

PERTH AND KINROSS COUNCIL  
SCRUTINY COMMITTEE  
11 June 2008

## SCRUTINY COMMITTEE

Minute of Meeting of the Scrutiny Committee held in The Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 11 June 2008 at 2.00pm.

Present: Councillors K Baird, J Law, I Campbell, A Gaunt, Councillor G Hayton (substituting for Councillor D Scott); Councillor A Wylie (substituting for Councillor W Lumsden) and B Vaughan and Mrs H Bridge, Mr I Jackson and Mr D Stewart.

In Attendance: B Malone - Chief Executive, G Taylor, B Renton, J Dickson, C Taylor, E Crighton and M Cochlan (all Chief Executive's); G Stevenson - Executive Director (Corporate Services), J Symon, IT Innes, R Thomson, H MacKenzie (all Corporate Services); J Valentine – Depute Executive Director (Environment); M Walker - Depute Executive Director (Education and Children's Services) (all Education and Children's Services); L Cameron and H Turley (both Housing and Community Care)

Councillor Baird, Convener, Presiding.

### 362. DECLARATIONS OF INTEREST

During consideration of The Environment Service Annual Performance Report (Art. 360), Councillor Law declared a financial interest in terms of the Councillors' Code of Conduct.

### 363. MINUTES

#### (i) Minute of Meeting of Scrutiny Committee of 16 April 2008

The Minute of Meeting of the Scrutiny Committee of 6 February 2008 (Arts. 210-220) was submitted, approved as a correct record and authorised for signature.

#### (ii) Audit Sub Committee of 19 March 2008

The Minute of Meeting of the Audit Sub-Committee of 19 March 2008 was submitted and noted. (*Appendix I*)

### 364. CHIEF EXECUTIVE'S SERVICE ANNUAL PERFORMANCE REPORT (Art. 357(i))

There was submitted a report by the Chief Executive (08/323) reviewing the performance of the Chief Executive's Service against the Business Management and Improvement Plan 2007-2010 targets for the period 1 April 2007 to 31 March 2008.

#### **Resolved:**

- (i) It be noted that the Chief Executive's Service Annual Performance Report for the period 1 April 2007 to 31 March 2008 had been submitted to and accepted by the Strategic Policy and Resources Committee on 11 June, 2008.

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- (ii) The Chief Executive's Service annual update on performance against the Business Management and Improvement Plan 2007-2010 for the period 1 April 2007 to 31 March 2008, as detailed in the Appendix to Report 08/323 be noted.
- (iii) It be remitted to the Chief Executive to make arrangements for a presentation to the Committee on the Kaizen Blitz process and its implementation in the Council.

M COCHLAN LEFT THE MEETING AT THIS POINT AND THE CHIEF EXECUTIVE LEFT THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM.

**365. CORPORATE SERVICES ANNUAL PERFORMANCE REPORT (Art. 357(ii))**

There was submitted a report by the Executive Director (Corporate Services) (08/324) reviewing the performance of Corporate Services against the Business Management and Improvement Plan 2007/2010 targets for the period 1 April 2007 to 31 March 2008.

**Resolved:**

- (i) It be noted that the Corporate Services Annual Performance Report for the period 1 April 2007 to 31 March 2008 had been submitted to, and accepted by, the Strategic Policy and Resources Committee on 11 June 2008.
- (ii) The Corporate Services annual update on performance against the Business Management and Improvement Plan 2007-2010 for the period 1 April 2007 to 31 March 2008, as detailed in the Appendix to Report 08/324 be noted.

J SYMON, I INNES, R THOMSON, A NAIRN AND E CRIGHTON LEFT THE MEETING AT THIS POINT.

**366. EDUCATION AND CHILDREN'S SERVICES ANNUAL PERFORMANCE REPORT 2007/2008 (Art. 321)**

There was submitted a report by the Executive Director (Education and Children's Services) (08/326) reviewing the performance of the Education and Children's Service against the Business Management and Improvement Plan 2007/2010 targets for the period 1 April 2007 to 31 March 2008.

**Resolved:**

- (i) It be noted that the Education and Children's Services Annual Performance Report for the period 1 April 2007 to 31 March 2008 had been submitted to, and accepted by, the Lifelong Learning Committee on 21 May 2008.
- (ii) The Education and Children's Services update on performance against the Business Management and Improvement Plan 2007-2010 for the period 1 April 2007 to 31 March 2008, as detailed in the Appendix to Report 08/326, be noted.

COUNCILLOR LAW, DECLARED A FINANCIAL INTEREST IN THE FOLLOWING ITEM IN THE LIGHT OF DISCUSSION ON THE CONTENT OF THE REPORT,

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LEFT THE CHAMBERS AND TOOK NO FURTHER PART IN DISCUSSION OF THE ITEM.

**367. THE ENVIRONMENT SERVICE ANNUAL SERVICE PERFORMANCE REPORT 2007/2008 (Arts. 343)**

There was submitted a report by the Executive Director (Environment) (08/325) reviewing the performance of The Environment Service against the Business Management and Improvement Plan 2007/2010 targets for the period 1 April 2007 to 31 March 2008.

**Resolved:**

- (i) It be noted that the Environment Service Annual Performance Report for the period 1 April 2007 to 31 March 2008 had been submitted to, and accepted by, the Environment Committee and the Enterprise and Infrastructure Committee on 4 June 2008 and would be submitted to the Community Safety Committee for consideration on 18 June 2008.
- (ii) The Environment Service update on performance against the Business Management and Improvement Plan 2007-2010 for the period 1 April 2007 to 31 March 2008, as detailed in the Appendix to Report 08/325, be noted.

COUNCILLOR LAW REJOINED THE MEETING.

**368. ANNUAL PERFORMANCE REPORT 2007-2008 – HOUSING AND COMMUNITY CARE (Art. 315)**

There was submitted a report by the Executive Director (Housing and Community Care) (08/327) reviewing the performance of Housing and Community Care against the Business Management and Improvement Plan 2007/2010 targets for the period 1 April 2007 to 31 March 2008.

**Resolved:**

- (i) It be noted that the Housing and Community Care Annual Performance Report for the period 1 April 2007 to 31 March 2008 had been submitted to, and accepted by, the Housing and Health Committee on 21 May 2008 and would be submitted to the Community Safety Committee for consideration on 18 June 2008.
- (ii) The Housing and Community Care update on performance against the Business Management and Improvement Plan 2007-2010 targets for the period 1 April 2007 to 31 March 2008 , as detailed in the Appendix to Report 08/327), be noted.

J VALENTINE, L CAMERON AND H TURLEY LEFT THE MEETING AT THIS POINT.

**369. DEVELOPING A FORWARD PROGRAMME FOR SCRUTINY (Art. 218)**

There was submitted a report by the Executive Director (Corporate Services) (08/328) providing an update on the agreed forward programme for scrutiny and

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outlining a number of proposals for developing the role of the Scrutiny Committee along with an Improvement Plan to ensure the success of the Committee.

**Resolved:**

- (i) The content of Report 08/328 be noted.
- (ii) The proposals to take the Improvement Plan forward, as set out in Section 3 of Report 08/328, be approved.
- (iii) It be noted that development sessions for the members of the Committee would be held on 28 August, and 16 and 17 October 2008.

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