



EUROPEAN UNION

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2, rue Mercier, L-2985 Luxembourg Fax (352) 29 29-42670

E-mail: ojs@publications.europa.eu Info & on-line forms: <http://simap.europa.eu>

CONTRACT NOTICE

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Official name: Perth and Kinross Council

Postal address: Pullar House
35 Kinoull Street

Town: Perth Postal code: PH1 5 GD

Country: United Kingdom

Contact point(s): Scott Nicoll Telephone: 01738 475852

For the attention of: Scott Nicoll

Email: WSNicoll@pkc.gov.uk Fax: 01738 475810

Internet address(es) (if applicable)

General address of the contracting authority (*URL*): www.pkc.gov.uk

Address of the buyer profile (*URL*):

Further information can be obtained at:

- As in above-mentioned contact point(s)
- Other: please complete Annex A.I

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

- As in above-mentioned contact point(s)
- Other: please complete Annex A.II

Tenders or requests to participate must be sent to:

- As in above-mentioned contact point(s)
- Other: please complete Annex A.III

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

- Ministry or any other national or federal authority, including their regional or local sub-divisions
- National or federal agency/office
- Regional or local authority
- Regional or local agency/office
- Body governed by public law
- European institution/agency or international organisation
- Other

(please specify):

- General public services
- Defence
- Public order and safety
- Environment
- Economic and financial affairs
- Health
- Housing and community amenities
- Social protection
- Recreation, culture and religion
- Education
- Other

(please specify):

The contracting authority is purchasing on behalf of other contracting authorities

- yes
- no

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

Schedule of Rates Contract For Minor Works on Public Buildings 2009 - 2013.

II.1.2) Type of contract and location of works, place of delivery or of performance

(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))

(a) Works

- Execution
- Design and execution
- Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities

(b) Supplies

- Purchase
- Lease
- Rental
- Hire purchase
- A combination of these

(c) Services

Service category: No
(For service categories 1-27, please see Annex II of Directive 2004/18/EC)

Main site or location of works

All Council owned non-domestic properties.

NUTS code UKM27

Main place of delivery

Main place of performance

II.1.3) The notice involves

- A public contract
- The setting up of a dynamic purchasing system (DPS)
- The establishment of a framework agreement

II.1.4) Information on framework agreement (if applicable)

Framework agreement with several operators

Framework agreement with a single operator

Number , OR, if applicable, maximum number of participants to the framework agreement envisaged

Duration of the framework agreement:

Duration in year(s): 4 or month(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement (if applicable; give figures only):

Estimated value excluding VAT:

Currency:

OR Range: between and

Currency:

Frequency and value of the contracts to be awarded: *(if known)* :

II.1.5) Short description of the contract or purchase(s)

The contract will be let in lots comprising Several works and Single Trade Contracts covering four geographical areas. The works involve planned maintenance and small building works to non domestic properties.

II.1.6) Common procurement vocabulary (CPV)

	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	45000000	
Additional object(s)	45260000	
	45330000	
	45232141	
	44112200	
	45442100	
	45342000	
	45310000	
	45233250	

II.1.7) Contract covered by the Government Procurement Agreement (GPA)

- yes no

II.1.8) Division into lots (for information about lots, use Annex B as many times as there are lots)

- yes no

If yes, tenders should be submitted for (tick one box only)

- one lot only one or more lots all lots

II.1.9) Variants will be accepted

- yes no

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope (including all lots and options, if applicable)

There will be nine separate trade Contracts covering four geographical areas as follows:

- Several works
- Single Ply Roofing
- Plumber Work
- Heating & Ventilation Work
- Electrical Work
- Floor Covering work
- Painting & Decorating work
- Fencing
- External work and surfacing

Each covering four geographical areas as follows -

- Area 1 - Blairgowrie and North East City
- Area 2 - Highland and North West City
- Area 3 - Crieff/Auchterarder and South West City
- Area 4 - Kinross and South East City

36 Contract lots

Estimated values of each trade and area based on historic data will be presented within the tender document.

