

Training Bulletin

Issue 7
April 2010



Welcome to the latest issue of our Training Bulletin which details core courses from now until March 2011.

Dorothy Miller has been hard at work scheduling a variety of courses which should meet all the core training needs of staff. A further Bulletin will be produced towards the end of May which will detail a range of professional development courses focusing on meeting the needs of children and their families.

Please note that to meet the needs of individuals taking children off-site, we have included a three-day First Aid course for the first time.

We are again offering the opportunity for Childminders to undertake the Elementary Food Hygiene course by distance learning – please phone if you are interested in this option.

If you need further information on any of the courses please do not hesitate to contact us.

In the meantime, as always, we value your feedback and comments on the Newsletter and how we can improve future editions.

Please contact us by e-mail at childcare@pkc.gov.uk or call the number given below. We look forward to hearing from you

Helen Smout
Childcare Manager

On-line EpiPen Training

Staff are increasingly caring for children and young people for whom correct use of an EpiPen could be a life saver. Whilst we are offering a course on both Asthma Awareness and Use of an EpiPen in June and December as part of our training programme, staff may also like to access a new on-line resource which raises awareness on the correct use of an EpiPen.

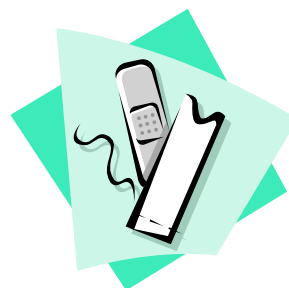
The course has been developed by Learn HQ Ltd adding to their already extensive range of childcare and education eLearning courses.

'Safe and Effective use of an EpiPen' is designed to provide information on anaphylaxis and how and when to use an EpiPen both on yourself and someone in your care.

This course is available free of charge and can be downloaded from the link below.

<http://www.learnhq.com/epipen.html>

Staff may also be interested in accessing www.epipen.com which is an excellent resource of information, videos and further training materials.



For further information please contact:
Community Wing
Perth Grammar School
Perth
PH1 5AZ
Tel: 01738 472350
Email: Childcare@pkc.gov.uk



Education &
Children's Services

Training Programme Terms and Conditions

There is no charge for any of the courses offered in this training programme, however due to the high level of demand for places we will now charge any individual who does not turn up to a course or who fails to give **three working days notice** of cancellation. Please note that for the three day First Aid at Work courses this will now be full course cost recovery of £200 and for all other courses a fee of £45 will be applied.

Bookings using CC1R Forms - Please note that we do not keep waiting lists for courses. Only provisional bookings can be taken over the phone or by e-mail. You must also submit a CC1R form to the Childcare Strategy Team for each training course you wish to attend. Copies of the CC1R form are enclosed and the form can also be downloaded from the childcare training pages of the council website www.pkc.gov.uk.

Completed forms can be faxed to 01738 446871 or posted to
The Community Wing, Perth Grammar School,
Gowans Terrace PERTH PH1 5AZ

NB If you do not submit a CC1R form you will not be allocated a place on the course.

This system will help us not only prioritise places but also track individual's CPD. Closing dates for submission of CC1R application forms are detailed on the training calendar.

Online Booking System – This is a system which allows **non local authority employees** to book training courses online. You can also keep track of your CPD record and develop a training plan for yourself. Please get in touch for further details or to request a registration form. Please note - If you are using the online booking system, there is no need to submit a CC1R Form.

Priority for Places - Please note that priority will be given to bookings from staff employed within a registered childcare or early years setting. Thereafter priority will be given to volunteers within registered childcare settings and staff and volunteers working within childcare and early years organisations which are not required to register with the Care Commission.

Allocation of Places - Places will be allocated after the closing date and a letter will then be sent out to let you know whether or not you have been allocated a space.

News from the Scottish Social Services Council

The date of introduction of the Level 9 qualification requirement for **all** managers in day care services for children will be **1 December 2011**.

