



Perth & Kinross Council Household Waste and Recycling Policy April 2018

1. New Household Waste & Recycling Service Bin Provision

- 1.1 The Council's Policy is to provide households with the following containers where practicable.

Table 1 – Bin Provision

Service	Numbers/Capacity	Body Colour	Lid Colour	Frequency
Dry Mixed Recycling	1 x 240 litre bin	Green	Blue	Fortnightly
Garden ⁽¹⁾ & food waste ⁽²⁾	1 x 240 litre bin	Green	Brown	Fortnightly
Non-recyclable waste	1 x 140 litre bin	Green	Green	Fortnightly

(1) Garden Waste Service only provided to eligible properties with a Chargeable Garden Waste Collection Service subscription and displaying a valid permit.

(2) A 7 litre kitchen caddy is available to households to assist in the collection of cooked and uncooked food waste.

- 1.2 Extra recycling capacity will be provided if required, up to a maximum of 2 x 240 litre blue-lidded and 2 x 240 litre brown-lidded bins per household.
- 1.3 Bins that are stolen or damaged during collection will be replaced. Where a bin is damaged through negligence, the householder will be liable for cost of replacement.
- 1.4 Only wheeled bins supplied by Perth and Kinross Council (or approved in writing by Perth and Kinross Council) will be emptied.

2. Additional Non-recyclable Waste Capacity

2.1 Perth & Kinross Council will provide additional capacity for non-recyclable waste to householders meeting the following criteria;

- five or more permanent residents in the household

Or,

- non-recyclable Healthcare Wastes are generated

Or,

- 2 or more children aged 3 or under in disposable nappies

Or,

- Exceptional circumstances at the discretion of a Waste Services Officer and approved by a Waste Services Co-ordinator.

2.2 Households meeting the criteria for additional capacity will be provided with 1 x 140 litre pink-lidded wheeled container for non-recyclable waste, free of charge.

Table 2 – Bin Provision, based on number of permanent residents and children aged 3 or under in disposable nappies or medical condition resulting in additional waste.

Number of permanent residents in a household	Capacity of bin offered		
	Non-recyclable Waste	Dry Mixed Recycling	Garden/Food Waste
4 or less	1 x 140 litre green-lidded bin	Up to 2 x 240 litres blue-lidded bins*	Up to 2 x 240 litres brown-lidded bins
5 or more	1 x 140 litre green-lidded bin 1 x 140 litres pink-lidded bin		
2 or more children aged 3 or under in disposable nappies	1 x 140 litres green-lidded bin 1 x 140 litres pink-lidded bin		
Household produces non-recyclable healthcare wastes	1 x 140 litres green-lidded bin 1 x 140 litres pink-lidded bin		

**where more than 2 x 240 litre blue-lidded bins are required, householders must apply in writing to Waste Services stating the reasons why.*

2.3 Additional capacity will only be provided on evidence that the householder is making full use of the kerbside recycling services. Householders waste may be subject to an audit by a Waste Services Officer.

2.4 Applicants are required to provide evidence in support of their additional non-recyclable waste capacity application and are required to re-register on an annual basis.

- 2.5 Householders must notify the Council if circumstances change during the 12 month agreement period which may alter their eligibility for additional non-recyclable waste capacity.

3. Presentation, Storage and Uplifts

- 3.1 The householder is required to present the appropriate bin(s) with the ***lid closed*** to the kerbside (or agreed uplift location) by 7:30am on the morning of collection.
- 3.2 The vehicle will not return for bins that are not presented in time. Bins not present in time for uplift should be returned to the storage location and re-presented on the next scheduled collection day.
- 3.3 Bins should be presented in such a way that they do not cause obstruction to pedestrians or road users.
- 3.4 Side waste will not be accepted i.e. excess bags, cardboard boxes etc.
- 3.5 Overfilled and/or excessively heavy bins will not be accepted. Bins with items wedged into them will be left as they present health and safety implications to operatives. The resident should rectify the issue and correctly re-present their bin on the next scheduled collection day.
- 3.6 Any excess recyclates or non-recyclable waste that cannot be accommodated within the appropriate bin(s) can be taken free of charge to a Recycling Centre.
- 3.7 Arrangements made to uplift general waste bins or excess waste before the next collection day will be processed as a special uplift request and the resident will be charged accordingly.
- 3.8 Bins must be stored where possible within the curtilage of property i.e. bin store, garden etc.
- 3.9 Bins must be removed by the householder from the pavement/collection point and returned to storage location as soon as practical after emptying i.e. same day as collection, unless a valid exemption permit is displayed.
- 3.10 Where the resident has no suitable storage space within their property or no other method of storage they may apply for an exemption permit to allow bins to remain on street or pavement. Permits will only be issued under exceptional circumstances and only where the placement of bins causes neither obstruction to the pavement or any health and safety issues to members of the public. Applications for permits are to be made to Perth and Kinross Council, Waste Services.
- 3.11 Any unauthorised bins presented or left on the pavement may be removed and not returned.

