

Common Allocations Policy

Frequently Asked Questions on: CHANGE IN CIRCUMSTANCES

Do I need to tell you about a change in my circumstances?

Yes. It is really important that you do this as soon as possible. Changes in your circumstances can effect your application for housing no matter how small they seem to you.

I am not sure if you need to know about the change?

If you are unsure you can get in touch with us and we can give you appropriate advice and assistance.

How do I tell you?

You can either:

- e-mail us at HousingAllocation@pkc.gov.uk
- fill in a change of circumstances/address form which is available from any of our Housing Offices or on-line at www.pkc.gov.uk
- telephone your Local Housing Office or the Social Housing Access Team at York Place (see details at the back)
- write to the Social Housing Access Team, 10-16 York Place, Perth PH2 8EP

What happens next?

A Housing Needs Assessment Officer will look at the change you have reported and amend your application. We will then send you a letter to confirm this and request any supporting information which we may need.

It may not be possible to change to your application straight away if you have not provided all the information we need. If this is the case we will advise you of this in writing.

CHANGE IN CIRCUMSTANCES

How long will it take?

We will undertake this change within 10 working days of the date it is received. This is, of course, subject to us having all the information we need.

Contact Details:

Housing Advice Centre
10-16 York Place
Perth PH2 8EP
Tel. 01738 475000

Perthshire Housing Association
5 South St John's Place
PERTH PH1 5SU
Tel. 01738 441088

Hillcrest Housing Association
55 Huntingtower Road
PERTH PH1 2LH
Tel. 0844 892 1099

City Central Area Housing Team
Pullar House
35 Kinnoull Street
Perth PH1 5GD
Tel. 01738 476103

Letham Area Housing Team
Tweedsmuir Road
Perth
PH1 2HJ
Tel. 01738 625898

Blairgowrie Housing Team
46 Leslie Street
Blairgowrie
PH10 6AW
Tel. 01250 871300

Pitlochry Area Housing Team
26 Atholl Road
Pitlochry
PH16 5BX
Tel. 01796 474625

Crieff Area Office
32 James Square
Crieff
PH7 3EY
Tel. 01764 657540

Auchterarder Area Office
Parkdale Residential Home
(temporary localisation due to refurbishment
of Aytoun Hall)
New School Lane, High Street
Auchterarder
PH3 1QN
Tel. 01764 661333

Kinross Area Office
21 High Street
Kinross
KY13 8AP
Tel. 01577 862351