

STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of Meeting of the Strategic Policy and Resources Committee held in Council Chambers, Fourth Floor, Council Buildings, 2 High Street, Perth on Wednesday 12 December 2007 at 2.00pm.

Present: Councillors I Miller, G Hayton, K Baird, A Gaunt, A Grant and E Grant, (substituting for Councillor Barrett), Provost J Hulbert, Councillors A Jack, J Kellas, A MacLellan, M Roberts, W Robertson, A Stewart, B Vaughan, W Wilson and A Wylie.

In Attendance: B Malone, Chief Executive; J Irons, Depute Chief Executive and Executive Director (Environment), J Berry, K MacDonald, J Valentine (The Environment Service); S Thornton, G Taylor and T Yule (all Chief Executive's); G Stevenson, Executive Director (Corporate Services); I Innes, J Symon and R Thomson (all Corporate Services); D Roberts, Executive Director (Housing and Community Care); J Fyffe, Executive Director (Education & Children's Services).

Apology for Absence: Councillor P Barrett.

Councillor I Miller, Convener, Presiding.

Prior to the commencement of business, the Convener expressed delight at the success of Sustrans Connect 2 application to the People's £50M Lottery Giveaway which included a project for a new foot and cycle bridge over the River Tay, linking Perth to Scone.

In his statement, which was endorsed by the Committee, he thanked all those involved with the application, including those who had cast their votes in favour of the application.

756. DECLARATIONS OF INTEREST

In terms of the Councillors Code of Conduct, Councillors A Grant, E Grant and I Miller declared non-financial interests in Art 767 Eastern Perthshire Area Based Initiative Action Plan.

757. MINUTES

- (i) The Minute of the Meeting of the Strategic Policy and Resources Committee held on 7 November 2007 was submitted, approved as a correct record and authorised for signature.
- (ii) The Minute of the Meetings of the Appeals Sub-Committee of 12 October 2007 was submitted and noted (**Appendix I**).
- (iii) The Minutes of the Meetings of the Executive Directors Appointments Sub-Committee of the Strategic Policy and Resources Committee of 21 November 2007 and 28 November 2007 were submitted and noted (**Appendices II & III**).
- (iv) The Minute of the Meeting of the Property Sub-Committee of 29 November 2007 was submitted and noted (**Appendix IV**).
- (v) The Minute of the Meeting of the Special Provost's Sub-Committee of 14 November 2007 was submitted and noted (**Appendix V**).
- (vi) The Minute of the Meeting of the Employees Joint Consultative Committee of 27 September 2007 was submitted and noted.
- (vii) The Minute of the Meeting of the Corporate Health and Safety Consultative Committee of 3 September 2007 was submitted and noted.

758. CHIEF EXECUTIVE'S SERVICE SIX MONTHLY PERFORMANCE REPORT (Art 550)

There was submitted a report by the Chief Executive (07/816) reviewing the performance of the Chief Executive's Service for the period 1 April 2007 to 30 September 2007.

Resolved:

- (i) The Six Monthly Performance Report for the period 1 April 2007 to 30 September 2007 be accepted.
- (ii) To note that the Six Monthly Performance Report for the period 1 April 2007 to 30 September 2007 would be submitted to the Scrutiny Committee on 6 February 2008.

759. CORPORATE SERVICES SIX MONTHLY PERFORMANCE REPORT (Art 550)

There was submitted a report by the Executive Director (Corporate Services) (07/817) outlining the performance of Corporate Services for the period from 1 April 2007 to 30 September 2007.

Resolved:

- (i) The Six Monthly Performance Report for the period 1 April 2007 to 30 September 2007 be accepted.
- (ii) To note that the Six Monthly Performance Report for the period 1 April 2007 to 30 September 2007 would be submitted to the meeting of the Scrutiny Committee on 6 February 2008.

760. REVENUE BUDGET 2006/07 – MONITORING REPORT NO 3 (Art 664)

There was submitted a report by the Head of Finance (07/818), together with revised copies of appendices 1, 2, 3 and 4 to Report 07/818 (1) providing an update on the progress of the General Fund Revenue Budget based upon the September 2007 ledger and (2) providing an update on the projected financial positions of the Housing Revenue Account and the Council's Building Services DLO.