- 3.12 Residents are requested to identify their bins with a house name or number, if not already done so by Perth and Kinross Council.
- 3.13 Householders are responsible for ensuring the correct materials are deposited in the appropriate bin, see point 4.1.
- 3.14 The cleanliness of bins (inside and out) remains the responsibility of the resident and they should be maintained in a clean and hygienic condition at all times. Unclean or unhygienic bins may not be emptied.
- 3.15 Bins will be replaced after emptying by collectors to the original collection point, or within one refuse collection vehicle length of this location, ensuring adequate space for pedestrian movement and vehicle access to properties is maintained.
- 3.16 Access for the Refuse Collection Vehicle should be maintained on uplift days. Failure to do so may result in a missed collection, see point 5.3. Repeated missed bins due to access issues will result in collection arrangements being reviewed.

4. Contaminated Bins

- 4.1 No waste or recycling materials, other than those detailed in Council provided Service information, will be accepted:
 - Green-lidded Bin – Non-recyclable Waste
 - Blue-lidded Bin – Dry Mixed Recyclables
 - Brown-lidded Bin - Garden & Food Waste (with a Chargeable Garden Waste Collection Service subscription) or Food Waste Only
- (Refer to www.pkc.gov.uk/recycle for more information)
- 4.2 Householders are responsible for the waste and recycling that is contained in their bins. Perth and Kinross Council do not take responsibility for contaminated bins.
 - 4.3 Contaminated bins will not be uplifted as they may contaminate the entire load collected by the refuse collection vehicle.
 - 4.4 If contamination is found, the Refuse Collection Operative will place a hanger on the bin, to advise the householder, and record the contamination.
 - 4.5 Contaminated bins will not be returned for and will only be collected at the next scheduled collection if the contaminants are removed.

- 4.6 Perth and Kinross Council reserve the right to withdraw the recycling service if repeated contamination occurs. Any loss of recycling capacity by service removal (as a result of repeated contamination) will not be replaced and non-recyclable waste collections will remain unchanged.
- 4.7 Requests made to empty heavily contaminated recycling bins require approval by a Waste Services Officer and are subject to a £5 uplift charge.

5. Missed Bins

- 5.1 Bins should be placed at the kerbside or agreed uplift point by 7.30am on the scheduled collection day. The Council will not return for bins missed due to late or incorrect presentation. It will be the residents responsibility to dispose of any excess waste, either free of charge at a Recycling Centre or by arranging a chargeable special uplift.
- 5.2 Where the bin has been missed due to a collection error, this should be reported by contacting the Customer Service Centre. If the Council agree that the cause of the missed bin was a collection error the bin should remain at the collection point, the Council will aim to collect it within 2 days. If after this time the vehicle has been unable to return the bin should be returned to the storage point. Bagged waste can be placed next to the green-lidded bin when it is presented for uplift on the next scheduled collection.
- 5.3 Where the bin has been missed due to access issues, this should be reported by contacting the Customer Service Centre. If the Council agree that the cause of the missed bin was an access issue the bin should remain at the collection point, the Council will aim to collect it within 2 days. If after this time the vehicle has been unable to return the bin should be returned to the storage point. Bagged waste can be placed next to the green-lidded bin when it is presented for uplift on the next scheduled collection.
- 5.4 Adverse weather or other conditions beyond the Council's control can disrupt collections. In such circumstances collection arrangements will be made as soon as possible and householders should leave their bins out for 2 days after the normal collection. If bins are not collected within this time, please refer to <http://www.pkc.gov.uk/article/14678/Service-disruptions> for updates.
- 5.5 If bins are missed due to waste being tightly lodged or frozen, the bin will not be collected until the next scheduled collection and excess waste will not be accepted. Householders must ensure that the waste is freed and any items are dislodged before re-presenting.

6. Chargeable Garden Waste Collection Service

- 6.1 Only properties participating in the 3 bin Household Waste and Recycling Service, on a designated brown bin collection route, are eligible to participate in the Garden Waste Collection Service.
- 6.2 Where solely food waste is to be deposited within the brown-lidded container no subscription to the Chargeable Garden Waste Collection Service will be required. Food Waste can be presented in the brown-lidded bin free of charge. The Waste (Scotland) Regulations 2012 defines food waste as:
- “Food waste” means controlled waste that was at any time food intended for human consumption (even if of no nutritional value), and includes biodegradable waste produced as consequence of the processing or preparation of food, but does not include drink.”
- 6.3 Where either mixed food and garden waste or solely garden waste are to be deposited in the brown-lidded container a subscription to the Chargeable Garden Waste Collection Service is required. The charge will cover: grass cuttings, small twigs and branches, leaves, cut flowers, houseplants, weeds, hedge clippings, sawdust bark and hay.
- 6.4 Brown-lidded bins containing garden waste without a valid permit displayed will not be uplifted.
- 6.5 The subscription service runs for a period of 12 months from 1 April until 31 March.
- 6.6 Bins containing items other than food waste without a valid permit will not be uplifted and if a request is made for emptying a charge will be applied.
- 6.7 For full Terms and Conditions relating to the Chargeable Garden Waste Service please visit www.pkc.gov.uk/gardenwaste.

