

PERTH AND KINROSS ADULT PROTECTION COMMITTEE

Minute of Meeting of the Perth and Kinross Adult Protection Committee held in Room 410, Fourth Floor, Council Building, 2 High Street, Perth on Friday 18 February 2011 at 2.00pm.

Present: A Davidson (Independent Chair)
B Atkinson, Head of Children and Families Services, Education and Children's Services, Perth and Kinross Council
Superintendent T Beveridge, Tayside Police
D Burke, Executive Director (Housing & Community Care), Perth and Kinross Council
K Frew, Service Manager, Perth and Kinross Council
J Gilruth, Head of Community Care, Perth and Kinross Council
S Hunter, Edinburgh University
L Miller, substituting for F Bannister, Head of Integrated Mental Health Services, Murray Royal Hospital
H Nisbet, Procurator Fiscal
M Notman, Interagency Adult Protection Co-ordinator, Perth & Kinross Council
S Rodger, Legal Manager, Perth and Kinross Council
A Stewart, Chair Perth and Kinross Community Health Partnership
C Thomas, Carers' Representative
J Walker, Depute Director (Housing and Community Care), Perth and Kinross Council.

In Attendance: K Ogilvy, Team Leader, Housing and Community Care, Perth and Kinross Council (for Item 2); and J Somerville, Chief Executive's Service, Perth and Kinross Council.

Apologies: L Thomson, Care Services (Perth) Limited; M Mullen, Community Care Council; B Nicoll, General Manager, Perth & Kinross Community Health Partnership.

A Davidson in the Chair

1. WELCOME AND INTRODUCTIONS

The Convener welcomed all members and thanked members for their attendance following the change of time of the meeting.

1(a). APPOINTMENT OF VICE CONVENER

The Convener referred to previous discussion in regard to the appointment of a Vice Convener to the Adult Protection Committee and to the desired independent status of the member undertaking this role.

He thereafter sought Committee approval for the appointment of S Hunter as Vice Convener and this was unanimously agreed.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of 5 November 2010 was submitted and approved as a correct record.

3. MATTERS ARISING

(i) Item 3 (i) Tayside Adult Support and Protection CD Awareness

J Gilruth confirmed that Angus Council had been advised of the decision not to make a £2,000 contribution towards the cost of a Tayside Adult Support and Protection Awareness CD.

(ii) Item 4 (i) Association of Directors of Social Work (ADSW)

The Executive Director (Housing and Community Care) referred to discussion regarding issues relevant to consistency at the previous meeting and his agreement to raise this at the next ADSW meeting. He reported that the December 2010 had been cancelled due to the weather conditions but that he would raise the matter at the meeting scheduled to take place on Friday 25 February 2011 (**ACTION DB**).

(iii) Item 6 Perth and Kinross Adult Protection Committee – Biennial Report 2008-2010

The Convener noted that it had been hoped that a workshop would have taken place in January 2011 in order for members to contribute to plans for the future work of the Committee. He suggested that such a workshop now be organised for late March 2011 and requested Democratic Services help in making arrangements for this workshop (**ACTION MN/JS**).

(iv) Item 9 Significant Case Review Protocol

The Convener noted that discussion with Tayside colleagues regarding the development of consistent protocols was now taking place. B Atkinson referred to this being significant work which would be required to take place over a considerable period of time. J Gilruth reported that examination of a joined-up policy across Tayside would be considered at a forthcoming meeting of the Tayside Group.

(v) Item 13 Proposed Meeting Dates for 2011

The Convener queried whether the 25 August 2011 was the correct date for the August meeting as this was a departure from the usual Friday meeting date. J Somerville agreed to look into this and to confirm the date of the August meeting to members in due course.

It was subsequently reported that this was a typographical error and that the August meeting date was Friday 26 August 2011.

4. CASE STUDY

M Notman introduced Kenny Ogilvy, Team Leader, Perth and Kinross Council to the Committee. The Convener reported that he had been very keen to bring such a Case Study to members and he then welcomed Kenny to the meeting.

K Ogilvy presented the Case Study to the Committee and referred to:

- Background
- Reasons for referral
- Areas for discussion
- Possible interventions
- Outcome.

He noted that this had been a complex situation and had been objective focussed.

Questions were answered and discussion of the implications of the specific case then took place.

In response to a question regarding the importance of the Adult Support and Protection (Scotland) Act 2007 and the powers under the Act in responding to this case, K Frew confirmed that the Act had provided guidance and allowed for intervention. The role of Human Rights legislation was also discussed.

