



Council Building  
2 High Street  
PERTH  
PH1 5PH

2 November 2007

With reference to the Meeting of the **AUDIT SUB-COMMITTEE** to be held in the **COMMITTEE ROOM, FOURTH FLOOR, COUNCIL BUILDING, 2 HIGH STREET, PERTH** on **THURSDAY 8 NOVEMBER 2007** at **10.00AM**, I now enclose papers relative to Items 3, 4(iii)(b) and 4(iii)(c) on the Agenda.

If you have any queries please contact Jean Dickson on (01738) 475126 or Gillian Taylor on (01738) 475135.

**B MALONE**  
Chief Executive

### **Members**

Councillor K Baird  
Councillor A Gaunt  
Councillor J Law  
Councillor B Vaughan  
Councillor W Lumsden  
Mr J Howie

**PERTH AND KINROSS COUNCIL**

**AUDIT SUB-COMMITTEE – 8 NOVEMBER 2007**  
**AGENDA**

**MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT**

3. Internal Audit Follow-up Work – Report by the Chief Internal Auditor (copy herewith 07/709)
4. (iii) Education and Children's Services
  - (b) 06/041(a) – Contract Monitoring – School Cleaning (copy herewith 07/756)
  - (c) 06/041(b) – Contract Monitoring – School Catering (copy herewith 07/757)