



# Perth & Kinross Council The Environment Service

## Application for Temporary Traffic Restriction Order

Roads Network Management, The Environment Service, Pullar House, 35 Kinnoull Street, Perth, PH1 5GD

### Applicant Details

|                        |       |         |       |
|------------------------|-------|---------|-------|
| Company / Organisation | _____ | Address | _____ |
| Contact Name           | _____ |         | _____ |
| Email Address          | _____ |         | _____ |
| Tel. No.               | _____ |         | _____ |

### Temporary Traffic Restriction Order Details

|  |       |                           |       |
|--|-------|---------------------------|-------|
| Type Of Restriction  | _____ |                           |       |
| Road Number, Name & Address  | _____ |                           |       |
| Start Point & Co-ordinates   | _____ |                           |       |
| End Point & Co-ordinates   | _____ |                           |       |
| Length Of Closure (metres)   | _____ | Councillor Ward Number(s) | _____ |
| Proposed Diversion Route<br><i>(Must be detailed on this form)</i><br><i>"As per attached TM plan" is not acceptable</i> | _____ |                           |       |
|  | _____ |                           |       |
| Reason For Closure   | _____ |                           |       |
|  | _____ |                           |       |
| Description Of Works   | _____ |                           |       |
|  | _____ |                           |       |
| <b>Activity Reference Number</b>   | _____ |                           |       |

***The application should be made a minimum of six weeks prior to the proposed start date.***

|                     |       |                   |       |
|---------------------|-------|-------------------|-------|
| Proposed Start Date | _____ | Proposed End Date | _____ |
| Financial Code      | _____ | RPM Number        | _____ |

### Charges

**The application will NOT be processed until the £875 has been paid and confirmed.**

**There is also a further £400 charge for any extension to the original dates**

Please contact the Traffic & Network Team to discuss all the payment options on

[roadsnetworkmanagement@pkc.gov.uk](mailto:roadsnetworkmanagement@pkc.gov.uk)

## Conditions of Restrictions

- 1 A Road Restriction will only be granted where proof that the guidelines set out in Code Of Practice 'Safety At Street Works And Road Works' cannot be met.
- 2 The £875 fee **must be** paid in advance before the Temporary Traffic Restriction Order process begins. The charge for an emergency road closure is £500 (There is also a further £400 charge for any extension to the original dates)  
**Once this application has been processed and approved, this fee is non-refundable.**
- 3 The application **must be** made a minimum of six weeks prior to the proposed start date.
- 4 The application **must be** accompanied by a traffic management plan illustrating the proposed signage and diversion route.
- 5 The applicant is responsible for the provision, erection, maintenance and removal of all signage, barriers, cones, etc.
- 6 Advance Information Signage **must be** placed at both ends of the restriction a minimum of two weeks prior to the restriction. Signs **must** include a contact number.
- 7 Parking Bays & Loading Restrictions can only be enforced, if the correct procedure has been followed. Contact Parking Services for further info. [tparkingoperations@pkc.gov.uk](mailto:tparkingoperations@pkc.gov.uk)  
**It is the responsibility of the applicant to install no waiting cones and no parking signs if a parking restriction has been approved.**
- 8 All traffic management, whether hired or owned by the applicant, **must be** checked once per 24 hours including weekends/public holidays and will be subject to an immediate maintenance contract for the duration of the works.
- 9 All excavations **must be** permanently reinstated before the Road Restriction is removed.
- 10 The applicant **must** notify the Roads Authority one working day prior to the road re-opening and again immediately upon the re-opening of the road.
- 11 The applicant **must** inform, in writing, all residents / businesses affected by the Road Restriction. A draft copy of this letter **must be** sent to the Roads Authority for comment.
- 12 All costs incurred by Perth & Kinross Council in relation to the promotion of the Road Restriction will be re-charged to the applicant.
- 13 Application to be returned to :  
Roads Network Management  
Perth & Kinross Council  
The Environment Service  
Pullar House, 35 Kinnoull Street  
Perth  
PH1 5GD  
Tel. 01738 475000  
Email [roadsnetworkmanagement@pkc.gov.uk](mailto:roadsnetworkmanagement@pkc.gov.uk)

### Signed Application and Approval

**Signature is to confirm Conditions of Restrictions above have been read and agreed**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed on Behalf of \_\_\_\_\_

#### Office Use Only

Application Approved Yes  No

Processed By \_\_\_\_\_ Date Approved \_\_\_\_\_

Approved on the following  
conditions

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