

## **EXECUTIVE SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE**

Minute of Meeting of the Executive Sub-Committee of the Strategic Policy and Resources Committee held in the Committee Room, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 8 December 2010 at 11.00am.

Present: Councillors A Grant, G Hayton, A MacLellan, I Miller and A Stewart.

In Attendance: B Malone, Chief Executive; G Taylor, Head of Democratic Services, H Mackenzie, Head of Human Resources; K Donaldson, Personnel Manager and C Irons, Committee Officer (all Chief Executive's Service).

Councillor I Miller, Convener, Presiding.

### **1. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### **2. REVIEW OF HUMAN RESOURCES POLICIES AND PROCEDURES**

There was submitted a report by the Head of Human Resources (10/625) on revised policies and procedures which related to employee relations and resourcing.

#### **Resolved:**

- (i) The revised policies and procedures as set out in Appendices A-F of Report 10/625 be approved following amendment to Appendix 2 of Appendix C which should read that Maximising Attendance dismissal appeals should be heard by the Appeals Sub-Committee.
- (ii) The revised policies and procedures be implemented from 1 March 2011.
- (iii) Notice be given to Council employees that the terms of the framework for Managing Workforce Change would be implemented at the expiry of three months notice on 1 March 2011.

~~~~~