

# Personal Assistant Scheme



Perth & Kinross Council offer the services of the 'Personal Assistant Scheme' and anyone interested in joining this scheme should complete this form. The information will then be placed on the Perth & Kinross Council, Self Directed Support web page.

An employer will then be able to look through the list on our web page and choose potential employees they would like to interview.

## **Personal Assistant Details**

Full Name

Signature:

Address (For internal use only)

Daytime Telephone Number

Mobile

Email Address

PVG (Protection of Vulnerable Groups) reference number (*without it, your details cannot be added to the Personal Assistant Scheme*):

Do you have a valid driving licence?

Yes  
No

Do you have use of a car?

Yes  
No

Training:

Perth & Kinross will provide training to all Personal Assistants who have provided their details on this form and this will take the form of a Learning Log.

What level of support do you think you could provide?

Personal Care Yes - No  
Social Support Yes - No  
Accompanying to events, appointments etc Yes - No  
Domiciliary Yes - No

Number of hours available for work: \_\_\_\_\_

(If you are not available at this time your details can still be added and you will receive the training available to all Personal Assistants)

Availability on weekdays:

Monday: \_\_\_\_\_

Tuesday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

Thursday: \_\_\_\_\_

Friday: \_\_\_\_\_

Availability on weekends:

Saturday: \_\_\_\_\_

Sunday: \_\_\_\_\_

Availability during school holidays: \_\_\_\_\_

Available for Public Holidays: \_\_\_\_\_

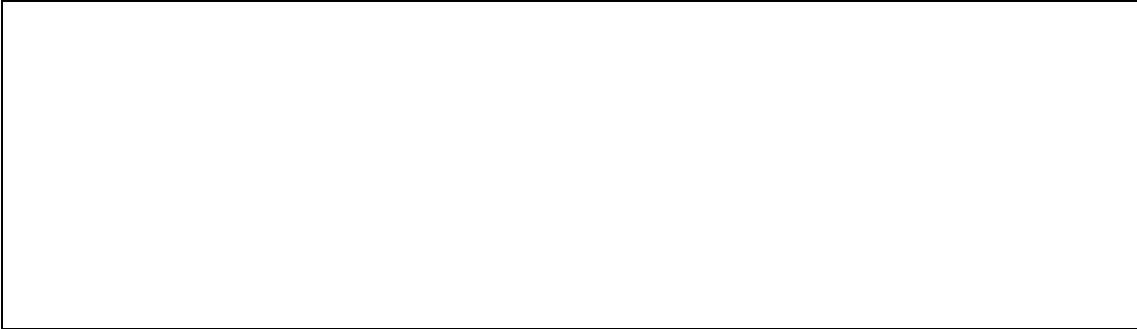
Available for sleepovers: \_\_\_\_\_

Do you have specialist skills or experience that you can offer?

Yes  
No

If yes please give details of skills or experiences

About You – Can you please let me know a bit about yourself i.e. interests, hobbies etc



Please attach a photograph that we can add to your details (preferably not a passport photograph)

Please complete the Personal Assistant Details form, enclosing a photograph and return to:

Dina Scott  
Self Directed Support Co-ordinator  
Housing & Community Care  
Perth & Kinross Council  
Pullar House  
35 Kinnoull Street  
Perth  
PH1 5GD

Tel: 01738 476938  
Email: [DScott@pkc.gov.uk](mailto:DScott@pkc.gov.uk)