

## PERTH AND KINROSS COUNCIL

Property Sub-Committee – 4 September 2013

**PROPERTY FACILITIES MANAGEMENT CAPITAL BUDGET PROGRAMME OF  
PROJECTS 2013/14; CAPITAL FIGURES FOR 2013/14 – 2019/20, & REVENUE  
MAINTENANCE WORKS AND PROJECTS FOR 2013/14**

**Report by Depute Director (Environment)**

**PURPOSE OF REPORT**

This report informs the Property Sub-Committee of the Capital Programme of Projects for the current year 2013/14. The report also asks the Sub-Committee to note the breakdown and spread of budget allocations across key work streams, and to note the provisional capital allocations for future years.

This report also informs the Sub-Committee of the key allocations and work streams from the Revenue budget for maintenance works and projects in 2013/14.

This report notes the proposed Property Facilities Management Capital Programme of Projects for 2013/14; Capital figures for 2014/15 – 2019/20, and Revenue Maintenance Works & Projects for 2013/14.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 Perth and Kinross Council aims to maintain the reliability, usefulness, safety and value of its buildings and property assets, for the benefit of the community and in support of service delivery. To further this aim, a Maintenance Policy was approved by Property Sub-Committee on 12 September 2012 (Report No. 12/378 refers) to ensure that all the types of maintenance are delivered on the basis of identified and essential built environment need with a balance between reactive and planned works.
- 1.2 At Council on the 27 February 2013 (Report No 13/102 refers), a seven year capital programme was agreed up to 2019/20. An allocation for Capital Property Maintenance Improvement Projects of £12.293m is included in the Capital Plan.
- 1.3 The Strategic Policy and Resources Committee Meeting of 17 April 2013 approved the adjustments in the Composite Capital Budget 2012/13–2016/17 (Report 13/53 refers). In line with the Council's project management procedures, the project proposals 2013/14 are required to be submitted for approval to the appropriate Committee. Details of the individual projects are noted in this report.
- 1.4 The Revenue budget for maintenance works 2013/14 has been allocated on the basis of need in terms of the maintenance policy document. Details of the individual projects along with the maintenance and compliance works required are noted in this report at Appendix 1, together with details of the capital allocation for 2013/14.

- 1.5 It is anticipated that approximately 85% of the Capital Planned Projects and the Revenue Projects and Works for financial year 2013/14 will be delivered by contractors across the Tayside area, utilising current Term and Service Contracts and other competitive tendering processes. Works ordered from contractors outside the Tayside area relate to service and maintenance of specialist equipment and installations.
- 1.6 Issues of energy efficiency have been taken into account in developing this plan of work and discussed with Property Energy colleagues.

## **2. PROPOSALS**

- 2.1 The appropriate officers have produced a programme of works and projects for 2013/14 under the Capital and Revenue budget headings, which are detailed in Appendix 1.
- 2.2 The proposed Property Capital Works Programme figures approved by Council are as detailed in Appendix 2.
- 2.3 There are currently three main Capital budget funding elements, with ten main work-streams within the Capital "Improvements" budget element. Allocation of funding across these key areas is detailed in Appendix 3.
- 2.4 A list of capital planned projects for financial year 2013/14 is detailed in Appendix 4.
- 2.5 A general list of revenue planned projects and works for financial year 2013/14 is detailed in Appendix 5.

## **3. CONCLUSION AND RECOMMENDATION(S)**

- 3.1 The capital and revenue works to be executed in 2013/14 have been assessed against a range of policy and good practice criteria to ensure that funds are directed to the areas of greatest need. Works are subject to competitive tendering in accordance with procurement guidance and the list is subject to review and revision as tender prices are returned.
- 3.2 It is recommended that the Committee:
  - (i) Note the breakdown of the Capital and Revenue budget allocations for 2013/14 across key work streams detailed in Appendix 1.
  - (ii) Note the capital allocations for financial years 2013/14 to 2019/20 as listed in Appendix 2.
  - (iii) Note the breakdown into individual budget headings and the key areas of the Capital budget for 2013/14 as detailed in Appendix 3.
  - (iv) Note the Capital Programme of projects for 2013/14 for the 'Improvements', Property Compliance and Equalities [ DDA ] areas, as detailed in Appendix 4.
  - (iii) Note the Revenue Programme of projects for 2013/14 as detailed in Appendix 5.

