

## **STRATEGIC POLICY AND RESOURCES COMMITTEE**

Minute of Meeting of the Strategic Policy and Resources Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 20 June 2012 at 11.00am.

Present: Councillors I Miller, A Grant, B Band, P Barrett, D Cuthbert, D Doogan, Provost L Grant, J Kellas, A Livingstone, A MacLellan, D Pover, M Roberts, C Shiers, A Stewart, W Wilson and A Younger.

In Attendance: Councillor B Vaughan (up to and including Art. 303); B Malone, Chief Executive and J Irons, Depute Chief Executive; J Clark, C Flynn, K Donaldson, I Innes, C Irons, H Mackenzie, S MacKenzie, C Robertson, S Rodger and G Taylor (all Chief Executive's Service); J Walker and L Brady (Housing and Community Care); B Renton and D Littlejohn (The Environment Service) and F Mackay (Education and Children's Services).

Councillor I Miller, Convener, Presiding.

### **299. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### **300. MINUTES OF PREVIOUS MEETINGS**

#### **(i) Strategic Policy and Resources Committee**

The Minute of Meeting of the Strategic Policy and Resources Committee of 28 March 2012 (Arts. 160-167) was submitted, approved as a correct record and authorised for signature.

#### **(ii) Appeals Sub Committee**

The Minutes of the Meetings of the Appeals Sub-Committee of the Strategic Policy and Resources Committee of 24 February 2012 and 9 March 2012 and 14 March 2012 were submitted and noted. (Appendices I and II)

### **301. ESTABLISHMENT OF SUB-COMMITTEES OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE**

#### **(i) Executive Sub-Committee**

The Executive Sub-Committee of the Strategic Policy and Resources Committee be re-established and Councillors I Miller, P Barrett, A Grant, A MacLellan, and M Roberts be appointed.

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**(ii) Executive Director's Appointments Sub-Committee**

The Executive Director's Appointments Sub-Committee of the Strategic Policy and Resources Committee be re-established and Councillors I Miller, P Barrett, A MacLellan, and M Roberts, together with the Convener of the appropriate Committee, be appointed.

**(iii) Provost's Sub-Committee**

The Provost's Sub-Committee of the Strategic Policy and Resources Committee be re-established and Provost E Grant and Councillors B Band, D Cuthbert, M Roberts and W Wilson be appointed.

**(iv) Appeals Sub-Committee**

The Appeals Sub-Committee of the Strategic Policy and Resources Committee be re-established and that the Sub-Committee comprise three members of the Council drawn from a pool of members trained to hear appeals by employees, and in the case of appeals by teachers, that the members should be members of the Lifelong Learning Committee.

**(v) Property Sub-Committee**

- (i) The Property Sub-Committee of the Strategic Policy and Resources Committee be re-established and Councillors D Cuthbert, A Grant, I Miller, M Roberts and W Wilson be appointed.
- (ii) A special meeting of the Property Sub-Committee be held on Tuesday 14 August 2012 at 10.00am.

**302. RE-ESTABLISHMENT OF OTHER GROUPS**

**(i) Corporate Health, Safety and Wellbeing Consultative Committee**

The Corporate Health, Safety and Wellbeing Consultative Committee be re-established and Councillors P Barrett, J Coburn, D Pover and H Stewart be appointed.

**(ii) Employees Joint Consultative Committee**

The Employees Joint Consultative Committee be re-established and Councillors A Grant, I Miller, A Munro and M Roberts be appointed.

**(iii) Financial Assistance Panel**

The Financial Assistance Panel be re-established and Councillors I Campbell, J Coburn, A Gaunt, C Gillies and K Howie be appointed.

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**(iv) Charitable and Public Trusts Administered by Perth and Kinross Council**

The Charitable and Public Trusts Administered by Perth and Kinross Council be re-established and Councillors I Miller and A Grant and M Roberts as Convener and Vice Convener of the Strategic Policy and Resources Committee and a member of the Opposition, be appointed.

**303. CHIEF EXECUTIVE'S SERVICE JOINT BUSINESS MANAGEMENT AND IMPROVEMENT PLAN 2012-2015 AND ANNUAL PERFORMANCE REPORT 2011-2012**

There was submitted a report by the Chief Executive (12/243) seeking approval of the Joint Business Management and Improvement Plan for the period 2012-2015 and the Annual Performance Report for 2011-2012 for the Chief Executive's Service.

**Resolved:**

- (i) The Joint Business Management and Improvement Plan 2012-2015 and Annual Performance Report 2011-2012 for the Chief Executive's Service as appended to Report 12/243 be approved.
- (ii) It be noted that Report 12/243 would be submitted to the Scrutiny Committee on 20 June 2012 for scrutiny and comment.
- (iii) An elected member development session on Absence Management be arranged for August/September 2012.

**304. RENEWAL AND REPAIR FUND 2012/13**

There was submitted a report by the Acting Head of Finance (12/244) recommending the programme of works to be funded from the Renewal and Repair Fund in 2012/13.

**Resolved:**

- (i) The contents of Report 12/244 be noted.
- (ii) The proposed programme of works to be funded from the Renewal and Repair Fund in 2012/13 as set out in Section 4 of Report 12/244 be approved.
- (iii) A report on the review of the Renewal and Repair Fund be submitted to future meeting of this Committee.

**305. AUTHORITY TO WRITE OFF BAD DEBTS AND OBSOLETE STOCK**

There was submitted a report by the Acting Head of Finance (12/245) seeking; (1) approval to write off bad debts in respect of Sales Ledger; Council Tax (including Water and Waste Water Charges); Non-Domestic Rates; Irrecoverable Rents; Community Charge; Housing Benefit Overpayments; Miscellaneous Income Balances; Commercial Rent and Car Park Trading Account Income; and (2) approval to write off obsolete stock.

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**Resolved:**

That all amounts detailed in Section 3 of and appendices to Report 12/245 be written off.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973**

**306. FORMER DEPOT AND PART OF FORMER RAILWAY EMBANKMENT, DUNKELD ROAD, ABERFELDY – PROPOSED DISPOSAL**

There was submitted a report by the Executive Director (Environment) (12/246) seeking authority to dispose of the former depot and part of the railway embankment at Dunkeld Road, Aberfeldy to A & J Stephen Ltd.

**Resolved:**

The disposal of the site of the former depot and part of the former railway embankment at Dunkeld Road, Aberfeldy to A & J Stephen Ltd on the basis of the provisional heads of terms contained within Report 12/246 and otherwise on terms and conditions to the satisfaction of the Head of Planning and Regeneration and the Head of Legal Services, be agreed.

**307. VALEDICTORY**

- (i) The Convener reported that this was the last meeting of the Committee that Stewart MacKenzie would be attending as Acting Head of Finance. He thanked Stewart on behalf of the Committee and wished him well in his new post.
- (ii) The Convener paid tribute to Jim Irons, Depute Chief Executive and Executive Director (Environment) who would shortly be retiring from the Council and acknowledged the work he had undertaken for Perth and Kinross Council and wished him well in his retirement.

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