



## Perth & Kinross Council Environment & Infrastructure

### Application for Temporary Traffic Restriction Order

Roads Network Management, Environment & Infrastructure, Ruthvenfield Depot, Ruthvenfield Road, Inveralmond Industrial Estate, Perth, PH1 3EE

**The application will not be processed until ALL the conditions below are fully met.**

#### Applicant Details

Company / Organisation	_____	Address	_____
Contact Name	_____		_____
Email Address	_____		_____
Tel. No.	_____		_____

#### Temporary Traffic Restriction Order Details

Type Of Restriction	_____
Road Number, Name & Address	_____
Start Point & Co-ordinates	_____
End Point & Co-ordinates	_____
Length Of Closure (metres)	_____ Councillor Ward Number(s) _____
Proposed Diversion Route <i>(Must be detailed on this form)</i>	_____
<i>"As per attached TM plan" is not acceptable</i>	_____
Reason For Closure	_____
Description Of Works	_____
Activity Reference Number	_____

**The application should be made a minimum of six weeks prior to the proposed start date.**

Proposed Start Date	_____	Proposed End Date	_____
Financial Code (Internal Use Only)	_____		

#### Charges

**The application will NOT be processed until the £910 charge has been paid and confirmed.**  
**All extensions to the original dates will be charged at £400.**  
**The charge for an emergency road closure is £520.**

Please contact the Traffic & Network Team to discuss all the payment options on

[roadsnetworkmanagement@pkc.gov.uk](mailto:roadsnetworkmanagement@pkc.gov.uk)

## Conditions of Restrictions

- 1 A Road Restriction will only be granted where proof that the guidelines set out in Code Of Practice 'Safety At Street Works And Road Works' cannot be met. </publications/add/safety-at-streetworks-Oct2014.pdf>
- 2 The £910 fee **must be** paid in advance before the Temporary Traffic Restriction Order process begins. The charge for an emergency road closure is £520 (There is also a further £400 charge for any extension to the original dates)  
**Once this application has been processed and approved, this fee is non-refundable.**
- 3 The application **must be** made a minimum of six weeks prior to the proposed start date.
- 4 The application **must be** accompanied by a traffic management plan illustrating all the proposed signage, including the diversion route and advanced warning signage.
- 5 The applicant is responsible for the provision, erection, maintenance and removal of all signage, barriers, cones, etc.
- 6 Advance Information Signage **must be** placed at both ends of the restriction a minimum of two weeks prior to the restriction. Signs **must** include a contact number. Photographic evidence must be available on request.
- 7 Parking Bay Suspensions & Loading/Parking Restrictions can only be enforced, if the correct procedure has been followed. Contact Parking Services for further info. [parkingservices@pkc.gov.uk](mailto:parkingservices@pkc.gov.uk)  
**It is the responsibility of the applicant to install no waiting cones and no parking signs if a parking restriction has been approved. See signage example**
- 8 All traffic management, whether hired or owned by the applicant, **must be** checked once per 24 hours including weekends/public holidays and will be subject to an immediate maintenance contract for the duration of the works.
- 9 All excavations **must be** permanently reinstated before the Road Restriction is removed.
- 10 The applicant **must** notify the Roads Authority one working day prior to the road re-opening and again immediately upon the re-opening of the road.
- 11 The applicant **must** inform, in writing, all residents / businesses affected by the Road Restriction. A draft copy of this letter **must be** included with the application. This letter **must be** distributed a minimum of 2 weeks prior to the restriction start date.
- 12 All costs incurred by Perth & Kinross Council in relation to the promotion of the Road Restriction will be re-charged to the applicant.
- 13 Application to be returned to :



Roads Network Management  
Perth & Kinross Council  
Environment and Infrastructure  
Ruthvenfield Depot, Ruthvenfield Road  
Inveralmond Industrial Estate  
Perth  
PH1 3EE  
Tel. 01738 476476  
Email [roadsnetworkmanagement@pkc.gov.uk](mailto:roadsnetworkmanagement@pkc.gov.uk)

## Signed Application and Approval

**A signature is required to confirm that all the above Conditions have been read and agreed.**

**NB If any of the conditions are not adhered to, we reserve the right to cancel the restriction without notice.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed on Behalf of \_\_\_\_\_

## Office Use Only

Application Approved Yes ☐ No ☐

Processed By \_\_\_\_\_ Date Approved \_\_\_\_\_

Approved on the following conditions \_\_\_\_\_