**Author(s)**

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**Approved**

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Barbara Renton	Depute Director (Environment)	22 August 2013

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

### 1.1 TABLE OF CONTENTS

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>Yes</b>
Corporate Plan	<b>Yes</b>
<b>Resource Implications</b>	
Financial	<b>None</b>
Workforce	<b>None</b>
Asset Management (land, property, IST)	<b>None</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>Yes</b>
Strategic Environmental Assessment	<b>None</b>
Sustainability (community, economic, environmental)	<b>None</b>
Legal and Governance	<b>None</b>
Risk	<b>None</b>
<b>Consultation</b>	
Internal	<b>Yes</b>
External	<b>None</b>
<b>Communication</b>	
Communications Plan	<b>None</b>

## 2. Strategic Implications

### Community Plan / Single Outcome Agreement

- 2.1 This report contributes to the local outcomes of the Community Plan/Single Outcome agreement visions of ensuring all services are built around people and communities through well maintained and serviced properties delivering high quality services and improvements to meet the needs of our residents.

### Corporate Plan

- 2.2 The Council's Corporate Plan 2013-2018 lays out five objectives which provide clear strategic direction, inform decisions at a corporate and Service level and shape resources allocation. They are as follows:
- (i) Giving every child the best start in life;
  - (ii) Developing educated, responsible and informed citizens;
  - (iii) Promoting a prosperous, inclusive and sustainable economy;
  - (iv) Supporting people to lead independent, healthy and active lives; and
  - (v) Creating a safe and sustainable place for future generations.
- 2.3 This report links to all five objectives.

### **3. Resource Implications**

#### Financial

3.1 None.

#### Workforce

3.2 None.

#### Asset Management (land, property, IT)

3.3 None.

### **4. Assessments**

#### Equalities Impact Assessment (EqIA)

4.1 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:

4.2 Assessed as relevant for the purposes of EqIA and the following positive outcomes expected following implementations, are that:

- (i) the Programme function will have a positive impact on varying sections of the protected characteristics of disability, by improving disabled access on an individual project basis, and
- (ii) the Programme function will have a positive impact on varying sections of the protected characteristics of age, by improving their immediate and general built environment on an individual project basis.

#### Strategic Environmental Assessment

4.3 None.

#### Sustainability

4.4 None.

#### Legal and Governance

4.5 None.

#### Risk

4.6 None.

## **5. Consultation**

### Internal

5.1 None.

### External

5.2 None.

## **6. Communication**

6.1 None.

## **2. BACKGROUND PAPERS**

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing the above Report;

- Property Maintenance Policy Document 12/378
- Composite Capital Budget Report 12/53

## **3. APPENDICES**

1. Property FM Capital & Revenue Budget Headings.
2. Capital Allocation 2013/14 – 2019/20.
3. Capital Allocation for 2013/14 Headline Work Streams
4. Capital Projects
5. Revenue Projects and Works

## Appendix 1

<b><u>Revenue &amp; Capital Gross Budgets 2013 – 2014</u></b>		<b>Council Approved &amp; Agreed Budget £K</b>		
		Revenue	Capital	Total
<u>DSM</u>	Devolved School Management (DSM)	321		( 321 )
<u>Reactive Maintenance</u>	Reactive Maintenance	360		
	Vandalism	67		( 427 )
<u>Cyclical Maintenance</u>	Service Contracts (Lifts/Fire Alarms etc.)	600		
	Various Service Repairs Works	350		
	Cyclical Projects	200		(1,150)
<u>Planned Maintenance</u>	Revenue Projects Budget	500		
	Capital “Planned Improvements” Budget Projects (Current Year)		1043	
	Dilapidations	100		
	Heritage Properties	100		(1,743)
<u>Property Compliance</u>	H&S Compliance Projects	730		
	Various Compliance Repairs Works	150		
	Capital Budget Projects (Current Year)		301	
	Revenue Equalities / Disability Discrimination Act (DDA) Budget	50		
	DDA Capital Budget Projects		251	(1,482)
<u>Houses</u>	Housing Maintenance [ Ring – Fenced ] ( not yet confirmed )	200		(200)
<u>FM Sub – Totals</u>		<u>(3,728)</u>	<u>(1,595)</u>	
<b><u>FM Total ( 13 –14 )</u></b>				<b><u>(5,323)</u></b>
<u>Mothballed ILL Buildings</u>	Repairs and vandalism etc.	23		(23)
<u>Life – Expired Buildings</u>	Capital Budget Projects (2013 / 17) eg HORSAs (Hut Operation for Raising the School Leaving Age) type and mobile buildings beyond useful life expectancy.		100	(100)

