

EXECUTIVE SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of Meeting of the Executive Sub-Committee of the Strategic Policy and Resources Committee held in the Committee Room, Fourth Floor, Council Building, 2 High Street, Perth on Monday 25 June 2008 at 4.00pm.

Present: Councillors I Miller, G Hayton, A Grant, A MacLellan and A Stewart.

In Attendance: B Malone, Chief Executive; J Irons, Depute Chief Executive; G Stevenson, Executive Director (Corporate Services); A Nairn, Head of Shared Services; G Taylor, Head of Democratic Services, S Thornton (Chief Executive's) (except Item P1); K Donaldson (Personnel Manager) (for Item P1).

Councillor I Miller, Convener, Presiding.

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

2. STRATEGIC BEST VALUE OF REVENUES AND BENEFITS – FINAL REPORT

There was submitted a joint report by the Executive Director (Corporate Services) and the Executive Director (Housing and Community Care) (08/365) providing the Sub-Committee with the background, options appraisal and recommendations regarding the outcome of the Strategic Review of Revenues and Benefits. The Sub-Committee was also made aware of the recommendations of the Modernising Governance Member/Officer Working Group, which had met immediately prior to the Sub-Committee.

Resolved:

- (i) The Revenues (Local Taxes) and Benefits Teams combine and be located within Housing and Community Care.
- (ii) Customers' initial 'first line contact' for Revenues and Benefits be integrated into the Customer Service Centre.
- (iii) The Customer Service Centre transfer from the Chief Executive's Service to Corporate Services.
- (iv) A transition plan be submitted to the Executive Officer Team (EOT) on 15 July 2008.
- (v) Implementation plans detailing the actions, timelines and responsibilities for the improvement work related to the combination of Revenues and Benefits be put forward to the EOT in September 2008.
- (vi) The transfer of the Revenues (Local Taxes) team to Housing and Community Care, and the Customer Service Centre to Corporate Services, take place on 1 October 2008.

3. RISK MANAGEMENT STRATEGY

There was submitted a report by the Head of Strategic Management and Improvement (08/366) presenting the revised Risk Management Strategy which was based on a proactive approach to Risk Management within Perth and Kinross Council. A copy of the Risk Management Strategy (version 3) (December 2007) was attached to the report.

Resolved:

The revised Risk Management Strategy, as set out in Report 08/366 be approved, subject to the deletion of the words 'is inherently' and their substitution with the words 'may be' in paragraph 7.2 of the draft document.

THE CONVENER RULED THAT IN HIS OPINION THE FOLLOWING ITEM SHOULD BE CONSIDERED AS A MATTER OF URGENCY IN TERMS OF SECTION 50(13)(4)(B) OF THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973, DUE TO THE NEED TO COMMENCE THE RECRUITMENT PROCESS AT AN EARLY DATE.

IT WAS AGREED THAT THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH WAS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT, 1973

P1. TOWARDS A MODERN COUNCIL

There was submitted Report 08/374 by the Chief Executive on a request from the Executive Director (Housing and Community Care) to retire under the terms of the Council's retirement scheme.

Resolved:

- (i) The retirement in the interests of the efficiency of the service with effect from 31 December 2008 of the Executive Director (Housing and Community Care) under the Local Government Pensions Scheme (Scotland) Regulations 1998, be approved on the terms outlined in Report 08/374; and
- (ii) It be remitted to the Chief Executive to convene an early meeting of the Executive Directors' Appointments Sub-Committee to commence the appointment process for the post of Executive Director (Housing and Community Care).

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