

LIFELONG LEARNING COMMITTEE

Minute of Meeting of the Lifelong Learning Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 25 February 2009 at 2.00pm.

Present: Councillors E Grant, B Band, A Cowan (substituting for Councillor K Baird), G Hayton, E Maclachlan, A MacLellan, J Law (substituting for Councillor S Miller), D Melloy, L Simpson, A Stewart, B Vaughan, W Wilson and A Wylie; Mrs H Bridge, Mr S Clark, Monsignor K McCaffrey, Mr D Stewart and Mrs A McAuley.

In attendance: Councillor H McDonald; John Fyffe, Executive Director (Education and Children's Services); Maria Walker, Depute Director (Education and Children's Services); G Boland, J Harding, A Taylor, P McAvoy, R Renfrew, K Robertson and C Webb (all Education and Children's Services); J Cockburn (Corporate Services); A Wilson and J Adamson (both Chief Executive's Service).

Apology for Absence: Mr I Jackson

Councillor E Grant, Convener, Presiding.

103. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

104. MINUTES OF PREVIOUS MEETINGS

(i) Lifelong Learning Committee

The Minute of Meeting of the Lifelong Learning Committee of 7 January 2009 (Arts. 1-5) was submitted, approved as a correct record, and authorised for signature.

(ii) Joint Negotiating Committee for Teaching Staff

The Minute of Meeting of the Joint Negotiating Committee for Teaching Staff of 25 November 2008 was submitted and noted (**Appendix I**).

(iii) Executive Sub-Committee

The Minute of Meeting of the Executive Sub-Committee of the Lifelong Learning Committee of 17 September 2008 was submitted and noted (**Appendix II**).

(iv) Executive Sub-Committee

The Minute of Meeting of the Executive Sub-Committee of the Lifelong Learning Committee of 26 November 2008 was submitted and noted (**Appendix III**).

105. REPORT ON THE RAISING ACHIEVEMENT STRATEGY

There was submitted a report by the Executive Director (Education and Children's Services) (09/102), (1) detailing the range of projects and activities carried out as part of the Raising Achievement Strategy; (2) highlighting success in a number of key areas; and (3) reflecting the wide range of strategies carried out to raise the achievement of young people and children in Perth and Kinross.

Resolved:

- (i) The contents of Report 09/102 be noted.
- (ii) The Executive Director (Education and Children's Services) commission further reports on the Raising Achievement Strategy to be produced annually after the publication of the Education and Children's Services Standards and Quality Report.

106. INTEGRATED SERVICE DELIVERY

There was submitted a report by the Executive Director (Education and Children's Services) (09/103), (1) detailing progress towards Integrated Service Delivery by Education and Children's Services; (2) providing a baseline of the work to date; (3) proposing a way forward to develop further integrated practices within the service; (4) advising that increasingly, working in an integrated way had become the norm for Education and Children's Services, giving details of achievements to date; and (5) indicating the next steps towards integration to achieve better outcomes for families.

Resolved:

- (i) The progress towards integrated service delivery within Education and Children's Services be noted.
- (ii) The Executive Director (Education and Children's Services) be instructed to set up an internal reference group to develop further improvement strategies for integrated working to build on existing practice and develop new ways of managing and co-ordinating integrated services.

107. COMMUNITY CAMPUSES: LEADERSHIP AND MANAGEMENT

There was submitted a report by the Executive Director (Education and Children's Services) (09/104) providing details about the key management and staffing structures and responsibilities involved in the strategic and operational leadership and management of the Investment in Learning Programme's new community campuses, which model would ensure that the planning of the four hub community campuses would meet the diversity of school and community needs.

Resolved:

- (i) The formal establishment of a Campus Leader and Campus Business Manager in the community campuses in Strathearn, Loch Leven, Breadalbane and North Inch, with any additional allowance payments being contained within existing budgets, be agreed.

PERTH AND KINROSS COUNCIL
LIFELONG LEARNING COMMITTEE
25 February 2009

- (ii) The establishment of a Community Campus Management Group in the four main hub campuses, at least six months before the official opening date, be agreed.
- (iii) The appointment of Campus Supervisor, Reception and Library staff for each of the hub campuses to ensure that each campus is operationally prepared at least one month before official opening, including the transfer of existing school based Learning Resource Centre staff to the public Library Service, be agreed.
- (iv) The Executive Director (Education and Children's Services) be instructed to produce a community campus progress report for each campus after one year of opening.

108. RESERVED PLACES IN SCHOOLS 2009/2010

There was submitted a report by the Executive Director (Education and Children's Services) (09/105) proposing the number of reserved places for session 2009/2010 within primary and secondary schools in accordance with Section 28A of the Education (Scotland) Act 1980, as amended, allowing places to be protected for local children in their catchment school.

Resolved:

- (i) The number of reserved places, within schools which had classrooms with a limited number of spaces at specific stages, for session 2009/2010 as shown in Appendix 1 to Report 09/105, be approved.
- (ii) The Executive Director (Education and Children's Services) be instructed to revise these numbers each year to reflect historical or anticipated patterns of migration, information about known movements of families into (or out of) an area, and any current residential development.
- (iii) Responsibility be delegated to the Executive Director (Education and Children's Services) to review the reserved places for all schools in light of any building work and in light of residential development.

109. REVIEW OF CHARGES 2009/2010

There was submitted a report by the Executive Director (Education and Children's Services) (09/106), (1) proposing service charges for financial year 2009/2010 for Cultural and Community Services; Consultancy, Staff Development Opportunities and Curriculum Materials accessed by other organisations or third parties; and school meals; and (2) advising of a short-life Member/Officer Working Group being established to consider the Lets charges and report back the findings to the Lifelong Learning Committee in due course.

Resolved:

- (i) The proposed 2009/2010 charges for Cultural and Community Services, as outlined in Appendices 1 to 9 to Report 09/106, be agreed.
- (ii) The proposed 2009/2010 charges for Consultancy, Staff Development Opportunities and Curriculum Materials, as outlined in Appendix 10 to Report 09/106, be agreed.

PERTH AND KINROSS COUNCIL
LIFELONG LEARNING COMMITTEE
25 February 2009

- (iii) The new school meal charges for 2009/2010, as approved by the Council at its special meeting on 12 February 2009 (Art. 74 refers) and as outlined in Appendix 11 to Report 09/106, be noted.
- (iv) The Lets charges be referred to the Lifelong Learning Committee following consideration by the Member/Officer Working Group established by the full Council at its meeting on 18 February 2009 (Art. 100 refers).

~~~~~