

STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of Meeting of the Strategic Policy and Resources Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 30 November 2011.

Present: Councillors I Miller, K Baird, P Barrett, A Grant, E Grant, T Gray, G Hayton, Provost Hulbert, Councillors J Kellas, M Roberts, W Robertson, A Stewart, B Vaughan and W Wilson.

In Attendance: B Malone, Chief Executive and J Irons, Depute Chief Executive; L Brown, L Dott, I Innes, H Mackenzie, S MacKenzie and G Taylor (all Chief Executive's Service); D Burke, Executive Director (Housing and Community Care); N Copland, (Housing and Community Care); J Fyffe, Executive Director (Education and Children's Services); F Crofts, K Leer, J Low, B Renton, R Thomson and J Valentine (all The Environment Service).

Apologies for Absence: Councillors J Flynn and A Maclellan.

Councillor I Miller, Convener, Presiding.

The Convener led discussion on Arts.(Items 3 to 7) and the Vice Convener led on Arts. (Items 8 to P1).

643. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

644. MINUTES OF PREVIOUS MEETINGS

(i) Strategic Policy and Resources Committee

The Minute of the Meeting of the Strategic Policy and Resources Committee of 14 September 2011 was submitted, approved as a correct record and authorised for signature.

(ii) Provost's Sub-Committee

The Minute of the Special Meeting of the Provost's Sub-Committee of the Strategic Policy and Resources Committee of 1 September 2011 was submitted and noted. (*Appendix I*)

(iii) Provost's Sub-Committee

The Minute of the Meeting of the Provost's Sub-Committee of Strategic Policy and Resources Committee of 14 September 2011 was submitted and noted. (*Appendix II*)

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
30 NOVEMBER 2011

(iii) Executive Director Appointments Sub-Committee

- (a) The Minutes of the Meetings of the Executive Director Appointments Sub-Committee of the Strategic Policy and Resources Committee of 9 and 27 September 2011; 27 October 2011 and 7 November 2011 were submitted and noted. **(Appendices III, IV, V and VI)**

645. REVENUE BUDGET 2011/12 – MONITORING REPORT NO 2 (Art. 507)

There was submitted a report by the Acting Head of Finance (11/597) providing an update on: (1) progress with the 2011/12 General Fund Revenue Budget based on the August 2011 ledger (updated for any subsequent known material movements); and (2) the projected financial position of the Housing Revenue Account.

Resolved:

- (i) The contents of Report 11/597 be noted.
- (ii) The adjustments to the 2011/12 Management Revenue Budget, detailed in Appendix 1 to and Sections 2 and 4 of Report 11/597, be approved.
- (iii) The individual Service virements, summarised in Appendices 2 and 3 to Report 11/597, be approved.

646. COMPOSITE CAPITAL BUDGET 2011/16 - MONITORING REPORT NO 2 (Art. 508)

There was submitted a report by the Acting Head of Finance (11/598), (1) providing a summary position to date of the Composite Capital Programme for 2011/12 to 2015/16; and (2) seeking approval for adjustments to the Programme.

Resolved:

- (i) The contents of Report 11/598 be noted.
- (ii) The proposed budget and monitoring adjustments to the five year Capital Budget 2011/12 to 2015/16, as set out in Sections 3 and 4 of Report 11/598 and summarised in Appendices I and II thereto, be approved.
- (iii) The proposed monitoring adjustments to the 2011/12 Renewal and Repair Fund Budget, as set out in Section 5 of Report 11/598 and summarised in Appendix III thereto, be approved.

647. CORPORATE INSURANCE STRATEGY 2011-2014

There was submitted a report by the Acting Head of Finance (11/599) outlining the Corporate Insurance Strategy for the next three years, and detailing the recent changes to insurance cover procured under delegated authority.

Resolved:

The concluding of the renewals exercise to 30 September 2012 and the extension of the Council's insurance contract by a further two years to September 2014, as detailed in Report 11/599 be noted.

648. HOUSING INVESTMENT PROGRAMME 2011/12 TO 2015/16 – BUDGET MONITORING REPORT 2 (Art. 510)

There was submitted a joint report by the Executive Director (Housing and Community Care) and the Acting Head of Finance (11/600), (1) summarising the position as at 31 August 2011 for the Housing Investment Programme for 2011/12 to 2015/16; and (2) seeking approval for adjustments to the Programme.

