

Street Naming and Numbering Policy

Perth & Kinross Council is responsible for allocating street names and numbers to any development within the area in accordance with the Civic Government (Scotland) Act 1982.

Street Naming

The Council have encouraged the use of names that have a historical local connection to the site. Accuracy is important, so that names do not deviate from their correct location. The name should not conflict with existing names in the area, as this could result in unnecessary confusion.

Street names should not be difficult to pronounce or spell. This is to ensure that the name of the street can be easily understood during emergency calls.

Generally names should not be duplicated. There may be instances where duplication of a name, if it is in another area, may be acceptable. A variation in the suffix e.g. street, road, drive etc is not an acceptable reason to duplicate a name.

It is preferable that all new street names should end with a suffix. Suffixes should be appropriate and correspond to the physical layout of the development e.g. Close for a Culs-de-Sac. Common examples currently in use in Perth and Kinross are as follows;

- Avenue
- Bank
- Brae
- Close
- Crescent
- Drive
- Gardens
- Green
- Grove
- Lane
- Park
- Place
- Road
- Row
- Square
- Street
- Terrace
- View
- Way
- Wynd

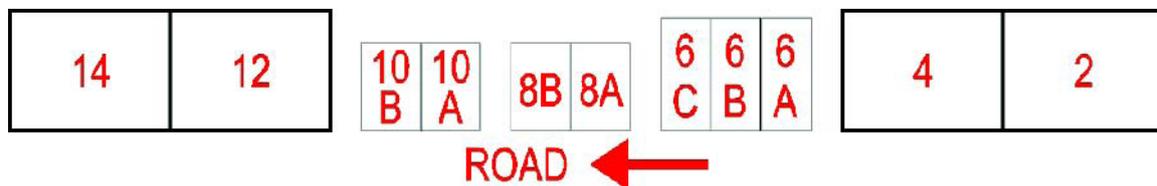
House Numbering

Properties on a new street are usually numbered with even numbers on one side and odd numbers on the other, except for a Culs-de-Sac where numbering is consecutive and in a clockwise direction.

The number 13 is customarily used in order to maintain sequential and therefore logical numbering. It will only be excluded at the specific request of the developer.

Buildings (including those on corner sites) are numbered according to the street in which the main entrance is to be found.

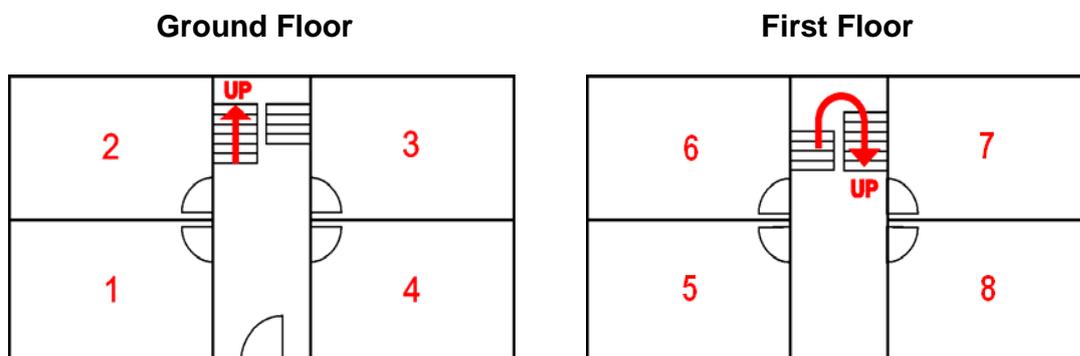
It is sometimes necessary to include new houses in an existing numbered road sequence e.g. if one large house was demolished and replaced by four smaller houses. In this case the use of appropriate suffixes is required so that the numbering of existing houses is not disrupted.



For small blocks of flats, it is usual to give a street number to each dwelling. When there are insufficient numbers available due to an existing development then the block will be numbered / named as appropriate. It is preferable that new named blocks of apartment/ flats should be allocated an appropriate suffix e.g. court, apartments, house, lodge.

Where possible flats within a named or numbered building should be numbered e.g. Flat 1, Johnstone Court. However it is recognised that existing flat naming and numbering conventions in an area may influence the format for addressing flats and may therefore be more appropriate.

The numbering sequence within a block rotates clockwise from the first number of the first door on the left of each landing.



House Naming

For private houses, it is sufficient that the name should not conflict with an existing property or street name. If the property has been previously numbered, the owner must continue to use the existing number along with the name.

House names alone are not favoured by the Council or the emergency services, in numbered streets.

In existing unnumbered streets, it is essential that house names are officially allocated and registered.

Timescales

Perth and Kinross Council aim to complete the street naming and number process in as quick and efficient manner as possible. As long as there are no objections or problems with the proposed name the Council aims to complete the process in the following timescales.

Activity	Target
Send proposed plans and names to Local Ward Councillor	5 working days
Local Ward Councillor approval and written response	28 working days
Number development and contact Royal Mail	15 working days
Notify Applicant of full postal address	5 working days
TOTAL	53 working days