

Common Allocations Policy

Frequently Asked Questions on:

SUSPENDING A HOUSING APPLICATION

What is a suspension?

A suspension is a status that is applied to your application for housing. It basically means that for a specific period of time you will not receive active consideration for re-housing.

What do you take into account?

We take information provided on tenancy reports for the last 3 years and information provided by our Anti Social Investigation Team.

How will I know my application has been suspended?

You will be advised in writing of the grounds on which your application has been suspended along with any action you can take to help us reconsider this. If your suspension has an end date you will also be advised of this in the letter.

Will I be suspended on all waiting lists?

Yes. The application you submitted is for housing with the Common Housing Register. All the partners of the Register work with the same Allocations Policy.

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What reasons are there for suspending an application?

Outstanding Arrears

You have arrears on either a current or previous tenancy which amount to more than one month and you have not had and maintained a repayment plan for three consecutive months your application may be suspended. The tenancy must have been within the previous 3 years and will not take into account any temporary homeless accommodation.

Leaving Secure Accommodation

You have left secure accommodation within the previous 12 months and you did not give the proper notice to your landlord or your reason for doing so was to improve your chances of being re-housed.

False or Misleading Information

You deliberately gave us information which was false or misleading and you did this knowing it would give you a greater chance of being re-housed.

Breach of Tenancy Conditions

You have breached one of the terms of your tenancy and your landlord has either given you a Notice or has been successful in getting Decree from the courts to evict you from the property on this basis.

Anti-Social Behaviour

You or a member of your household are subject to monitoring and/or investigation by the Anti Social Investigation Team or you or a member of your household are currently subject to an Anti Social Behaviour Order or an Acceptable Behaviour Agreement

Refusing an offer of accommodation

You refuse two reasonable offers of accommodation within a 12 month period.

Will it be an automatic suspension?

No. We will look at each case individually and depending on the reason for suspension will take into account:

- Your circumstances at the time
- Your ability to repay any outstanding debts
- Your reasons for refusing an offer
- The urgency of your current housing situation

What if I am unhappy with your decision?

If you are unhappy with the decision then you are of course entitled to appeal. Any appeal should be sent to the Social Housing Access Manager, 10-16 York Place, Perth PH2 8EP.

SUSPENDING A HOUSING APPLICATION

Contact Details:

Housing Advice Centre

10-16 York Place
Perth PH2 8EP
Tel. 01738 475000

City Central Area Housing Team

Pullar House
35 Kinnoull Street
Perth PH1 5GD
Tel. 01738 476103

Letham Area Housing Team

Tweedsmuir Road
Perth
PH1 2HJ
Tel. 01738 625898

Blairgowrie Housing Team

46 Leslie Street
Blairgowrie
PH10 6AW
Tel. 01250 871300

Pitlochry Area Housing Team

26 Atholl Road
Pitlochry
PH16 5BX
Tel. 01796 474625

Crieff Area Office

32 James Square
Crieff
PH7 3EY
Tel. 01764 657540

Auchterarder Area Office

Parkdale Residential Home
(temporary localisation due to refurbishment
of Aytoun Hall)
New School Lane, High Street
Auchterarder
PH3 1QN
Tel. 01764 661333

Kinross Area Office

21 High Street
Kinross
KY13 8AP
Tel. 01577 862351