Resolved:

- (i) The contents of Report 11/600 be noted.
- (ii) The adjustments made to the budget, including anticipated adjustment in the borrowing requirement for 2011/12 to 2015/16, as set out in paragraph 3.1.2 of Report 11/600, be approved.

649. DEMOLITION OF PERTH CITY HALL (Arts 651(1)(i) and (ii))

There was submitted a report by the Depute Chief Executive (11/601) advising that the Council, as planning authority, has agreed to the creation of a new public square on the site of the Perth City Hall and has recommended that Scottish Ministers give listed building consent for demolition of the Hall. The report also sought the Council's authority, as owner of the Perth City Hall, to proceed with its demolition and for the creation of a new square, providing that all relevant consents are obtained.

Resolved:

- (i) It be noted that the Council, as planning authority, has granted planning consent for the creation of a new public square on the site of the Perth City Hall.
- (ii) It be noted that the Council, as planning authority, has recommended that Scottish Ministers give listed building consent for the demolition of Perth City Hall and that Historic Scotland is currently considering its advice to Scottish Ministers.
- (iii) Council officers be instructed to make arrangements for the demolition of Perth City Hall and for the creation of a new civic square once all relevant consents have been obtained.

650. EQUAL PAY AUDIT FOR FINANCIAL YEARS 2010/11

There was submitted a report by the Head of Human Resources (11/602) detailing the findings of the 2010/11 equal pay audit of the Council's Single Status Pay and Grading Structure.

Resolved:

- (i) The Equal Pay Statement Policy appended to Report 11/602 be approved for publication and the findings of the Equal Pay Audit be shared with the relevant Trade Unions.
- (ii) It be agreed that the Council's Head of Human Resources continue to work with Council Services to develop actions that require to be addressed in relation to gender segregation.

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
30 NOVEMBER 2011

- (iii) The key findings of the Equal Pay Audit for 2010/2011 as detailed in Report 11/602 be noted.

651. STATUTORY EQUALITY EMPLOYMENT MONITORING STATISTICS (Art. 204)

There was submitted a report by the Head of Human Resources (11/603), (1) providing a six monthly corporate level employment equality data update for the twelve month period to 31 March 2011, and (2) advising of progress made on actions since the previous report to Committee on 20 April 2011.

Resolved:

- (i) The publication on the Council's website www.pkc.gov.uk of the employment equality related data, as detailed in Appendix 1 to 11/603, be noted.
- (ii) The progress made in respect of occupational segregation issues as detailed in Report 11/603, be noted.
- (iii) The Corporate Learning and Development Forum be instructed to progress developments in respect of learning and development and to redefine appropriate measures to allow the Council to meet its statutory duties in terms of reporting on equalities, whilst providing meaningful information for use within the Council.

652. EQUALITY PROGRESS TO SEPTEMBER 2011

There was submitted a report by the Head of Corporate Business Change and Information Technology (11/604) highlighting progress for key equality activities across all Council Services for the six months to September 2011.

Resolved:

- (i) The progress made for equality activities across all Council Services during the six months to September 2011 be noted.
- (ii) A further report be submitted to the Strategic Policy and Resources Committee during 2012 setting out the Council's arrangements for implementing the new Scotland-specific duties arising from the Equality Act 2010 which are expected to be published by April 2012.

653. CUSTOMER SERVICE CENTRE IMPROVEMENTS AND FUTURE DEVELOPMENTS

There was submitted a report by the Executive Director (Housing and Community Care) (11/605): (1) providing an overview of Customer Service Centre performance and development since its inception 5 years ago; and (2) seeking approval of planned future developments to improve customer care and efficiency in processing service requests from the public.

Resolved:

- (i) The developments being made by the Customer Service Centre to improve customer access to services be noted.
- (ii) The contribution to efficiency by the Service Centre by increasing the scope of its work to include Council Tax enquiries from March 2011, be noted.

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
30 NOVEMBER 2011

- (iii) The future development of the Centre, as outlined in paragraph 4.3 of Report 11/605, be approved.

654. HUB EAST CENTRAL TERRITORY (HUBCO) – APPOINTMENT OF A DEVELOPMENT PARTNER

There was submitted a report by the Depute Director (Environment) (11/606) providing an update on the procurement process undertaken to select a private sector development partner to join East Central public sector participants and the Scottish Futures Trust in establishing a private/public sector development partnership to be known as a 'hubco' for the East Central Territory hub.

