



Council Building
2 High Street
PERTH
PH1 5PH

6 September 2007

A Meeting of the **AUDIT SUB-COMMITTEE** will be held in the **COMMITTEE ROOM, FOURTH FLOOR, COUNCIL BUILDING, 2 HIGH STREET, PERTH** on **THURSDAY 13 SEPTEMBER 2007** at **11.00AM**.

PLEASE NOTE THE TIME OF THE MEETING.

If you have any queries please contact Andrew Wilson on (01738) 475172.

BERNADETTE MALONE
Chief Executive

Members

Councillor K Baird
Councillor A Gaunt
Councillor J Law
Councillor B Vaughan
Councillor A Younger
Mr J Howie

PERTH AND KINROSS COUNCIL

AUDIT SUB-COMMITTEE – 13 SEPTEMBER 2007 AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT

1. Declarations of Interest
2. Minute of Meeting of the Audit Sub-Committee of 22 February 2007 (copy herewith)
3. Audit Sub Committee – Role and Remit – Report by Chief Internal Auditor (copy herewith 07/593)
4. Internal Audit's Terms of Reference – Report by Chief Internal Auditor (copy herewith 07/594)
5. The Code of Practice for Internal Audit – Report by Chief Internal Auditor (copy herewith 07/595)
6. Internal Audit Year End Report 2006-07 – Report by Chief Internal Auditor (copy herewith 07/596)
7. Internal Audit Strategy and Plan 2007-08 – Report by Chief Internal Auditor (copy herewith 07/597)
8. Internal Audit Follow Up Work – Report by Chief Internal Auditor (copy herewith 07/598)
9. Internal Audit Update Report – Report by Chief Internal Auditor (copy herewith 07/599)
 - (i) 05/031 – School Excursions (copy herewith 07/600)
 - (ii) 05/040 – Housing Repairs (copy herewith 07/601)
 - (iii) 05/042 – Aggression to Staff (copy herewith 07/602)
 - (iv) 06/027 – Child Protection (copy herewith 07/603)
 - (v) 06/032(a) – Education & Children's Services – Direct Payments (copy herewith 07/604)

- (vi) 06/032(b) – Housing & Community Care – Direct Payments (copy herewith 07/605)
- (vii) 06/055 – Payroll (copy herewith 07/606)
- (viii) 06/058 – Risk Management (copy herewith 07/607)
- (ix) 07/021 – Trading Standards (copy herewith 07/608)
- (x) 07/025 – District Court (copy herewith 07/609)

10. External Audit Report

- (i) Financial Statements Audit Plan for 2006/07 (copy herewith 07/610)