45, be approved.

**63. COMPOSITE CAPITAL BUDGET 2010/15 - MONITORING REPORT NO 3 (Art. 650)**

There was submitted a report by the Head of Finance (11/46) (1) providing a summary position to date of the Composite Capital Programme for 2010/11 to 2014/15; and (2) seeking approval for adjustments to the Programme.

**Resolved:**

- (i) The contents of Report 11/46 be noted.
- (ii) The proposed budget and monitoring adjustments to the five year Capital Budget 2010/15, as set out in Sections 3 and 4 of Report 11/46 and summarised in Appendices I and II thereto, be approved.

**64. HOUSING INVESTMENT PROGRAMME 2010/11 – BUDGET MONITORING REPORT 3 (Art. 651)**

There was submitted a joint report by the Executive Director (Housing and Community Care) and the Head of Finance (11/47) (1) summarising the position as at 30 November 2010 for the Housing Revenue Account Capital Programme for 2010/11; and (2) seeking approval for adjustments to the 2010/11 programme.

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
9 February 2011

**Resolved:**

- (i) The contents of Report 11/47, including that the net borrowing requirement for 2010/11 had decreased by £1,865,000, be noted.
- (ii) The adjustments made to the budget for 2010/11, as set out in Sections 4 and 5 of Report 11/47 and summarised at Appendices 1 and 2 thereto, be approved.

**65. ROYAL WEDDING – 29 APRIL 2011 – LEAVE ARRANGEMENTS**

There was submitted a report by the Head of Human Resources (11/48) outlining the leave arrangements for Perth and Kinross Council employees on the occasion of the wedding of His Royal Highness Prince William and Miss Catherine Middleton on Friday 29 April 2011.

**Resolved:**

- (i) A one off annual leave day on Friday 29 April 2011 be granted for employees to mark the occasion of the wedding of His Royal Highness Prince William and Miss Catherine Middleton.
- (ii) Part time employees be granted this annual leave on a pro rata basis.
- (iii) Employees who do not normally work on Fridays should be granted their pro-rated leave at a later date.
- (iv) For an employee off sick on 29 April 2011 they should be granted annual leave at another time which will be pro rated for part-time employees.
- (v) For an employee on maternity leave on 29 April 2011 they should be granted annual leave at another date which will be pro rated for part-time employees.
- (vi) As authorised by the Scottish Government, all schools would be closed on 29 April 2011.
- (vii) If a Service identified employees required to work on 29 April 2011 they would be granted an annual leave day at a later date which would be pro rated for part-time employees. No enhanced payments would be paid for working on 29 April 2011 with it being an additional annual leave day and not a public holiday.

**66. AUDIT SCOTLAND REPORT ‘ROLES AND WORKING RELATIONSHIPS; ARE YOU GETTING IT RIGHT?’**

There was submitted a report by the Head of Business Transformation and Improvement (11/49) (1) providing a summary of the ‘Roles and Working Relationships: Are You Getting It Right?’ report published by Audit Scotland in August 2010 and (2) proposing actions by the Council to address the key points raised in Part 2 of Audit Scotland’s report.

**Resolved:**

- (i) The findings of the Audit Scotland report ‘Roles and Working Relationships: Are You Getting It Right?’ be noted.
- (ii) The initial proposals for action in response to Audit Scotland’s report be approved.

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
9 February 2011

**67. PROCUREMENT PROGRAMME – TENDERS ACCEPTED AND AWARDED UNDER DELEGATED POWERS**

There was submitted a report by the Depute Director (Housing and Community Care) (11/50) detailing the collaborative contracts approved by the Depute Director (Housing and Community Care) under delegated powers during the twelve month period from 1 November 2009 to 31 October 2010.

**Resolved:**

The contents of Report 11/50, and the collaborative contract awards, as detailed in Appendix A thereto be noted.

~~~~~