Resolved:

- (i) The contents of Report 07/818, together with the revised appendices thereto, be noted.
- (ii) The adjustments to the 2007/08 management revenue budget, detailed in Sections 2.2 to 2.5 of Report 07/818, be approved.
- (iii) Individual Service virements, summarised in revised Appendix 1 of Report 07/818, be approved.

761. COMPOSITE CAPITAL BUDGET 207/10 MONITORING REPORT NO 3 (Art 665)

There was submitted a report by the Head of Finance (07/819) (1) providing a summary of the position to date with regard to the Composite Capital Programme for 2007/08, 2008/09 and 2009/10; and (2) seeking approval for adjustments to the Programme.

Resolved:

- (i) The contents of Report 07/819 be noted.
- (ii) The proposed budget adjustments to the three year Capital Budget 2007/10, as set out in Sections 3 and 4 to Report 07/819 and summarised in Appendices I and II of the Report, be approved.
- (iii) The proposed budget adjustments to the 2007/08 Renewal and Repair Fund Budget, set out in Section 5 of Report 07/819 and summarised at Appendix III of the Report, be approved.

762. REVIEW OF TREASURY MANAGEMENT SYSTEMS DOCUMENT (Art 526/02)

There was submitted a report by the Head of Finance (07/820) notifying the proposed revised Treasury Management Systems Document, as required by the CIPFA Code of Practice for Treasury Management.

Resolved:

The revised Treasury Management Systems Document be approved.

763. CORPORATE MINIBUS POLICY

There was submitted a report by the Executive Director (Environment) (07/821) outlining proposals for a corporate minibus policy for Perth and Kinross Council which will promote better utilisation of the fleet, by making the vehicles more readily available to Council services and, in time, the community at large, whilst maximising the return on the Council's investment.

Resolved:

- (i) The Corporate Minibus Policy and the Key Principles of a Corporate Minibus Policy (as highlighted at Appendix 1 of Report 07/821) be formally adopted.
- (ii) The appointment of a Minibus Co-ordinator to oversee all aspects of the management of the Council's minibus fleet, to develop specific strategies to support the policy and to ensure that individual establishments operate their minibuses to the required operational and administrative standards, be approved.
- (iii) The development of a minibus usage, vehicle allocation and sharing strategy by September 2008 – with a clear focus on greater efficiency through formal asset management of the

- Council's minibus fleet and increased availability of minibuses to recognised community groups, be approved.
- (iv) The development by December 2008 of a formal corporate funding strategy for future minibus purchases be approved.
 - (v) The introduction of a minibus user charging strategy following consultation with key stakeholders be approved.
 - (vi) The preparation by the Minibus Co-ordinator of a Minibus Management Pack to guide users on the future operation of all Council minibuses be approved.
 - (vii) A progress report be submitted to the Committee in the summer of 2009.

764. CORPORATE EQUALITIES SCHEME (DISABILITY) 2006 – 2009 PROGRESS REPORT YEAR 1 (Art 792/06)

There was submitted a report by the Chief Executive (07/822) identifying progress made during Year 1 of the Corporate Equalities Scheme (Disability) 2006–2009.

Resolved:

The Council's Corporate Equalities Scheme (Disability) 2006–2009 Progress Report (Year 1) be approved, to enable this to be forwarded to the Equality and Human Rights Commission prior to publication in December 2007.

IN TERMS OF STANDING ORDER 6, COUNCILLORS A GRANT, E GRANT AND I MILLER DECLARED NON-FINANCIAL INTERESTS IN THE FOLLOWING ITEM.

765. EASTERN PERTSHIRE AREA BASED INITIATIVE ACTION PLAN (Art 324/06)

There was submitted a report by the Executive Director (Environment) (07/823) updating the Committee on progress made with the Eastern Perthshire Area Based Initiative Action Plan since May 2006 and presenting the revised Action Plan for 2007-10.

Resolved:

- (i) Progress made with the Eastern Perthshire Area Based Initiative Action Plan between May 2006 and May 2007 and particularly the greater involvement by local groups in implementing the Action Plan be acknowledged and noted.
- (ii) The updated Eastern Perthshire Area Based Initiative Action Plan for 2007-2010, as shown at Appendix 2 of Report 07/823, be approved.