

**PERTH AND KINROSS COUNCIL**  
**AUDIT SUB-COMMITTEE**

Council Building  
2 High Street  
PERTH  
PH1 5PH

1 November 2006

A Meeting of the **AUDIT SUB-COMMITTEE** will be held in the **COMMITTEE ROOM, FOURTH FLOOR, COUNCIL BUILDING, 2 HIGH STREET, PERTH** on **WEDNESDAY 8 NOVEMBER 2006** at **2.30PM**.

If you have any queries please contact Maureen Kay on (01738) 475119.

**A R McARTHUR**  
**Executive Director (Corporate Services)**

**Members**

Councillor Barrett  
Councillor Ellis  
Councillor Mair  
Councillor Jack  
Councillor Lennie  
Mr J Howie

**PERTH AND KINROSS COUNCIL**

**AUDIT SUB-COMMITTEE – 8 NOVEMBER 2006**  
**AGENDA**

**MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT**

1. Declarations of Interest
2. Minute of Meeting of the Audit Sub-Committee of 21 September 2006 (copy herewith)
3. Internal Audit Follow-Up Work – Report by the Chief Internal Auditor (copy herewith 06/763)
4. External Audit Reports
  - (i) SWIFT System Implementation Follow Up 2005/2006 (copy herewith 06/758)
5. Internal Audit Update – Report by the Chief Internal Auditor (copy herewith 06/760)
  - (i) 06/002(a) – MOT Testing (copy herewith 06/751)
  - (ii) 06/002(b) – Fleet Management (copy herewith 06/752)
  - (iii) 06/023(a) – Statutory Performance Indicators – The Environment Service (copy herewith 06/753)
  - (iv) 06/023(b) – Statutory Performance Indicators – Community Care (copy herewith 06/754)
  - (v) 06/036 – Corporate Complaints Procedure (copy herewith 06/755)
  - (vi) 06/001 – Recruitment and Selection (copy herewith 06/756)
  - (vii) 05/026 – Housing Benefit (copy herewith 06/757)
6. National Fraud Initiative – Report by the Chief Internal Auditor (copy herewith 06/759)

**IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973**

- P1. Greyfriars Hostel – Review of Arrangements for Cash Handling – Report by the Chief Internal Auditor (copy herewith 06/761)
- P2. Internal Audit Investigations – Report by the Chief Internal Auditor (copy to follow)