The Scottish Government believes it is unnecessary to differentiate between the Early Years and Out of School Care, as it has become clear that over the next few years there will be sufficient places available on Childhood Practice courses to accommodate managers from both parts of the sector.

With the introduction of required registration in April 2009, the Scottish Government agreed that managers in day care services for children must be registered with the SSSC by 30 November 2010. (The register opened for this group in October 2006). The current requirement for registration is that managers will hold, or be working towards, a qualification at SCQF Level 8 (SVQ 4) or above.

For managers who are currently registered, and those who will register prior to 30 November 2010, on renewal of their registration they will be required to undertake the Level 9 qualification, if they do not already hold a qualification at that level. The SSSC will include information on the changing qualification requirements in the information provided to new registrants, and those coming up for renewal. For example:

- 1. If a manager registers with the SSSC in October 2010, they will need to renew their registration in October 2015. If they have not already embarked on their Level 9 Childhood Practice Award by that date, they will have 3 years from the date of renewal in which to obtain it.**
- 2. If a manager registered with the SSSC in February 2007, they will need to renew their registration in February 2012. If they have not already embarked on their Level 9 Childhood Practice Award by that date, they will have 3 years from the date of renewal in which to obtain it.**

The Scottish Government and the SSSC recognise that, particularly in times of financial constraint, employers will be planning their workforce development programmes to meet their own needs most efficiently within the context of national requirements. In that context, you will wish to take into account the forthcoming change in the required qualification level when deciding what learning and development options will be best for your staff.

TRAINING SESSIONS June 2010 - March 2011

COURSE CODE	DATE	TITLE	TIME	PRESENTER	VENUE
CST 159	Tuesday 1 June 2010 <i>Closing date 17 May</i>	Food Hygiene	9.30am – 4.30pm	Scottish Meat Training	Scottish Meat Training Centre, Needless Road
CST 160	Friday 4 June 2010 <i>Closing date 19 May</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 161	Wednesday 9 June 2010 <i>Closing Date 20 May</i>	Child Protection 2	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 162	Thursday 17 June 2010 <i>Closing date 1 June</i>	Asthma & Epi Pen	6.30pm – 8.30pm	Helen Donald NHS	Community Wing Perth Grammar
CST 163	Monday 21 June 2010 <i>Closing date 4 June</i>	Infection Control	7.00pm – 9.00pm	Perth College	Community Wing Perth Grammar
CST 164	Thursday 24 June 2010 <i>Closing date 3 June</i>	Playgroup Committee Skills	6.30pm – 9.30pm	Rhona Dewar	Community Wing Perth Grammar
CST 165	Tuesday 20, Wed 21 & Thurs 22, July 2010 <i>Closing date 30 June</i>	First Aid 3 Day Course	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 166	Wednesday 11 August 2010 <i>Closing date 20 July</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 167	Wednesday 18 August 2010 <i>Closing date 2 August</i>	Child Protection 2	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 168	Saturday 21 August <i>Closing date 2 August</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	The Gateway, North Methven Street, Perth
CST 169	Wednesday 8 & 15 September 2010 <i>Closing Date 20 August</i>	Baby & Child First Aid <i>Both sessions must be attended</i>	6.45pm – 9.45pm	St Andrews Ambulance Association	Community Wing Perth Grammar
CST 170	Monday 20 September 2010 <i>Closing date 3 September</i>	Infection Control	7.00pm – 9.00pm	Perth College	Community Wing Perth Grammar
CST 171	Wednesday 22 September 2010 <i>Closing date 3 September</i>	Child Protection 1	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar

TRAINING SESSIONS June 2010 - March 2011 (Continued)

