



**Perth & Kinross Council
The Environment Service**

**Application For A
Temporary Traffic Restriction Order**

The Environment Service, The Atrium, 137 Glover Street, Perth, PH2 0HY

Applicant

Applicant:- _____ Address :- _____

(Company / Organisation)

Contact Name:- _____

Tel. No. :- _____

****Please Note the applicant will be invoiced for all costs if billing details are not added below****

Temporary Traffic Restriction Details

Type Of Restriction :- _____

Road No./ Name :- _____ Locality :- _____

Start Point :- _____ End Point :- _____

Councillor Ward No(s):- _____ Length Of Closure (metres) :- _____

Proposed Diversion Route :- _____

Reason For Closure :- _____

(Description Of Works) _____

Proposed Start Date:- _____ Duration :- _____ Days/Weeks

Order No. (for invoicing purposes) _____

****Please Note The application will NOT be processed without an Order No****

Billing Details if different from above: Name: _____

Address: _____

Tel No: _____

Signed :- _____ Date :- _____

Print Name :- _____

Official Use Only

Approved :- Yes/No _____ Processed By :- _____

Financial Code :- _____ RPM No. :- _____

Temporary Notice (5 Days Max) / Temporary Order

Notes For Guidance

- 1** A Road Closure will only be granted where proof that the guidelines set out in Code Of Practice 'Safety At Street Works And Road Works' cannot be met.
- 2** In the case of a Road Closure Order the application should be made a minimum of 28 days prior to the proposed start date.
- 3** In the case of a Road Closure Notice (where the maximum duration of works is 3 days) the application should be made at least 7 days prior to the proposed start date.
- 4** The application must be accompanied by a plan illustrating the proposed signage and diversion route.
- 5** The applicant is responsible for the provision, erection, maintenance and removal of all signage, barriers, cones, etc. related to the Road Closure
- 6** All traffic management, whether hired or owned by the applicant, must be checked twice daily, including weekends/public holidays and will be subject to an immediate maintenance contract for the duration of the works.
- 7** All excavations MUST be permanently reinstated before the Road Closure is removed.
- 8** The applicant must notify the Roads Authority one working day prior to the road re-opening and again immediately upon the re-opening of the road.
- 9** The applicant MUST inform, in writing, all residents/businesses affected by the Road Closure. A draft copy of this letter should be sent to the Roads Authority for comment, prior to issue.
- 10** All costs incurred by Perth & Kinross Council in relation to the promotion of the Road Closure will be re-charged to the applicant in due course.
- 11** Application to be returned to :
 - Local Network Manager
 - Perth & Kinross Council
 - The Environment Service
 - 137 Glover Street
 - Perth
 - PH2 0HY

 - Tel. 01738 477200
 - Fax. 01738 477210