



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

**held on Tuesday 24 August 2010
in MR10/11, Pullar House, Perth at 2pm**

Minute of Meeting

Present:

Bill Atkinson, Chair, Head of Children & Families' Services
Dr Ben Colvin, Consultant Paediatrician, NHS Tayside
June Doull, Senior Nurse – Child Protection, NHS Tayside
Ross Drummond, Child Protection Inter-Agency Co-ordinator
Julie Flynn, Perth and Kinross CHP Child Health Lead, NHS Tayside
Cath Graham, Voluntary Sector Representative
DS Dave Graham, Tayside Police
Tricia Illsley, Integration Manager, Cultural and Community Services
Alison Irvine, Service Manager, Education and Children's Services
Caroline Mackie, Service Manager, Education & Children's Services
Norma Ritchie, Authority Reporter, SCRA
Margaret Steel, Admin Officer, Child Protection Committee (Minute)
DCI Greig Steele, Tayside Police

Apologies:

David Barnes, Independent Schools Representative
Jenny Blinkhorne, Chair, Children's Panel, Perth and Kinross Council
Neil Campbell, Housing and Community Care
John Gilruth, Service Manger, Housing and Community Care
Peter Kaye, Senior Educational Psychologist, Education Services
Gordon McKay, Training and Development Officer, Child Protection Committee
John Malpass, Procurator Fiscal
Sarah Rodger, Senior Solicitor, Legal Services
Christine Ross, Head Teacher, Crieff High School
Dave Thompson, Property and Systems Manager, Perth and Kinross Leisure

	What	Who	When
1	Welcome and Apologies		
	The Chair welcomed members to the meeting and apologies were noted.		
2	Previous Minute (15 June 2010) & Matters Arising		
2.1	The minute was approved as an accurate record, with no amendment. <u>Matters Arising</u>		
2.2	<u>Children's Rights</u> – BA advised that Jane Alston had left the authority to take up a full time position. He undertook to liaise with Wilma McCullough, Cultural & Community Services, to discuss how this service will be supported. Action Discussion with W McCullough on future plans.	BA	asap
2.3	<u>Vetting & Barring</u> – BA advised that the guidance has been issued and will be implemented in November 2010. Information can be found on the following websites: http://www.scotland.gov.uk/Topics/People/Young-People/children-families/pvglegislation and http://www.infoscotland.com/pvgscheme/what-is-PVG.php . TI advised that this scheme will also be discussed by Cultural & Community Services particularly in relation to volunteers. S Rodgers will continue to lead on the legal aspects. Action Update to be provided at the next meeting	SR	26.10.10
2.4	<u>Under Age Sexual Activity</u> – RD thanked members for their comments on the draft guidance consultation exercise; a copy of Perth & Kinross' response is available on request.		
2.5	<u>Public Information Campaign</u> – GMcK advising that progress was being made in the coordination of the ceremony presenting prizes to the winners of the poster competition (drawn by children from schools and other agencies). This will take place on 10 September at 12noon. Invitations will also be extended to parents and workers. It is planned to refresh the refuse vehicles to portray the new posters during September. BA advised committee members of a recent meeting with Martin Henry (Stop It Now! - http://www.stopitnow.org.uk/home.aspx) discussing "Public Pathfinder" survey; it is proposed that researchers would engage with the community on child sexual abuse and debate with groups on their beliefs and views. BA undertook to keep the committee apprised of progress. Action Update to be provided at a future meeting.	BA	Future Mtg
3	CPC Self Evaluation Away Day – Follow Up		
	Committee members noted progress of the actions points contained within RD's paper. Specifically in relation to Action Point No 4, a series of locality practitioner events will be arranged across Perth and Kinross area. Information will be issued in due course.		