COURSE CODE	DATE	TITLE	TIME	PRESENTER	VENUE
CST 172	Thursday 23 September 2010 <i>Closing date 6 September</i>	Food Hygiene	9.30am – 4.30pm	Scottish Meat Training	Scottish Meat Training Centre, Needless Road
CST 173	Tuesday 28 September 2010 <i>Closing date 13 September</i>	Stay & Play	9.00am - 4.00pm	Helen Smout & Lorraine Mailer	Community Wing Perth Grammar
CST 174	Wednesday 29 September 2010 <i>Closing date 13 September</i>	Risk Assessment	7.00pm – 9.00pm	Helen Smout	Community Wing Perth Grammar
CST 175	Thursday 30 September 2010 <i>Closing date 10 September</i>	Playgroup Committee Skills	6.30pm – 9.30pm	Rhona Dewar	Community Wing Perth Grammar
CST 176	Wednesday 6 October 2010 <i>Closing date 20 September</i>	Child Protection 2	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 177	Mon 18, Tues 19 & Wed 20 October 2010 <i>Closing date 1 October</i>	First Aid at Work 3 Day Course	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 178	Friday 29 October 2010 <i>Closing date 8 October</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 179	Wednesday 10 November 2010 <i>Closing date 25 October</i>	Food Hygiene	9.30am – 4.30pm	Scottish Meat Training	Scottish Meat Training Centre, Needless Road
CST 180	Tuesday 16 November 2010 <i>Closing date 29 October</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 181	Wednesday 1 December 2010 <i>Closing date 15 November</i>	Child Protection 2	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 182	Monday 6 December 2010 <i>Closing date 19 November</i>	Asthma & Epi Pen	6.30pm – 8.30pm	Helen Donald NHS	Community Wing Perth Grammar
CST 183	Wednesday 19 January 2011 <i>Closing date 5 January</i>	Child Protection 1	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 184	Thursday 20 January 2011 <i>Closing date 5 January</i>	Infection Control	7.00pm – 9.00pm	Perth College	Community Wing Perth Grammar

TRAINING SESSIONS June 2010 - March 2011 (Continued)

COURSE CODE	DATE	TITLE	TIME	PRESENTER	VENUE
CST 185	Tuesday 25 January 2011 <i>Closing date 7 January</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 186	Wednesday 26 January 2011 <i>Closing date 8 January</i>	Risk Assessment	7.00pm – 9.00pm	Helen Smout	Community Wing Perth Grammar
CST 187	Wednesday 2 February 2011 <i>Closing date 17 January</i>	Child Protection 2	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 188	Wednesday 16 & 23 February 2011 <i>Closing date 28 January</i>	Baby & Child First Aid <i>Both sessions must be attended</i>	6.45pm – 9.45pm	St Andrews Ambulance Association	Community Wing Perth Grammar
CST 189	Monday 21 February 2011 <i>Closing date 3 February</i>	Food Hygiene	9.30am – 4.30pm	Scottish Meat Training	Scottish Meat Training Centre, Needless Road
CST 190	Wednesday 9 March 2011 <i>Closing date 21 February</i>	Child Protection 1	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 191	Thursday 17 March 2011 <i>Closing date 1 March</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	Community Wing Perth Grammar
CST 192	Saturday 26 March 2011 <i>Closing date 10 March</i>	Baby & Child First Aid	9.30am – 4.30pm	St Andrews Ambulance	tbc
CST 193	Wednesday 30 March 2011 <i>Closing date 14 March</i>	Child Protection 2	6.30pm – 9.30pm	Shona O'Connor	Community Wing Perth Grammar
CST 194	Exam dates to be arranged	Food Hygiene Distance Learning NB only available to Childminders		Scottish Meat Training	Exam at Scottish Meat Training Centre, Needless Road, Perth

STAY & PLAY - CST 173

Stay & Play is aimed at Social Care Officers, Family Support Workers and people working with parents and children together. The aim of the course is to increase participant's awareness of how they can support Parents and Children to Play and Learn together. The course will include information on strategies, ideas and resources. More information will be given in our next bulletin.

CC1R forms MUST be returned by the closing date shown

**Please contact the Childcare Strategy Team
if you wish to book a provisional place.**

Tel 01738 472350

E-mail childcare@pkc.gov.uk