



Community Investment Fund 2021/22

Guidance for Applications for the Community Investment Fund Round 2

www.pkc.gov.uk/cif

1 What is Community Investment Fund?

The Community Investment Fund provides an exciting opportunity for people to work together to create a confident, ambitious and fairer Perth and Kinross, for all who live and work here.

For 2021/22 round 2 a total of £193,628 is left over from the first round of £600,000 that split between the 12 Perth and Kinross Ward Areas to support projects tackle local issues and inequalities and improve quality of life for communities across the area.

If you are interested in applying for the money, we encourage you to read more about the Perth and Kinross Offer (<https://www.pkc.gov.uk/pkoffer>) and the Local Outcomes Improvement Plan (<https://www.pkc.gov.uk/communityplanning>). Your application should demonstrate how your proposal will contribute towards these priorities.

2 How much can I apply for?

The table below sets out how much funding is available in each of the multi-member wards. Whilst there is no minimum or maximum amount that you can apply for, you should bear these amounts in mind. In the previous round of CIF 21/22 the average funding award was around £4,600.

Ward	Total 2021/2
1 - Carse of Gowrie	£20,475
2 - Strathmore	£49,836
4 - Highland	£5,126
5 - Strathtay	£28,318
7 - Strathallan	£4,616
8 - Kinross-shire	£12,395
10 - Perth City South	£72,835
11 - Perth City North	
12 - Perth City Centre	

**Please also note that the three Perth City Wards have been combined into one larger funding pot for the whole city.*

3 How long is the investment for?

We expect to receive a completed Funding Monitoring Form 6 months after the award of your funding, and again at 12 months. We anticipate that the majority of projects will be completed within that 12 month period, however that can be flexible and longer projects can be considered on a case-by-case basis.

4 Who can apply?

In order to apply for funding, you must:

- 1 *demonstrate how your project tackles local issues and inequalities and improves quality of life in your community; be a not-for-profit, community group, social enterprise or local charity.*
- 2 *Businesses, individuals, regional groups and national charities are not eligible to apply for funding. They can, of course, be partners in a community-led project, however the project and application must be led on by the local Community group.*
- 3 *be seeking funding for a project which benefits members of your community in a Council Ward in Perth and Kinross only. Note that the three Council Wards in Perth City are being considered as one larger pot;*
- 4 *not be applying for a project for which you have already received funding from the Community Investment Fund;*
- 5 *not already be in receipt of monies from the Council for the service or project included in your new proposal, unless the proposal clearly demonstrates that it will significantly improve the service, or make it sustainable; and*
- 6 *have a bank account that has two signatories who are not related nor live at the same address.*

If you require additional support to complete an application please contact us at CIF@pkc.gov.uk or **0345 30 111 00**. Locality-based Community Learning and Development staff are able to offer one-to-one discussions and their details can be provided by contacting the email address or telephone number above.

5 How do I apply?

The Application Form can be found at www.pkc.gov.uk/cif If you need further support to complete the form, you can ask for help by contacting the Community Planning Team on CIF@pkc.gov.uk or **0345 30 111 00**. The Community Planning Team will either help you directly, or put you in touch with one of our locally based workers who can offer provide advice and support.



6 How will the decision about funding your project be made?

Funding applications will be assessed against the impact on the themes of the Perth & Kinross Offer and the priorities of the Local Outcomes Improvement Plan.

Your project should demonstrate how it contributes to one of the Perth & Kinross Offer Themes.

Theme	What services will do...	What we ask you to do...
Economy	Boost our economy by investing in economic growth and promoting opportunities to invest, work and learn in our local communities.	Buy and eat local, promoting Perth and Kinross as a place to live, work and visit.
Education	Help to give our children the best start in life. Provide education opportunities for learning and development at any age, securing our future and nurturing our young people.	Look after you and your family's health and wellbeing, supporting our children to experience and enjoy school and other activities.
Environment	Maintain our environment like parks and roads so they are accessible to all and promoting the climate change agenda for example; recycling your waste responsibly.	Take pride in your local community by respecting your surroundings and getting involved in the upkeep of our green spaces. Help us by recycling and reducing your waste.
Equalities, Empowerment and Fairness	We listen to and work together with you to promote equalities and fairness, delivering the health and social care services you need, want and value, where and when you need them.	Tell us if anything in your area is concerning you and get involved in your local community.



In addition to this, your project should demonstrate how it will impact on the priorities outlined in the Local Outcomes Improvement Plan:

- 1 **Poverty** (inc. Child, Food and Fuel Poverty) are significant issues of inequality and ones which have been increasingly highlighted during lockdown, with levels of poverty increasing.
- 2 **Physical and Mental Wellbeing** have been negatively impacted as a result of COVID and lockdown. Evidence from services shows a significant increase in demand for support of this nature during lockdown.
- 3 **Skills, Learning and Development** is of concern as a result of lost learning and the need for individuals to build their skills, confidence and resilience.
- 4 **Employability** is a key part of recovery and a focus on upskilling for those seeking employment and supporting young people in an increasingly competitive job market is important.
- 5 **Digital Participation** is increasingly important as services and wider society moves online. Lockdown has highlighted issues with connectivity, technology and capacity.

Other key considerations in the decision-making process include:

- the need for your project;
- demonstrable support from the community for your project;
- lasting benefits from your project, beyond the period of funding;
- the impact on your project if funding is not provided through CIF;
- the level of involvement from other organisations;
- how your project will build skills and confidence in the community;
- how you will measure the impact of your project.



7 What will the Community Investment Fund cover?

Yes	No
<ul style="list-style-type: none">• Community management of a local facility.• Improvements to a community asset.• Developing an outdoor space for community use.• Purchasing equipment or materials that will benefit the local community.• Community events or a programme of activities.• Sessional staff to support community based activities not ongoing staffing costs• Training for community members if it can be shown to benefit the wider community.• Promotion and publicity for community activities, programmes or development activities.• New or innovative services, designed to tackle inequalities.	<ul style="list-style-type: none">• A project which has already been funded by the Community Investment Fund.• Costs which are part of an organisation's core business (e.g. maintenance, core salary costs, promoting services which you already deliver).• Professional fees such as lawyers, architects, accountants or consultants.• Activities which collect funds for redistribution to other charities or individuals.• Promotion of a religious or political cause.• Research projects.• Projects that take place on private land, and are not accessible to the community.• Flights, or travel outside Scotland.• Activities which have already taken place

8 What happens if the application is successful?

If you are successful, you will receive an offer letter from us via email that will outline how much funding is being offered, the terms of the offer and the methods of monitoring the project.

Please note that you may not receive the full amount requested.

The monitoring for the Community Investment Fund will consist of an impact evaluation which must be completed and submitted at a 6 month and 12 month period (or shorter if your project is completed within 12 months).

Once payment details have been received the monies will be paid directly into your group's bank account in full. Please note that we cannot pay funds into an individual bank account, it must be a group account.

9 What happens if your application is unsuccessful?

If you are unsuccessful in your application, we will let you know via email and provide you with information on other sources of funding. We encourage all groups to subscribe to the Perth & Kinross Funding Alert to get information about new or recurring funding opportunities. This information is also available on our website at <https://www.pkc.gov.uk/pkgrantsdirect>

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

www.pkc.gov.uk

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