	What	Who	When
4	National CP Guidance (draft)		
	<p>Members spent some considerable time going through the areas highlighted within the draft guidance for discussion and a note of their views was recorded in order that a response could be provided to Scottish Government's (SG) consultation exercise. RD undertook to formulate Perth and Kinross' response and submit to SG.</p> <p>Action Submit Perth and Kinross' response to the consultation exercise.</p>	RD	asap
5	HMIe Child Protection Improvement Plan		
	<p>Members noted the progress of the actions contained within the plan. 16 tasks out of 38 had been completed to date.</p> <p>This plan will be presented to Jacquie Pepper, Link Inspector, at the meeting scheduled next week.</p>		
6	Visit of Jacquie Pepper, HMIe Link Inspector		
	<p>BA confirmed the meeting date with Jacquie Pepper, HMIe Link Inspector, of 30 August 2010. GS and RD will also be in attendance. NR indicated that she also wished to attend this meeting. Self evaluation work, the improvement plan and the Standards and Quality Report will be discussed at the meeting.</p> <p>Members noted that Ms Pepper had accepted an invitation to attend the Child Protection Committee meeting scheduled for 14 December 2010 to discuss the inspection requirements for the anticipated Perth and Kinross inspection in the latter part of 2011. She will also provide an update on changes within the inspection team.</p>		
7	National CPC Lead Officers' Meeting		
	<p>Members noted the content of RD's briefing note on the meeting held on 18 August 2010. Discussion took place on:</p>		
7.1	<p><u>Draft Best Practice Guidance – Responding to Allegations Against Residential Workers</u> – this had been forwarded to L Richards and E Beck for their comments with the aim of making a response to John Ryan (Head of Standards and Safeguarding – Aberlour) by the end of the month.</p> <p>Action A copy of the draft guidance to be issued to G Steele.</p>	RD	asap
7.2	<p><u>Visual Recording of Interviews (VRI – Child Witnesses)</u> – RD indicated that national guidance was awaited. Equipment for Almondbank House will likely be installed before the official opening (17 September). An update to be provided at the next committee.</p> <p>Action Update report to be provided at next meeting by DI Steve Bissett.</p>	SB	26.10.10
8	Risk Assessment in Leisure Provision		
	<p>BA advised that D Thompson, who unfortunately was unable to attend today's meeting, had written to him regarding the assessment of sex offenders accessing leisure facilities (which would also include facilities within community campuses.</p>		

	What	Who	When
	<p>It was agreed that this item would be deferred to a future meeting.</p> <p>Action Agenda item for future meeting.</p>	MS	Future Mtg
9	Feedback from Sub Groups		
9.1	<u>Training Sub Group</u> – JD advised that training for “Parental Mental Health” had been identified and coordinated for staff in September (4 half day sessions). “Working with Hostile, Uncooperative and Evasive Families” training was being planned. It was noted that the training plan targets were on course. The frequency of meetings will change from monthly to six-weekly meetings.		
9.2	<u>Practice Sub Group</u> – AI advised that the group was meeting tomorrow. Progress on integrated chronologies and review of IRD continued. It was anticipated that these protocols will be made available soon.		
9.3	<u>Quality Improvement Sub Group</u> – BA advised that the group will be meeting soon. Work on the follow up self evaluation and Standards and Quality Report continued.		
9.4	<u>Voluntary Sector Sub Group</u> – CG advised that a meeting had been held with Scottish Government discussing the GIRFEC agenda within Perth and Kinross in relation to the voluntary sector.		
	C Mackie will attend the next meeting to discuss ways in which the voluntary sector could tap into the CPC Committee’s expertise.		
9.5	<u>CPC Messaging Sub Group</u> – RD advised that this sub group had not met since the last committee meeting. A position paper was being drafted for the Children & Young People’s Strategic Partnership (C&YPSP) which will include financial implications and recommendations. JF requested that a copy of the draft paper.		
	Action Copy draft C&YPSP paper to be forwarded to J Flynn.	RD	asap
9.6	<u>GIRFEC Implementation Sub Group</u> – AI advised that this group was scheduled to meet this Thursday.		
10	AOCB		
10.1	<u>Children’s Reporters’ Hearing Centre</u> – NR advised that plans were being discussed to consider accommodation requirements for children’s hearings. She will update the committee of developments at future meetings.		
10.2	<u>National Working Group on Partnership Guidance</u> – NR advised of her work on this group which is looking at drawing together guidance on engagement with partners, expectations etc. NR undertook to keep members apprised of progress.		
10.3	<u>Child Trafficking</u> – AI advised that G McKay was working on the raising awareness material (including leaflets for professional staff) and which will be uploaded onto the child protection website as soon as possible.		
11	Date of Next Meeting		
	The next meeting will be held on 26 October 2010 at 2pm in Meeting Room 10/11, Pullar House.		