7. Policy Variations

Exceptions to New Household Waste & Recycling Service will be considered if one or more of the following conditions exist:

- I. The property is not on a Garden & Food Waste collection route and therefore does not have access to the brown-lidded bin service.
- II. Residents at the property, due to age or a medical condition are unable to present or retrieve their bin themselves and there is no-one else who can complete this task for them reliably.

- III. Where wheeled bins for waste and recycling cannot be accommodated and/or serviced.
- IV. If multiple properties require to store/present waste in the same location.
- V. Where travel is required up a private and/or un-adopted road.
- VI. The Council has authorised another receptacle, container or sack in the absence of a wheeled bin.
- VII. In exceptional circumstances as determined by the Director (The Environment Service).

I. Two Bin Collection Service

- a. The Council's Policy is to provide households on the two Bin Collection Service with the following containers where practicable:

Service	Numbers/Capacity	Lid Colour	Frequency
Dry Mixed Recycling	1 x 240 litre bin	Blue	Fortnightly
Non-Recyclable Waste	1 x 240 litre bin	Green	Fortnightly

- b. Extra recycling capacity will be provided if required, up to a maximum of 2 x 240 litre blue-lidded bins.
- c. Additional capacity for non-recyclable waste will only be provided as per section 2 of the Household Waste and Recycling Policy.

II. Assisted Lift Service

- a. An Assisted Lift collection service will be provided when, due to age or a medical condition no member of a household is able to present or retrieve their own bin(s), and have no other means of support to do this.
- b. Applicants must provide evidence in support of their application and are required to re-register on an annual basis.
- c. Bins will be collected from an agreed location within the curtilage of the property. All properties are risk assessed by a Council Officer to determine the manual handling risks associated with uplifting bins. Should a perceived risk be identified it may necessitate a change to a sack uplift collection service.

III. Sack Provision

The Council determine that waste is collected in sacks if any of the following apply;

- a. The property has no suitable or accessible bin storage area – as deemed by a Waste Services Officer.
- b. Where there is no pavement or other suitable place on which to present a bin for uplift.
- c. Refuse collection vehicles cannot access a suitable bin collection point and it is operationally advantageous to provide a sack uplift.
- d. To minimise the manual handling risk associated with providing an Assisted Lift collection service.
- e. Any other relevant circumstances as agreed by a Waste Services Officer.
- f. Pink PKC branded sacks for the collection of household waste will be issued annually; 100 per household per annum.
- g. Householders in receipt of a sack collection can purchase additional Pink sacks from the Council. A charge of £2.50 for 50 sacks is applied.

IV. Communal Container

- a. Communal containers will be provided if it is not feasible to provide each individual property within a flatted premise/multi occupancy dwelling with their own containers to store waste and recycling.
- b. Communal containers will be provided at an agreed bin storage location, usually the road end, where the refuse collection vehicle cannot gain access to multiple properties to service bins because of the road width, height limitations, inadequate turning or other restrictions out with the Councils control.
- c. Communal bin collection points should be a level hard standing surface, a maximum of 10 metres from where the refuse collection vehicle can safely stop. To enable servicing a suitable surface over which the communal containers can be manoeuvred to the rear of the vehicle must be maintained.
- d. Where space allows, bins will be provided for both dry mixed recycling and non-recyclable waste. The capacity provided will equate to 240 litres fortnightly per household for both dry mixed recycling and non-recyclable waste, in-line with the capacity provided under the two bin collection service.

V. Road Specification

Refuse Collection Vehicles will only provide kerbside waste and recycling collections to properties situated on a private and / or unadopted road if all of the following conditions are met :

- a. The private road serves a settlement, or settlements, rather than sporadic individual properties (as a guide, a settlement is a grouping of six or more properties).
- b. The road is constructed to withstand a gross vehicle weight of 32 tonnes and axle loading of 11.5 tonnes. Features in the road situated, such as manhole covers, gratings or cattle grids, must also be capable of withstanding these loads.
- c. Any bridge or other structure along the private road are certified by a competent person to be safe and meet Perth and Kinross Health & Safety requirements. It is the responsibility of the owner(s) of the road to demonstrate the safety of these structures.
- d. There is sufficient space for a refuse collection vehicle to safely access and egress; with adequate space to turn, if applicable (i.e. a turning circle, T-junction or hammerhead).
- e. The road surface must be in a condition deemed acceptable by Perth & Kinross Council and this standard must be maintained (i.e. any surface deterioration such as ruts or potholes must be ameliorated and the road must be cleared/treated in adverse weather).
- f. Sufficient and safe access for the refuse collection vehicle on collection day (i.e. absence of overhanging branches/overgrown bushes, no parked cars restricting space available to perform manoeuvres).
- g. The owner(s) of the private road agrees to indemnify the Council against any damage caused from reasonable use of the road by a refuse collection vehicle.

Failure to meet any of the above conditions will prevent the refuse collection vehicle from servicing bins and result in collection arrangements being reviewed.