



Council Building
2 High Street
PERTH
PH1 5PH

30 October 2007

A Meeting of the **AUDIT SUB-COMMITTEE** will be held in the **COMMITTEE ROOM, FOURTH FLOOR, COUNCIL BUILDING, 2 HIGH STREET, PERTH** on **THURSDAY 8 NOVEMBER 2007** at **10.00AM**.

If you have any queries please contact Jean Dickson on (01738) 475126 or Gillian Taylor on (01738) 475135.

B MALONE
Chief Executive

Members

Councillor K Baird
Councillor A Gaunt
Councillor J Law
Councillor B Vaughan
Councillor A Younger
Mr J Howie

PERTH AND KINROSS COUNCIL

AUDIT SUB-COMMITTEE – 8 NOVEMBER 2007 AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT

1. Declarations of Interest
2. Minute of Meeting of the Audit Sub-Committee of 13 September 2007 (copy herewith)
3. Internal Audit Follow-up Work – Report by the Chief Internal Auditor (copy to follow)
4. Internal Audit Update – Report by the Chief Internal Auditor (copy herewith 07/710)
 - (i) Corporate
 - (a) 05/032 – Following the Public Pound (copy herewith 07/711)
 - (ii) Corporate Services
 - (a) 06/040(a) – Creditors/Purchasing (copy herewith 07/712)
 - (b) 06/046 – Disclosure Scotland (copy herewith 07/713)
 - (c) 06/051 – Health and Safety (copy herewith 07/714)
 - (d) 07/028 – Procurement (copy herewith 07/715)
 - (e) 07/056 – Charitable Fund (copy herewith 07/716)
 - (iii) Education and Children's Services
 - (a) 06/040(c) – Creditors/Purchasing (copy herewith 07/717)
 - (b) 06/041(a) – Contract Monitoring – School Cleaning (copy to follow)
 - (c) 06/041(b) – Contract Monitoring – School Catering (copy to follow)

(iv) The Environment Service/Education and Children's Services

(a) 05/045 – Capital Budgeting (copy herewith 07/718)

(v) The Environment Service

(a) 06/025 – Landfill Fines (copy herewith 07/719)

(b) 06/040(b) – Creditors/Purchasing (copy herewith 07/720)

(c) 06/044 – Economic Development (copy herewith 07/721)

(d) 06/054 – Street Lighting Partnership (copy herewith 07/722)

(e) 07/022 – Housing Improvement Grants (copy herewith 07/723)

5. National Fraud Initiative – Progress Report – Report by Chief Internal Auditor (copy herewith 07/724)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT, 1973

P1. Internal Audit Update

(i) The Environment Service

(a) 06/047 – Investigation (copy herewith 07/725)

(b) 06/067 – Investigation (copy herewith 07/726)

(c) 07/062 – Agency Workers (copy herewith 07/727)

(ii) Housing and Community Care

(a) 06/045 – Project Management (copy herewith 07/728)

P2. External Audit Reports

(i) Report to those charged with Governance on the Audit of Perth and Kinross Council – 2006/2007 (copy herewith 07/729)

(ii) Audit Progress Report – 2006/2007 (copy herewith 07/730)