

## STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of Meeting of the Strategic Policy and Resources Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 15 September 2010 at 10.00am.

Present: Councillors I Miller, K Baird, P Barrett, G Hayton, J Flynn, A Grant, E Grant, Provost Hulbert, J Kellas, M Roberts, W Robertson, A Stewart, B Vaughan, W Wilson and A Wylie.

In Attendance: J Irons, Executive Director (Environment) and Depute Chief Executive; M Antoniewicz, G Fogg, C Flynn, C Irons, F MacKay, J Symon, G Taylor, C Taylor, and T Yule (all Chief Executive's Service); J Fyffe, Executive Director (Education and Children's Services), A Taylor and M Walker (all Education and Children's Services); C Haggart, J Low, G Taylor, B Renton, J Robinson, R Thomson and J Valentine (all the Environment Service); J Walker, Depute Director (Housing and Community Care).

Also in Attendance: D Colliar and C Watson, Kinross Community Council.

Councillor I Miller, Convener, Presiding.

The Convener led discussion on Arts 509/10 – 514/10 (Items 1-6), Vice Convener Hayton led on Arts 515/10 – 521/10 (Items 7-11 and P1 – Item 9 moved up agenda).

### 509. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### 510. MINUTES OF PREVIOUS MEETINGS

#### (i) Strategic Policy and Resources Committee

The Minute of the Meeting of the Strategic Policy and Resources Committee of 16 June 2010 was submitted, approved as a correct record and authorised for signature.

#### (ii) Appeals Sub-Committee

- (a) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 21 May 2010 was submitted and noted (**Appendix I**)
- (b) The Minute of the Meeting of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 18 June 2010 was submitted and noted (**Appendix II**)

## 511. DEPUTATIONS

In terms of Standing Order 59, the Committee agreed to a request received from Mr C Watson of Kinross Community Council to address the Committee in relation to the report on Service Needs and Property Issues (SNAPI) – Modernising Service Delivery Outwith Perth.

In terms of Standing Order 19, the Committee agreed to vary the order of business to consider Item 9 on the agenda at this point.

## 512. SERVICE NEEDS AND PROPERTY ISSUES (SNAPI) – MODERNISING SERVICE DELIVERY OUTWITH PERTH

There was submitted a report by the Depute Chief Executive (10/485) examining changes to service delivery arrangements in a number of rural towns, the requirement for engagement with service users and local communities and the potential consequences for a reduction in the Council's property portfolio.

### **Motion (Councillors I Miller and J Kellas) –**

- (i) Future customer service provision be focussed on the new community campus buildings in Aberfeldy and Kinross.**
- (ii) The central access point for customer contact in Pitlochry and Auchterarder be in the libraries.**
- (iii) A report be submitted to the Strategic Policy and Resources Committee, no later than February 2011, outlining the viability and cost benefits of potential options investigated for Crieff and Blairgowrie, following engagement with service users.**
- (iv) A policy be developed in relation to Council owned halls and community centres.**
- (v) The development of a Council-wide policy for the disposal of surplus property in line with the Disposal of Land by Local Authorities (Scotland) Regulations 2010 be approved.**

Councillor Robertson moved an amendment but could find no seconder and accordingly the amendment fell.

### Amendment (Councillors K Baird and A Stewart)

- (i) The central access point for customer contact in Pitlochry and Auchterarder be in the libraries.
- (ii) A report be submitted to the Strategic Policy and Resources Committee, no later than February 2011, outlining the viability and cost benefits of potential options investigated for Crieff, Blairgowrie, Aberfeldy and Kinross following engagement with service users.
- (iii) A policy be developed in relation to Council owned halls and community centres.
- (iv) The development of a Council-wide policy for the disposal of surplus property in line with the Disposal of Land by Local Authorities (Scotland) Regulations 2010 be approved.

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A roll call vote having been requested in terms of Standing Order 44:-

4 members voted for the Amendment as follows:-

Councillors K Baird, M Roberts, A Stewart and B Vaughan.

9 members voted for the Motion as follows:-

Councillors I Miller, G Hayton, P Barrett, J Flynn, A Grant, E Grant, J Kellas, W Wilson and A Wylie.

1 Member abstained as follows:-

Councillor W Robertson.

Provost Hulbert being a member of the Committee in an ex-officio capacity had no vote.

**Resolved:**

In accordance with the Motion.

**513. REVENUE BUDGET 2010/11 – MONITORING REPORT NO 1**

There was submitted a report by the Head of Finance (10/479) providing an update on (1) progress with the 2010/11 General Fund Revenue Budget based upon the June 2010 ledger; and (2) the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of Report 10/479 be noted.
- (ii) The adjustments to the 2010/11 management revenue budget, detailed in Appendix 1 to Report 10/479 and Sections 2, 3 and 4 of Report 10/479, be approved.
- (iii) The individual Service virements, summarised in Appendices 2 and 3 to Report 10/479, be approved.