S Rodger spoke of situations not being static and noted that there was nearly always a shifting picture. The Executive Director (Housing and Community Care) noted the complexities staff were required to deal with in such cases; the value of the Act; and of the effectiveness of multi-agency support.

The Convener thanked K Ogilvy for presenting the Case Study and he also thanked K Frew and S Rodger for their contribution to the discussion.

K OGILVY LEFT THE MEETING AT THIS POINT

5. PROTECTION OF VULNERABLE GROUPS (PGV) SCHEME

There was submitted a report by the Head of Legal Services (G/11/45) outlining the implications of the Protection of Vulnerable Groups Scheme which would begin to be introduced on 28 February 2011.

S Rodger, Legal Manager made a presentation to the Committee by highlighting the key points contained in the report. She reported on a short life working group taking forward the implementation of the scheme within the Council and noted that B Atkinson, Chief Social Work Officer, was leading this group.

During the presentation S Rodger specifically referred to:

- The aim to improve on already existing arrangements to ensure that those who work with children and protected adults are safe and suitable to do so
- The aim to make the process quicker and simpler
- PVG Scheme membership
- *Who is covered?
- 3 key issues for Perth and Kinross Council
 - Cost of membership
 - Identifying posts/post holders
 - Ensuring third parties (providers/contractors) are complying with the Scheme.
- That briefing sessions, bulletins for staff, articles in Council newspaper and awareness session for groups such as care homes were taking place.

B Atkinson reported that the scheme would initially affect only new employees or existing employees who were changing roles that involved regulated work with children and/or protected adults. Thereafter, existing employees would migrate onto the new scheme on a phased basis over the following three years.

*In respect of who is covered by the Scheme, S Rodger offered to share a guide with members (**ACTION SR/JS**).

The Committee noted the position.

LINDSAY MILLER LEFT THE MEETING AT THIS POINT

6. MINUTES FOR NOTING

The following Sub-Committee minutes were submitted and noted.

- (i) Minute of Adult Protection Committee – Information, Management and Audit Sub-Committee Meeting of 6 October 2010
- (ii) Minute of Adult Protection Committee - Adult Support and Protection Operational Sub-Group Meeting of 26 October 2010

7. ADULT PROTECTION CHAIRS – MINUTES FOR NOTING

The following minutes were submitted and noted.

- (i) Minute of Meeting of Adult Protection Chairs of 3 November 2010
- (ii) Minute of Meeting of Adult Protection Chairs with the Scottish Government of 3 November 2010

8. ACT AGAINST HARM

(i) Local Campaign Evaluation

There was submitted a report by the Adult Protection Interagency Co-ordinator (G/11/50) outlining the local response to the national Act Against Harm campaign.

M Notman spoke to the report and noted that both pre and post evaluation had taken place in order to gauge if the level of awareness had been raised. She added that the process had been extended by four weeks due to an initial poor response and that the awareness rate of 85% had been maintained in the pre and post evaluation period.

In conclusion, M Notman noted that this had been the first survey conducted in adult support and protection in Perth and Kinross and that the feedback and comments received would help inform any further campaign.

B Atkinson reported that outcomes had been similar in regard to child protection and that next steps should involve moving from awareness-raising to public engagement.

The Committee noted the evaluation of the local Act Against Harm bus poster campaign.

(ii) Report on Event for Lead Officers on 29 September 2010

There was submitted and noted a Scottish Government report on a day long event for lead officers (G/11/51).

(iii) Report on Multi-Agency Event on 23 November 2010

There was submitted and noted a Scottish Government report of a multi-agency event held in Edinburgh on 23 November 2011 (G/11/52).

9. ADULT SUPPORT AND PROTECTION CONFERENCE IN TAYSIDE

There was submitted a report by the Adult Protection Interagency Co-ordinator (G/11/53) outlining the background and recommendations for the Tayside Adult Support and Protection Conference to be organised by Perth and Kinross in 2011.

The Convener suggested that the conference be scheduled for November 2011 and that potential main themes should be discussed further within a multi-agency group. It was thereafter agreed that the multi-agency group would include: A Davidson; M Notman; S Hunter; and a representative from Tayside Police.

The Committee noted the report.

J GILRUTH LEFT THE MEETING AT THIS POINT

10. FUNDING FOR EXAMINATIONS – LETTER FROM NHS TAYSIDE

There was submitted and noted a letter from NHS Tayside regarding independent contractor examinations (G/11/54).

