

## STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of Meeting of the Strategic Policy and Resources Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 14 September 2011.

Present: Councillors I Miller, K Baird, P Barrett, C Gillies (substituting for Councillor A MacLellan), A Grant, E Grant, T Gray, Councillor G Hayton, Provost Hulbert, J Kellas, M Roberts, A Stewart, B Vaughan and W Wilson.

In Attendance: B Malone, Chief Executive; P Dickson, C Irons, S MacKenzie, S Rodger and G Taylor (all Chief Executive's Service); D Burke, Executive Director (Housing and Community Care); N Copland and J Walker (both Housing and Community Care); J Fyffe, Executive Director (Education and Children's Services); J Valentine, I Cameron, K McNamara, B Morton and B Renton (all The Environment Service).

Apology for Absence: Councillor J Flynn.

Councillor I Miller, Convener, Presiding.

The Convener led discussion on Arts 505-510 and the Vice Convener led on Arts 511-515.

### 505. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### 506. MINUTES OF PREVIOUS MEETINGS

#### (i) Strategic Policy and Resources Committee

The Minute of the Meeting of the Strategic Policy and Resources Committee of 15 June 2011 was submitted, approved as a correct record and authorised for signature.

#### (ii) Executive Sub-Committee

The Minute of the Meeting of the Executive Sub-Committee of Strategic Policy and Resources Committee of 27 July 2011 was submitted and noted. (**Appendix I**)

#### (iii) Appeals Sub-Committee

(a) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 28 June 2011 was submitted and noted (**Appendix II**)

(b) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 31 May 2011,

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
14 SEPTEMBER 2011

10 August 2011 and 11 August 2011 was submitted and noted  
**(Appendix III)**

**(iv) Property Sub-Committee**

The Minute of the Meeting of the Property Sub-Committee of the Strategic Policy and Resources Committee of 24 August 2011 was submitted and noted **(Appendix IV)**

**(v) Provost's Sub-Committee**

The Minute of the Meeting of the Provost's Sub-Committee of the Strategic Policy and Resources Committee of 15 June 2011 was submitted and noted **(Appendix V)**

**507. REVENUE BUDGET 2011/12 – MONITORING REPORT NO 1**

There was submitted a report by the Acting Head of Finance (11/458) providing an update on (1) progress with the 2011/12 General Fund Revenue Budget based on the June 2011 ledger (updated for any subsequent known material movements); and (2) the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of Report 11/458 be noted.
- (ii) The adjustments to the 2011/12 Management Revenue Budget, detailed in Appendix 1 to and Sections 2 and 4 of Report 11/458, be approved.
- (iii) The individual Service virements, summarised in Appendices 2 and 3 to Report 11/458, be approved.

**508. COMPOSITE CAPITAL BUDGET 2011/16 - MONITORING REPORT NO 1**

There was submitted a report by the Acting Head of Finance (11/459) (1) providing a summary position to date of the Composite Capital Programme for 2011/12 to 2015/16; and (2) seeking approval for adjustments to the Programme.

**Resolved:**

- (i) The contents of Report 11/459 be noted.
- (ii) The proposed budget and monitoring adjustments to the five year Capital Budget 2011/16, as set out in Sections 3, 4 and 5 of Report 11/459 and summarised in Appendices I and II thereto, be approved.

**509. ANNUAL EFFICIENCY STATEMENT 2010/11**

There was submitted and noted a report by the Acting Head of Finance (11/460) on the Annual Efficiency Statement for 2010/11. The report summarised the efficiency gains made by the Council during 2010/11, whilst highlighting those areas where the Council was seeking to make efficiency gains in the current financial year. The Statement had previously been submitted to the Convention of Scottish

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
14 SEPTEMBER 2011

Local Authorities (COSLA) for consolidation in the national return to the Scottish Government.

**510. HOUSING INVESTMENT PROGRAMME 2011/16 – BUDGET MONITORING REPORT NO 1**

There was submitted a joint report by the Executive Director (Housing and Community Care) and the Acting Head of Finance (11/461) (1) summarising the position as at 30 June 2011 for the Housing Investment Programme for 2011/16; and (2) seeking approval for adjustments to the Programme.

**Resolved:**

- (i) The contents of Report 11/461, including the acceleration of the Housing Investment Programme, be noted.
- (ii) The adjustments made to the budget for 2011/12, as set out in Sections 4 and 5 of Report 11/461 and summarised at Appendices 1 and 2 thereto, be approved.
- (iii) The proposed application of resources from the ear-marked reserve for Council Tax Income on Second Homes was subject to the approval of the separate revenue budget monitoring report to this Committee (11/458).

**511. GRANTING OF NON-DOMESTIC RATES RELIEF**

There was submitted and noted a report by the Executive Director (Housing and Community Care) (11/462) advising of the amount of discretionary non-domestic rates relief granted in respect of new applications made during financial year 2010/11.

**512. ANNUAL REPORT FOR FOLLOWING THE PUBLIC POUND 2010/2011**

There was submitted a report by the Head of Legal Services (11/463); (i) describing the Council's arrangements for Funding External Bodies and Following the Public Pound; and (2) monitoring the Council's performance against the Code of Guidance for Funding External Bodies and Following the Public Pound for financial year 2010/2011.

**Resolved:**

- (i) The contents of Report 11/463 and the commitment by the Council to working in partnership with voluntary sector service providers be noted.
- (ii) The adequacy of the governance arrangements that are in place for voluntary sector service providers in relation to Following the Public Pound be confirmed.

**513. CORPORATE FLEET AND TRANSPORT POLICY**

There was submitted a report by the Executive Director (Environment) (11/464) seeking approval of the draft Corporate Fleet and Transport Policy and associated procedure arrangements to ensure compliance with the relevant health and safety legislation.

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
14 SEPTEMBER 2011

**Resolved:**

The Corporate Fleet and Transport Policy and associated procedure arrangements be approved to be applied to Council employees and elected members.

**514. CORPORATE ENERGY MANAGEMENT AND CONSERVATION POLICY**

There was submitted a report by the Depute Director (Environment) (11/465) seeking approval of the new Corporate Energy Management and Conservation Policy, which is designed to enhance standards for the sustainable and cost effective operation and future development of the Council's property portfolio.

**Resolved:**

- (i) The adoption of the Corporate Energy Management and Conservation policy as set out in Appendix 1 of Report 11/465 be approved.
- (ii) The summarised strategy for delivery of the policy, as set out in Appendix 2 to Report 11/465 be noted.

**515. CONTRACTS AWARDED BY THE CHIEF EXECUTIVE'S SERVICE – 1 OCTOBER 2010 TO 30 JUNE 2011**

There was submitted and noted a report by the Chief Executive (11/466) providing information on contracts awarded by the Chief Executive's Service from 1 October 2010 to 30 June 2011 under delegated authority.

**516. APPOINTMENT TO THE CORPORATE HEALTH, SAFETY AND WELLBEING CONSULTATIVE COMMITTEE**

**Resolved:**

A replacement for Councillor Ken Lyall on the Corporate Health, Safety and Wellbeing Consultative Committee be notified to the Chief Executive as soon as possible.

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