

**PERTH & KINROSS COUNCIL  
CIVIC GOVERNMENT (SCOTLAND) ACT, 1982**

**APPLICATION FOR A STREET TRADERS LICENCE**

**Please return together with (i) £150 - 1 year licence or, £210 - 3 year licence and (ii) 2 passport sized photographs. In the event of your application being withdrawn/refused, an administration charge of £150 will be retained by the Council.**

| <b>Each question must be answered</b>   | Surname                              | Christian Name(s) |                |
|---|--------------------------------------|-------------------|----------------|
| 1. To be completed if a natural person.<br>Full Name (BLOCK LETTERS)  |                                      |                   |                |
| (b)Home Address   | Tel No.                              |                   |                |
| (c)Age, Date and Place of Birth   | Years                                | Date of Birth     | Place of Birth |
| (d)Give name and address of person, company or firm, employing you to act as a Street Trader or state if self-employed  | Name                                 | Address           | Self-Employed  |
| (e)Is applicant to carry out day-to-day management of the street trading?<br><br>If not, give full name, address and date of birth of any employee or agent so engaged. Give business hours telephone number of applicant or agent.   | YES/NO                               |                   |                |
| 2. To be completed if not natural person (e.g. Company or partnership)<br>(a)Full Name  |                                      |                   |                |
| (b)Address or Principal Registered Office   | Tel No.                              |                   |                |
| (c)Names, private addresses and dates of birth of Directors, partners or other persons responsible for its management.  |                                      |                   |                |
| (d)Full name, address and date of birth of employee or agent to carry on day-to-day management of the street trading.<br><br>Give business hours telephone number of applicant or agent.  |                                      |                   |                |
| <b>NB. All employees or agents acting as street traders require individually a Street Traders Licence</b>   |                                      |                   |                |
| 3. (a)State precisely locality by reference to street names or a sketch map if necessary in which it is proposed to act as a Street Trader (or if existing trader in which you currently act).<br>(b)Do you propose to trade from particular location(s)?<br><br>If YES and if the location is not on the carriageway of any street, are you the owner of the site(s)?<br>If NO a letter of consent from the owner must accompany this application. | YES/NO                               |                   |                |
| 4. Period of Licence applied for  | 3 years/1 year                       | New/Renewal       | Lic No.        |
| 5. State<br>(a)days/hours during, and<br>(b)the period during which it is proposed to act as a Street Trader  | (a)Hours between a.m. and p.m.<br>on |                   |                |
|   | (b)                                  |                   |                |

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| 6. State nature of goods/service in which it is proposed to trade.   |  |
| 7. State the address of the premises at which the goods will be stored when not being offered for sale.  |  |
| 8. State type and Registration Number of vehicle or describe and give dimensions of structure, kiosk, moveable stall or receptacle to be used in connection with Street Trading.<br><br>If the proposed trading includes food business and involves a vehicle, kiosk, moveable stall, there must be produced a Certificate by the Director of Environmental & Consumer Services of compliance with the Food and Drugs (Scotland) Act 1956. |  |

9 Have you ever been convicted of any crime or offence, including contraventions of Street Trading or other Byelaws, Roads Traffic Offences and Environmental Health/Food Hygiene Offences? If so, subject to the provisions of the Rehabilitation of Offenders Act 1974, give particulars below.

| Date | Court | Offence | Sentence |
|------|-------|---------|----------|
|      |       |         |          |

**N.B All crimes and offences must be declared**

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|--|--------|
| 10 (a)Have you previously held or do you currently hold a licence or permit for street trading?<br><br>If YES, when was the licence/permit granted?<br>When did/does it expire?<br>Which authority granted the licence/permit? | YES/NO |
| (b)Have you ever applied for and been refused a licence/ permit for street trading?<br><br>If YES, when were you refused?<br>Which authority refused you a licence/permit.   | YES/NO |

**Data Protection Act 1998**

The information provided by you and by relevant third parties will be used in determining your application for the Grant/Renewal of Street Trader's Licence. It may include both personal and other details and may be shared with other appropriate professionals and service providers. In particular each application will be forwarded to the Police and Council's Environment Services. Information may also be shared with Statutory Bodies for the purpose of prevention or detection of fraud or crime. In terms of the Data Protection Act 1998, you are entitled to know what personal information Perth and Kinross Council hold about you, on payment of a fee of £10. Application should be made to the Head of Legal Services, 2 High Street, Perth PH1 5PH. Further information is available on our website at <http://www.pkc.gov.uk/Council+and+government/Data+protection+and+freedom+of+information/Data+Protection.htm> or by contacting Donald Henderson, Information Compliance Manager, Chief Executives – Legal (01738 477930), who can also provide hard copies of information available on our website.

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I declare that the particulars given by me on this form are true and hereby make application to Perth & Kinross Council for the grant or renewal of the licence applied for. I consent to the sharing of my personal information as provided above.

Signature of applicant/agent .....

Date .....

**N.B Any person who in or in connection with the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £1,000.**

To be lodged with the Head of Legal Services not less than 28 days before the proposed commencement date of the Licence together with the appropriate fee and Certificate of Compliance where appropriate (see Question 7).

**OFFICE USE ONLY**

| Date Received | Fee Paid    | Passed to<br>POLICE<br>ENV. SERV. | Date Passed | Decision |
|---------------|-------------|-----------------------------------|-------------|----------|
|               | Receipt No. | on:                               |             |          |