If applicable, estimated value excluding VAT (give figures only): Currency:

OR Range: between and Currency:

II.2.2) Options (if applicable)

Schedule of Rates Contract For Minor Works on Public Buildings 2009 - 2013.

yes

no

If **yes**, description of these options:

If known, provisional timetable for recourse to these options:

in months: or days: (from the award of the contract)

Number of possible renewals (*if any*): or Range: between and

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

Duration in months: 48 or days: (from the award of the contract)

OR Starting (dd/mm/yyyy)

Completion (dd/mm/yyyy)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required *(if applicable)*

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them

Payment on satisfactory completion of orders or part payment where appropriate.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded *(if applicable)*

III.1.4) Other particular conditions to which the performance of the contract is subject *(if applicable)*

yes

no

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if requirements are met:

III.2.2) Economic and financial capacity

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required *(if applicable)*:

III.2.3) Technical capacity

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required *(if applicable)*:

III.2.4) Reserved contracts (if applicable)

yes no

The contract is restricted to sheltered workshops

The execution of the contract is restricted to the framework of sheltered employment programmes

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession

yes no

If yes,reference to the relevant law, regulation or administrative provision:

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service

yes no

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure

- Open
- Restricted
- Accelerated restricted
- Negotiated

Justification for the choice of accelerated procedure:

Candidates have already been selected

- yes
- no

If yes, provide names and addresses of economic operators already selected under Section VI.3)
Additional information

- Accelerated negotiated
- Competitive dialogue

Justification for the choice of accelerated procedure:

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate
(restricted and negotiated procedures, competitive dialogue)

Envisaged number of operators

OR Envisaged minimum number and , *if applicable*, maximum number

Objective criteria for choosing the limited number of candidates:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue*(negotiated procedure, competitive dialogue)*

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

- yes
- no

IV.2) AWARD CRITERIA

IV.2.1) Award criteria *(please tick the relevant box(es))*

Lowest price

OR

The most economically advantageous tender in terms of

the criteria stated below *(the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)*

the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

Criteria	Weighting	Criteria	Weighting
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

IV.2.2) An electronic auction will be used

yes no

If yes, additional information about electronic auction *(if appropriate)*

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority *(if applicable)*

IV.3.2) Previous publication(s) concerning the same contract

yes no

If yes,

Prior information notice Notice on a buyer profile

Notice number in OJ: **IS** - of (dd/mm/yyyy)

Other previous publications *(if applicable)*

IV.3.3) Conditions for obtaining specifications and additional documents *(except for a DPS) or descriptive document* *(in the case of a competitive dialogue)*

Time limit for receipt of requests for documents or for accessing documents

Date: 15/12/2008 (dd/mm/yyyy)

Time: 17:00

Payable documents

yes no

If yes, price *(give figures only)*:

Currency:

Terms and method of payment:

IV.3.4) Time-limit for receipt of tenders or requests to participate

Date: 22/12/2008 (dd/mm/yyyy)

Time: 17:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates (if known)
(in the case of restricted and negotiated procedures, and competitive dialogue)

Date: (dd/mm/yyyy)

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

ES	CS	DA	DE	ET	EL	EN	FR	IT	LV	LT	HU	MT	NL	PL	PT	SK	SL	FI	SV	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other:

IV.3.7) Minimum time frame during which the tenderer must maintain the tender (open procedure)

Until: (dd/mm/yyyy)

OR Duration in month(s):

or days: (from the date stated for receipt of tender)

IV.3.8) Conditions for opening tenders

Date: (dd/mm/yyyy) Time:

Place (if applicable):

Persons authorised to be present at the opening of tenders (if applicable)

yes

no

VI.4.2) Lodging of appeals *(please fill heading VI.4.2 OR if need be, heading VI.4.3)*

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained

Official name:

Postal address:

Town:

Postal code:

Country:

Email:

Telephone:

Fax:

Internet address
(URL):

VI.5) DATE OF DISPATCH OF THIS NOTICE:

19/11/2008 (dd/mm/yyyy)

ANNEX A

ADDITIONAL ADDRESSES AND CONTACT POINTS

I) ADDRESSES AND CONTACT POINTS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

II) ADDRESSES AND CONTACT POINTS FROM WHICH SPECIFICATIONS AND ADDITIONAL DOCUMENTS (INCLUDING DOCUMENTS FOR COMPETITIVE DIALOGUE AS WELL AS A DYNAMIC PURCHASING SYSTEM) CAN BE OBTAINED

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

III) ADDRESSES AND CONTACT POINTS TO WHICH TENDERS/REQUESTS TO PARTICIPATE MUST BE SENT

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

