

PROPERTY SUB-COMMITTEE

Minute of Meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee held in the Committee Room, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 5 March 2008 at 2.00pm.

Present: Councillors I Miller, A Grant, G Hayton and A Stewart.

In Attendance: T Hart, J Low, T Stanger, G Taylor R Thomson and L Whiteford (all Corporate Services); S Thornton and A Wilson (Chief Executive's Service).

Apology: Councillor A MacLellan.

Councillor I Miller, Convener, Presiding.

1. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

2. MINUTE OF PREVIOUS MEETING

The Minute of Meeting of the Property Sub-Committee held on 29 November 2007 was submitted and approved as a correct record.

3. ENERGY MANAGEMENT AND CONSERVATION – BIOMASS PROGRAMME

There was submitted a report by the Executive Director (Corporate Services) (08/125 - Amended), (1) detailing a number of issues relating to the Biomass Programme; (2) setting out the results of the tendering exercise for the biomass installation at Pitlochry High School to be commissioned during the summer; and (3) outlining the running costs of the system.

Resolved:

- (i) The issues detailed in relation to the installation, and use of biomass fuels, be noted.
- (ii) The installation of a pilot biomass fuelled boiler at Pitlochry High School be approved and the performance be monitored over the ensuing six months, all in accordance with Report 08/125 - Amended.

4. CORPORATE PROPERTY ASSET MANAGEMENT PLAN 2007/2008

There was submitted a report by the Head of Property (08/126) presenting the Corporate Property Asset Management Plan 2007/2008.

Resolved:

The development and implementation of the Corporate Property Asset Management Plan 2007/2008 be recommended for approval to the Strategic Policy and Resources Committee.

5. SURPLUS OPERATIONAL PROPERTIES FOR DISPOSAL - UPDATE REPORT

There was submitted a report by the Head of Property (08/127) updating the Sub-Committee on the position with regard to properties intended for disposal, having been designated previously as surplus to requirements.

Resolved:

The contents of Report 08/127 be noted.

6. RENEWAL OF SCHEDULE OF RATES CONTRACTS

There was submitted a report by the Head of Property (08/128) seeking approval to extend the existing Schedule of Rates contracts to allow officers to review and improve the management arrangements and procedures for these contracts.

Resolved:

The extension of the existing Schedule of Rates contracts for one year only be approved.

7. 2 SWANSACRE/80 HIGH STREET, KINROSS - UPDATE REPORT

There was submitted a report by the Head of Property (08/129) providing an update on the position relating to the vacant property at 2 Swansacre/80 High Street, Kinross.

Resolved:

- (i) The contents of Report 08/129 be noted.
- (ii) The commitment to urgent expenditure on essential works to this and the adjacent property be homologated.