



**PERTH AND KINROSS  
CHILD PROTECTION COMMITTEE**

**Approved**

**Notes of Away Day**

**held on Tuesday 27 April 2010  
in Murrayshall Hotel, Perth at 9am**

**Minute**

**Present:**

Bill Atkinson, Chair, Head of Children & Families' Services  
David Barnes, Independent Schools Representative  
Jenny Blinkhorne, Chair, Children's Panel, Perth and Kinross Council  
Neil Campbell, Housing and Community Care  
Ross Drummond, Child Protection Inter-Agency Co-ordinator  
Cath Graham, Voluntary Sector Representative  
DS Dave Graham, Tayside Police  
Tricia Illsley, Integration Manager, Cultural and Community Services (late arrival)  
Alison Irvine, Service Manager, Education and Children's Services  
Peter Kaye, Senior Educational Psychologist, Education Services  
Gordon McKay, Training and Development Officer, Child Protection Committee  
Dr Dinah Protheroe, Consultant Paediatrician, NHS Tayside  
Norma Ritchie, Authority Reporter, SCRA  
Margaret Steel, Admin Officer, Child Protection Committee (Minute)  
DCI Greig Steele, Tayside Police

**Apologies:**

Jim Dean, Head of Service, Housing and Community Care  
June Doull, Senior Nurse – Child Protection, NHS Tayside  
Lindsay Ferguson, Child Protection Nurse Consultant, NHS Tayside  
John Gilruth, Service Manger, Housing and Community Care (late arrival)  
Caroline Mackie, Service Manager, Education & Children's Services  
John Malpass, Procurator Fiscal  
Sarah Rodger, Senior Solicitor, Legal Services  
Christine Ross, Head Teacher, Crieff High School  
Jeanette Seaman, Acting Head of Service for Allied Health Professions, NHS Tayside  
Dave Thompson, Property and Systems Manager, Perth and Kinross Leisure

**In Attendance:**

Dr Ben Colvin, Registrar, NHS Tayside (observing)  
Joanna Gilchrist, Team Leader, Performance & Scrutiny, Support Services

	What	Who	When
<b>1</b>	<b>Welcome and Introduction</b>		
1.1	<p>The Chair welcomed committee members to the “Away Day” session for 2010. The agenda for the day included a series of presentations and workshops.</p> <p>A warm welcome was extended to Joanna Gilchrist, Team Leader, Performance &amp; Scrutiny, who was present to facilitate the self evaluation workshops.</p>		
<b>2</b>	<b>Apologies</b>		
2.1	Apologies were noted, as annotated above.		
<b>3</b>	<b>National Guidance</b>		
	<p>R Drummond provided an update on the position in relation to the draft National Child Protection Guidance which was out for consultation (<a href="#">link</a>). The focus is very much on the work of Child Protection Committees and reflects the Government’s commitment to “<i>Getting It Right for Every Child</i>”.</p> <p>The second draft had been published and a response to this was required by 3 May 2010.</p> <p>The main areas outlined are:</p> <ul style="list-style-type: none"> <li>• Functions of a Child Protection Committee</li> <li>• Continuous Improvement <ul style="list-style-type: none"> <li>- <i>policies, Procedures and Protocols</i></li> <li>- <i>Management Information and Statistics</i></li> <li>- <i>Self Evaluation, Quality Assurance and Continuous Improvement</i></li> <li>- <i>Promotion of Good Practice</i></li> <li>- <i>Training and Staff Development</i></li> </ul> </li> <li>• Strategic Planning <ul style="list-style-type: none"> <li>- <i>Communication, Collaboration and Co-operation</i></li> <li>- <i>Planning and Connections</i></li> </ul> </li> <li>• Public Information and Communication <ul style="list-style-type: none"> <li>- <i>Public Information</i></li> <li>- <i>Involving Children and Young People and their Families</i></li> </ul> </li> </ul> <p>Additional requirements were highlighted within R Drummond’s Key Statements paper.</p> <p>In light of the timescale for response, R Drummond was charged with taking this forward.</p> <p><b>Action:</b> Perth and Kinross response to be made to the consultation document by 3 May 2010.</p>	RD	03.05.10
<b>4</b>	<b>Survey of Perth and Kinross Child Protection Committee</b>		
	R Drummond advised that the telephone survey had polled 84% of the committee. It was noted that a very positive response had been received. This was discussed in detail within Workshop 1.		

	<b>What</b>	<b>Who</b>	<b>When</b>
<b>5</b>	<b>Public Information Survey</b>		
	<p>G McKay presented the findings of this survey, which evaluated:</p> <ul style="list-style-type: none"> <li>• Child protection posters and web pages</li> <li>• Advertising boards on council vehicles</li> <li>• Suite of child protection leaflets, display stands and newsletters</li> </ul> <p>Workshop 3 focussed on these results and considered the suggested areas for developments.</p>		
<b>6</b>	<b>Multi Agency Self Evaluation</b>		
	<p>The Chair highlighted HMIE's "How Well Do We Protect Children and Meet Their Needs? This document had been previously circulated to committee members (link: <a href="http://www.hmie.gov.uk/NR/exeres/DC93D942-FE27-4957-AA82-E2D9560BD16B.frameless.htm">http://www.hmie.gov.uk/NR/exeres/DC93D942-FE27-4957-AA82-E2D9560BD16B.frameless.htm</a> – click on "quality indicators" on the web page). Workshops 4 and 5 focussed on multi and single agency self evaluation.</p>		
<b>7</b>	<b>Committee Member Retirement</b>		
	<p>The Chair advised committee members that this was Dr Protheroe's last meeting. Dr Protheroe was highly commended for her invaluable contribution and support to the committee. Members echoed the Chair's sentiment and congratulated Dr Protheroe on her retirement and wished her well for the future.</p>		
<b>8</b>	<b>Conclusion</b>		
	<p>The Chair indicated that there was a great deal of valuable material arose from the day's proceedings which will be drafted into an action plan. This will be presented to the next meeting at which time the priorities will be set. This will contribute to a self evaluation document and staff focus groups will be arranged to consider this.</p> <p><b>Action:</b> Action points to be circulated to all members.</p> <p>Members intimated that the programme of the day had been very successful and acknowledged those who contributed to coordinating this, with specific thanks to R Drummond for coordinating this event.</p>	RD	Next Mtg