11. ADULT PROTECTION IMPROVEMENT PLAN 2010-2011

There was submitted the Adult Protection Improvement Plan 2010-2011. The Convener confirmed that the Improvement Plan would be taken forward at the workshop referred to previously. He added that the Biennial Report 2008-2010 was due to be considered at the Council Meeting on 23 February 2011 and that any further feedback should be submitted to M Notman.

The Convener referred to reporting processes and future interagency interaction and the Executive Director (Housing and Community Care) referred to future reporting procedures within the Council and comparison with the Children and Young People's Strategic Partnership and the Child Protection Committee. He added that he was due to discuss this further with Fiona Mackay, Partnership and Improvement Officer and that he would report back to the Committee in due course (**ACTION DB**).

The Committee noted the Adult Protection Improvement Plan 2010-2011.

12. ADULT PROTECTION MULTI-AGENCY CASE FILE AUDIT

There was submitted a report by the Interagency Adult Protection Co-ordinator (G/11/56) outlining proposals to conduct an adult protection multi-agency case file audit to take place in 2011.

K Frew reported that dates had been set for the multi-agency case file audit to take place on 21 and 22 March 2011 and she noted that invitations to participate in the audit had been issued and two acceptances had been received. She referred to the need for further input from other agencies in order to progress the audit and the Convener agreed to raise this directly with other agencies. The Executive Director (Housing and Community Care) also offered further assistance (**ACTION AD/DB**).

The Committee noted the report.

13. ADULT SUPPORT AND PROTECTION INFORMATION

There was submitted a report by the Interagency Adult Protection Co-ordinator (G/11/57) outlining the levels and presentation of adult protection information.

M Notman briefly spoke to the report and noted that there was no national data set for adult support and protection statistics in Scotland although the Independent Chairs were in discussion with the Scottish Government. The Executive Director (Housing and Community Care) noted that the ADSW would be involved following discussion with the Scottish Government.

In response to a question regarding predictive tools, K Frew reported that fortnightly meetings were not a screening mechanism but a multi-agency discussion opportunity and the Convener noted that the use of data was very important. S Hunter suggested that she was surprised at the low level of neglect as a category and she asked how many people attended case conferences on their own. K Frew advised that if the individual was not attending that an advocate could attend on his/her behalf. M Notman agreed to forward further information to S Hunter (**ACTION MN**). She also agreed that members' comments had been very helpful.

The Committee noted the report and the information contained in the appendices.

14. NHS TAYSIDE SUPPORT AND PROTECTION OF ADULTS AT RISK OF HARM – OPERATIONAL PROCEDURES

There was submitted the NHS Tayside Support and Protection of Adults at Risk of Harm – Operational Procedures.

The Convener reported that issues in regard to the operational procedures had been raised at both the Chairs' Meeting and the Tayside Meeting and those omissions in respect of a multi-agency approach had been acknowledged and that changes would accordingly be made.

The Committee noted the position.

15. INTERNAL REVIEW

A confidential report by K Frew, Service Manager and S Gourlay, Long Term Conditions Manager, on behalf of Perth and Kinross Council and Perth and Kinross CHP was tabled (G/11/49). K Frew led discussion relevant to the internal review and referred to:

- Introduction
- Overview
- History / referral information
- Key issues and analysis
- Recording of activity and decision making
- Interagency contact
- Adherence to Adult Protection Procedures
- Conclusion
- Recommendations.

Due to the sensitive and private nature of the case, the report was collected for shredding following discussion of the item.

The Committee noted the report.

16. CHILD PROTECTION NATIONAL GUIDANCE

The Head of Children and Families Services circulated an extract from a paper – National Guidance for Child Protection in Scotland. He referred to Paragraphs 245-249 (Adult Support and Protection) and noted that lead officers were currently working together to establish new guidance and suggested the involvement of the Interagency Adult Protection Co-ordinator in regard to adult support and protection in the Guidance (**ACTION MN**).

17. VULNERABLE YOUNG PEOPLE – CHILD TRAFFICKING

The Head of Children and Families Services reported that it had previously been believed that there was not a significant problem relevant to child trafficking in Scotland but reported on recent media coverage and a wider definition of child trafficking. He noted the importance of vulnerable young people being able to access services when required. The Head of Children and Families Services agreed to work further with lead officers in this regard and to report back to the Committee, if appropriate, in due course.

18. ANY OTHER COMPETENT BUSINESS

No items were discussed.

19. DATE OF NEXT MEETING

It was agreed that the next meeting take place at 10.00am on Friday 20 May 2011.