



RIDING ESTABLISHMENTS ACTS 1964 AND 1970

**FORM OF APPLICATION FOR LICENCE*
or
EXTENSION OF PROVISIONAL LICENCE***

PLEASE USE BLOCK CAPITALS

1	Mr/Mrs/Miss Surname Christian Name(s) Age (if under 18 years) (see Note 1)
2	Private address (or if a Body Corporate, name of Body and address or Registered Office)
3	Name & Address of Riding Establishment
4	Is the Establishment operative throughout the year? If not, state period when normally operative
5	Who will have direct control or management of the Establishment?
6	If that person is the holder of any of the Certificates shown below, tick against the name(s) of the ones(s) held and enclose the Certificate(s) with this application. Assistant Instructor's Certificate of the British Horse Society () Instructor's Certificate of the British Horse Society () Fellowship of the British Horse Society () Fellowship of the Institute of the Horse ()
7	If the person named at 5 above does not hold any of these Certificates, give details of his/her experience in the management of horses. (Continue of a separate sheet if necessary)

8	<p>Is a responsible person living on the Establishment? YES/NO</p> <p>If not, what arrangements are there in case of emergency?</p> <p>.....</p> <p>.....</p> <p>.....</p>
9	<p>Will the carrying on of the business of the Establishment be at all times in the charge of a person of the age of 16 years or over? (see Note 1)</p> <p>.....</p>
10	<p>Will supervision by a responsible person of the age of 16 years or over be provided at all times while horses from the Establishment are used for providing instruction in riding or are let out on hire for riding (accept in the case of a horse let out for hire for riding, when the hirer is competent to ride without supervision).</p> <p>.....</p> <p>.....</p>

11	The applicant is required to answer "Yes" or "No" to the following questions:	
(i)	<p>Are you, or any person who will have control or management of the Establishment, disqualified for the time being from:</p> <p>(a) keeping a riding establishment</p> <p>(b) keeping a dog</p> <p>(c) keeping a pet shop</p> <p>(d) having the custody of animals</p> <p>(e) keeping a boarding establishment for animals</p>	<p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p>
(ii)	<p>Are you the holder of a current licence policy which:</p> <p>(a) insures you against liability for an injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving from you, in return for payment, instruction in riding.</p> <p>(b) insures you against liability arising out of such hire or use of a horse.</p> <p>(c) insures such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use.</p> <p>IF "YES", YOU MUST ENCLOSE WITH THIS APPLICATION EVIDENCE THAT YOU HOLD SUCH INSURANCE</p> <p>If "No", please state below what steps you are taking to obtain such Insurance</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>YES/NO</p> <p>YES/NO</p> <p>YES/NO</p>

12	<p>How many horses are kept under the terms of the Act at the present time? </p> <p>How many horses is it intended to keep under the terms of the Act during the year? <i>(see Note 3)</i> </p>
13	<p>What accommodation is available for:</p> <p>(a) horses stalls</p> <p> boxes</p> <p> covered yard</p> <p> <i>(please state number, or dimensions in the case of a yard)</i></p> <p>(b) forage and bedding</p> <p>(c) equipment and saddlery</p>
14	<p>Is land available for:</p> <p>(a) grazing</p> <p>(b) instruction or demonstration riding <i>(please give details)</i> </p> <p>(e) exercise</p>
15	<p>Are there adequate watering arrangements and is there a fresh water supply? </p>
16	<p>What are the arrangements for the protection of horses in the case of fire? </p>
17	<p>What is the name and address of your usual veterinary surgeon/practitioner? </p>

I AM AWARE OF THE PROVISIONS OF THE RIDING ESTABLISHMENTS ACTS 1964 & 1970 AND I APPLY FOR A LICENCE*/AN EXTENSION TO MY PROVISIONAL LICENCE* TO KEEP A RIDING ESTABLISHMENT COMMENCING (see Note 4) THE FIRST DAY OF APRIL 20../DATE OF ISSUE.

I ENCLOSE:

LICENCE FEE OF..... (see Letter)
CERTIFICATE(S) REFERRED TO AT ITEM 6 ABOVE
POLICY OR OTHER EVIDENCE OF INSURANCE REFERRED TO AT ITEM 11(ii) ABOVE

(Read the following statement carefully before signing it. A false statement may render you liable to prosecution).

I DECLARE MY ANSWERS TO THE ABOVE QUESTIONS TO BE CORRECT IN EVERY RESPECT.

Date..... Usual Signature.....

(If signing on behalf of a Body Corporate, state appointment held)

.....
.....

Please complete and return application form along with Licence fee and evidence of insurance to:

The Environment Service, Perth & Kinross Council, Pullar House, 35 Kinnoull Street, Perth PH1 5GD

Data Protection Act 1998

The information supplied by you and by relevant third parties will be used in processing your application for a Riding Establishment Licence. Details may be shared with other appropriate professionals and service providers. Your details will also be placed in a Public Register of Riding Establishments as per the guidelines in the Riding Establishments Acts 1964 & 1970. In terms of the Data Protection Act 1998, you are entitled to know what personal information Perth & Kinross Council hold about you, on payment of a fee of £10. Application should be made to the Head of Service, Environmental & Consumer Services, Pullar House, 35 Kinnoull Street, Perth PH1 5GD

NOTES

1. A licence may be granted to an individual over the age of 18 years or a Body Corporate.

It will be a condition of any Licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.

2. It will be a condition of any Licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the Licence is satisfied that the hirer of the horse is competent to ride without supervision.

3. (a) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion and also any ass, mule or jennet.

(b) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.

4. A Licence is valid from the date of issue or from the first day of April next.