Resolved:

- (i) The establishment of the private/public sector development partnership to be known as 'hubco' be approved.
- (ii) The selection of Amber Blue (a consortium comprising Robertson Capital Projects and Amber Infrastructure), as its private sector development partner, be approved.
- (iii) The utilisation of existing hub territory enabling funds for the provision of working capital and for investment in 'hubco', £300,000 and £100,000 respectively, from a Scottish Government/Scottish Futures trust fund of £1.14 million, be approved.
- (iv) The entering into of the Territory Partnering Agreement, Territory Shareholders' Agreement and Territory Participants' Agreement, all as detailed in Appendix 3 to Report 11/606, be approved.
- (v) The appointment of the Executive Director (Environment), or his nominee, to represent the Council on the Territory Partnering Board with delegated authority to make any decisions on its behalf which would require to be taken by the Territory Partnering Board pursuant to its constitution, be approved.
- (vi) It be noted that the use of hubco as a delivery vehicle for individual Local Authority projects would be optional and would be used only where the Local Authority deems it to be appropriate and cost efficient.

655. BUSINESS CONTINUITY MANAGEMENT – INCIDENT MANAGEMENT PLAN

There was submitted a report by the Depute Director (Environment) (11/607) seeking approval of the Council's Incident Management Plan and outlining the procedures to be followed in the event of an incident which threatened to disrupt the delivery of the Council's critical services.

Resolved:

The Corporate Business Continuity Management - Incident Management Plan as appended to Report 11/607 be approved.

656. *CHIEF EXECUTIVE SERVICE SIX MONTHLY BMIP PERFORMANCE EXCEPTION REPORT

There was submitted a report by the Chief Executive (11/595) reviewing the performance of the Chief Executive's Service against its Business Management and

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
30 NOVEMBER 2011

Improvement Plan (BMIP) for the period 1 April 2011 to 30 September 2011 (Appendix A), and including a review of performance against those indicators from the Chief Executive's BMIP which were relevant to the Corporate Business Change function, which sits in Education and Children's Services (Appendix B).

Resolved:

After noting that the report would also be considered by the Scrutiny Committee later that day, the contents of Report 11/595 and Appendices A and B thereto, were considered and accepted.

657. HRH QUEEN ELIZABETH II DIAMOND JUBILEE CELEBRATIONS – LEAVE ARRANGEMENTS

There was submitted a report by the Head of Human Resources (11/608) outlining the proposed leave arrangements for Perth and Kinross Council employees on the day of Her Royal Highness Queen Elizabeth II Diamond Jubilee Celebrations on 5 June 2012.

Resolved:

- (i) A one off annual leave day on Tuesday 5 June 2012 be granted by the Council to mark the occasion of the celebrations of the Diamond Jubilee of Her Royal Highness Queen Elizabeth II.
- (ii) Part time employees be granted this annual leave on a pro rated basis.
- (iii) Those employees who do not normally work on a Tuesday be granted their pro-rated leave at a later date.
- (iv) Those employees off sick on 5 June 2012 be granted annual leave at another time, pro rated for part-time employees.
- (v) Those employees on maternity leave on 5 June 2012 be granted annual leave at another date, pro rated for part time employees.
- (vi) Once the Scottish Government has authorised an exceptional closure for local authority schools, all schools will be closed on 5 June 2012.
- (vii) It be noted that the majority of Council offices be closed on 5 June 2012.
- (viii) Those employees identified by Services as requiring to work on 5 June 2012 be granted an annual leave day at a later date, pro rated for part time employees.
- (ix) No enhanced payments be paid for working on 5 June 2012 as it is an additional leave day and not a public holiday.

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

658. FORMER CALEDONIAN ROAD SCHOOL, PERTH – PROPOSED DISPOSAL

There was submitted a report by the Head of Planning and Regeneration (11/609) advising of the outcome of the marketing of the former Caledonian Road Primary School, Perth and recommending that discussions commence with the preferred bidder.

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
30 NOVEMBER 2011

Resolved:

- (i) Caledonia Housing Association (CHA) be approved as the preferred bidder for the former Caledonian Road Primary School and Council officers be authorised to enter into detailed discussions with the Association, reporting back to Committee for further instruction.
- (ii) The offer from the other bidder be rejected.

~~~~~