



## Perth and Kinross Council Countryside Ranger Service

### **Ranger Service Booking Form for Schools and Community Groups**

Perth & Kinross has an immense variety of landscapes and environments and the Perth & Kinross Council Countryside Rangers are here to help you enjoy it.

### **How we can help**

Due to staffing changes, the Ranger Service has revised how and where we can help and assist groups and schools. Detailed guidance can be found [here](#) (or via our website [www.pkc.gov.uk/countryside](http://www.pkc.gov.uk/countryside) and follow the Educational Visits links). We are still able to support group visits to sites that the Ranger Service have a direct involvement in, those managed by Community Greenspace in Perth and Kinross Council. We are also able to offer advice and support to teaching staff and to provide teacher training to facilitate visits to the outdoors.

### **Independent and Recreational Visits**

Groups are encouraged to visit the countryside independently, especially for recreational visits. Due to other commitments, the Rangers cannot lead this type of visit but are happy to give advice if required.

### **Excursion Guidance and Group Management**

All schools should have a copy of the Perth and Kinross Council Excursion Guidance ([a copy can be found here](#), or via our website [www.pkc.gov.uk/countryside](http://www.pkc.gov.uk/countryside) and follow the Educational Visits links). In this document, the Ranger will undertake the role of 'Activity Leader' (not Group Leader) whilst arranging and managing the activity. It is important that schools meet their duties in the Excursion document.

Please follow the Scottish Outdoor Access Code (see [www.pkc.gov.uk/countryside](http://www.pkc.gov.uk/countryside))

### **Bookings**

The booking form can be posted to us or emailed as an attachment. It should be submitted to Anne Wilson, Countryside Section, Community Greenspace, Perth and Kinross Council, Pullar House, 35 Kinnoull Street, Perth, PH1 5GD or emailed to [countryside@pkc.gov.uk](mailto:countryside@pkc.gov.uk).

Booking forms must be received no later than 6 weeks (this will allow schools to fulfil roles within the Excursion Guidance) before the proposed date of a Ranger visit. We cannot guarantee that a Ranger will be available, but we strive to meet requests.

## Booking Form

School / Group \_\_\_\_\_ Date form submitted \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Postal Address \_\_\_\_\_

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Contact Name \_\_\_\_\_

Group Leader (if different) \_\_\_\_\_

Number of Children \_\_\_\_\_ Number of Adults (excluding ranger) \_\_\_\_\_

Class / Age Group \_\_\_\_\_

Does anyone in your group have special requirements? \_\_\_\_\_

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Venue or location of visit \_\_\_\_\_

Please provide three desired options – we will strive to meet your first date, but cannot guarantee this.

Suggested date, time and duration \_\_\_\_\_

Suggested date, time and duration \_\_\_\_\_

Suggested date, time and duration \_\_\_\_\_

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Theme or subject of study \_\_\_\_\_

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Please tick to confirm that you have met the requirements included within the Excursion Guidance (only applicable to school bookings)

For Office Use Only:

Date Passed on \_\_\_\_\_ Ranger allocated \_\_\_\_\_