**514. COMPOSITE CAPITAL BUDGET 2010/15 - MONITORING REPORT NO 1**

There was submitted a report by the Head of Finance (10/480) (1) providing a summary position to date of the Composite Capital Programme for 2010/11 to 2014/15; and (2) seeking approval for adjustments to the Programme.

**Resolved:**

- (i) The contents of Report 10/480 be noted.
- (ii) The proposed budget and monitoring adjustments to the five year Capital Budget 2010/11 to 2014/15, as set out in Sections 3, 4 and 4 of Report 10/480 and summarised in Appendices I and II thereto, be approved.

**515. ANNUAL EFFICIENCY STATEMENT 2009/10**

There was submitted and noted a report by the Head of Finance (10/481) (1) summarising the efficiency gains made by the Council during 2009/10; and (2) highlighting those areas where the Council is seeking to make efficiency gains in the current financial year.

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**516. SAVINGS ARISING FOR EARLY RETIREMENT DECISIONS TAKEN IN 2009/10**

There was submitted and noted a report by the Head of Finance (10/482), (1) outlining the costs and consequential savings of early retirement decisions taken in the financial year 2009/10; and (2) providing outcomes from an equalities assessment.

**517. HOUSING INVESTMENT PROGRAMME 2010/11 – BUDGET MONITORING REPORT 1**

There was submitted a joint report by the Executive Director (Housing and Community Care) and the Head of Finance (10/483) (1) summarising the position as at 30 June 2010 for the Housing Revenue Account Capital Programme for 2010/11; (2) showing the closing position for 2009/10 in Appendix 1 to Report 10/483; and (3) seeking approval for adjustments to the 2010/11 programme.

**Resolved:**

- (i) The contents of Report 10/483, including that the net borrowing requirement for 2010/11 had decreased by £108,000, be noted.
- (ii) The adjustments made to the budget for 2010/11, as set out in Section 4 of Report 10/483 and summarised at Appendices 1 and 2 to Report 10/483, be approved.

**518. RISK MANAGEMENT STRATEGY**

There was submitted a report by the Head of Business Transformation and Improvement (10/484) presenting for approval the revised Risk Management Strategy 2010/2012 which proposed a proactive approach to the management of risk within the Council.

**Resolved:**

- (i) The revised Risk Management Strategy, attached as Appendix 1 to Report 10/484, be approved.
- (ii) The Chief Executive be requested to give consideration to the inclusion of a comprehensive impact analysis in all reports to the Council and its Committees.

**519. PERTH CITY CENTRE COUNCIL STAFF TRAVEL PLAN**

There was submitted a report by the Depute Director (Environment) (10/486) (1) outlining the development of the Perth and Kinross Council Staff Travel Plan; and (2) recommending that it is officially launched in 2010 and that its scope be widened to cover all Council staff and offices.

**Motion (Councillors G Hayton and W Wilson)**

**The Committee endorse the proposals set out in Report 10/486 that:-**

- (i) **The Perth City Centre Council Staff Travel Plan be launched in 2010.**
- (ii) **A Staff Travel Plan summary leaflet be produced along with a Staff Travel Plan web page.**

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**(iii) The Staff Travel Plan be rolled out to other Council staff and offices as resources permit.**

Amendment (Councillors A Stewart and M Roberts)

The Committee do not accept the proposals set out in Report 10/486 and agree that no further action be taken on the Plan.

Amendment: 4 votes

Motion: 10 votes

**Resolved:**

In accordance with the Motion.

PROVOST HULBERT LEFT THE MEETING DURING DISCUSSION OF THE ABOVE ITEM.

**520. PROCUREMENT PROGRAMME REPORT 2009/10**

There was submitted a report by the Depute Director (Housing and Community Care) (10/487) summarising the Procurement Programme activities for the 2009/10 financial year and updating actual performance against the objectives set in the approved Procurement Strategy 2008-2011.

**Resolved:**

The content of Report 10/487, which was submitted in accordance with the Council's approved procurement objectives, as contained within its Procurement Strategy 2008-2011, be noted.

**IT WAS AGREED THAT THE PUBLIC AND PRESS BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH WAS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT, 1973.**

**521. FORMER SCHOOL AND SCHOOLHOUSE, STATION ROAD, ST FILLANS – PROPOSED DISPOSAL**

There was submitted a report by the Executive Director (Environment) (10/488) seeking approval to dispose of the former St Fillans School and Schoolhouse.

**Resolved:**

That the former St Fillans school and schoolhouse be sold to the named individuals detailed in Report 10/488 on the basis of the provisional heads of terms contained within Report 10/488 and otherwise on terms and conditions to the satisfaction of the Head of Property and Head of Legal Services, failing which the property be re-marketed at an appropriate time.

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