Perth & Kinross Council
Environment & Infrastructure

Application for Temporary Traffic Restriction Order

Roads Network Management,Environment & Infrastructure, Pullar House, 35 Kinnoull Street, Perth, PH1 5GD

The application will not be processed until ALL the conditions below are fully met.

Applicant Details

Company / Organisation	_____	Address _____
Contact Name	_____	_____
Email Address	_____	_____
Tel. No.	_____	_____

Temporary Traffic Restriction Order Details

Type Of Restriction _____

Road Number, Name & Address _____

Start Point & Co-ordinates _____

End Point & Co-ordinates _____

Length Of Closure (metres) _____ Councillor Ward Number(s) _____

Proposed Diversion Route _____
(Must be detailed on this form)

"As per attached TM plan" is not acceptable
_____
_____

Reason For Closure _____

Description Of Works _____

Activity Reference Number _____

The application should be made a minimum of six weeks prior to the proposed start date.

Proposed Start Date _____ Proposed End Date _____

Financial Code (Internal Use Only) _____

Charges

The application will NOT be processed until the £910 charge has been paid and confirmed.

All extensions to the original dates will be charged at £400.

The charge for an emergency road closure is £520.

Please contact the Traffic & Network Team to discuss all the payment options on

roadsnetworkmanagement@pkc.gov.uk

Conditions of Restrictions

1   A Road Restriction will only be granted where proof that the guidelines set out in Code Of Practice 'Safety At Street Works And Road Works' cannot be met.   /publications/add/safety-at-streetworks-Oct2014.pdf

2   The £910 fee **must be** paid in advance before the Temporary Traffic Restriction Order process begins.
    The charge for an emergency road closure is £520
    (There is also a further £400 charge for any extension to the original dates)
    Once this application has been processed and approved, this fee is non-refundable.

3   The application **must be** made a minimum of six weeks prior to the proposed start date.

4   The application **must be** accompanied by a traffic management plan illustrating all the proposed signage, including the diversion route and advanced warning signage.

5   The applicant is responsible for the provision, erection, maintenance and removal of all signage, barriers, cones, etc.

6   Advance Information Signage **must be** placed at both ends of the restriction a minimum of two weeks prior to the restriction. Signs **must** include a contact number. Photographic evidence must be available on request.

7   Parking Bay Suspensions & Loading/Parking Restrictions can only be enforced, if the correct procedure has been followed. Contact Parking Services for further info.   parkingservices@pkc.gov.uk
    It is the responsibility of the applicant to install no waiting cones and no parking signs if a parking restriction has been approved.

8   All traffic management, whether hired or owned by the applicant, **must be** checked once per 24 hours including weekends/public holidays and will be subject to an immediate maintenance contract for the duration of the works.

9   All excavations **must be** permanently reinstated before the Road Restriction is removed.

10 The applicant **must** notify the Roads Authority one working day prior to the road re-opening and again immediately upon the re-opening of the road.

11 The applicant **must** inform, in writing, all residents / businesses affected by the Road Restriction.
    A draft copy of this letter **must be** included with the application.
    This letter **must be** distributed a minimum of 2 weeks prior to the restriction start date.

12 All costs incurred by Perth & Kinross Council in relation to the promotion of the Road Restriction will be re-charged to the applicant.

13 Application to be returned to :   Roads Network Management
                                               Perth & Kinross Council
                                               Environment & Infrastructure
                                               Pullar House, 35 Kinnoull Street
                                               Perth
                                               PH1 5GD
                                               Tel. 01738 476476
                                               Email   roadsnetworkmanagement@pkc.gov.uk

Signed Application and Approval

A signature is required to confirm that all the above Conditions have been read and agreed.
NB If any of the conditions are not adhered to, we reserve the right to cancel the restriction without notice.

Signed _____   Date _____

Signed on Behalf of _____

Office Use Only

Application Approved   Yes   [   ] No   [   ]

Processed By _____   Date Approved _____

Approved on the following conditions