**PROPERTY CAPITAL PLANNED MAINTENANCE PROGRAMME 2013 – 2020**

The table below illustrates approved capital funding for 2013 – 2020

<b>Programme</b>	<b>2013/14 £K</b>	<b>2014/15 £K</b>	<b>2015/16 £K</b>	<b>2016/17 £K</b>	<b>2017/18 £K</b>	<b>2018/19 £K</b>	<b>2019/20 £K</b>
Capital 'Improvement Projects' programme.	1,043	950	1,000	1,000	800	800	800
Property compliance (Health & Safety) programme.	301	301	302	500	400	400	400
Equalities Act ( Disability Discrimination Act ) [ DDA ] adaptations & alterations.	251	185	185	350	275	275	275
Life – Expired Buildings.	100	100	550	750			
<b>Total</b>	<b>1,695</b>	<b>1,536</b>	<b>2,037</b>	<b>2,600</b>	<b>1,475</b>	<b>1,475</b>	<b>1,475</b>
<b>2013 - 20 £K</b>							<b><u>12,293</u></b>

The above figures are the capital funds approved at full Council in February 2013.



**PROPERTY CAPITAL PLANNED MAINTENANCE PROGRAMME 2013/14**

<b>Programme</b>	<b>£K</b>
Capital 'Improvement Projects' programme.	1,043
Property compliance works (H&S).	301
Disability Discrimination Act (DDA) adaptations & alterations.	251
Life – Expired budget works.	100
Other programme works.	
<b>Total.</b>	<b>1,695</b>

The table below illustrates the breakdown of the capital “improvement” project funding for 2013 – 2014

<b>Capital 'Improvement Projects' Programme</b>	<b>£K</b>
Capital 'Improvement Projects' programme	1,043
Breakdown :	
Roof and insulation upgrades / replacements	133
Window replacement, double glazing installation	100
Heating upgrades and boiler replacement	200
Fire alarms and emergency lighting	40
General Electrical & Lighting	10
Electrical Rewiring	320
Toilet refurbishments	120
Works to Residential Homes for the Elderly ( see Equalities [ DDA ] budget section for 13/14 )	0
Lifts works ( see Equalities [ DDA ] budget section for 13/14 )	0
Other / General / Structural	120
<b>Total</b>	<b>1,043</b>



## PROPERTY CAPITAL BUDGET PLANNED PROJECTS PROGRAMME 2013/14

<b>'IMPROVEMENT' PLANNED PROJECTS PROGRAMME</b>					
<b>SERV.</b>	<b>PROPERTY</b>	<b>DESCRIPTION</b>	<b>STATUS</b>	<b>BUDGET £000</b>	<b>SPEND TO 30/06/2013 £000</b>
	<b>ROOF UPGRADE WORKS PROGRAMME</b>				
H&CC	INVERALMOND DEPOT	UPGRADE ROOF - MAIN BLOCK	In design	80	0
H&CC	KINNOULL CENTRE	<b>CONTRIBUTION TO UPGRADE ROOF - MAIN BLOCK</b>	Work in progress	25	25
	<b>WINDOW REPLACEMENT PROGRAMME</b>				
ECS	ALYTH PRIMARY SCHOOL	REPLACE OFFICE AREA WINDOWS - MAIN BUILDING	Work in progress	33	13
ECS	FORGANDENNY PRIMARY – PHASE 2	WINDOW REPLACEMENT - MAIN BUILDING	Work in progress	39	0
ECS	ALYTH TOWN HALL	WINDOW REPLACEMENT- HALL	In design	14	0
ECS	COLLACE PRIMARY SCHOOL	WINDOW REPLACEMENT - MAIN BUILDING	In design	30	0
ECS	VIEWLANDS PRIMARY SCHOOL	TO COMPLETE UPGRADE OF SOUTH ELEVATION - MAIN BUILDING	Practical completion	66	66
	<b>HEATING UPGRADE PROGRAMME</b>				
ECS	RATTRAY PRIMARY SCHOOL	CONTRIBUTION TO UPGRADE OF HEATING SYSTEM - MAIN BUILDING	Work in progress	40	40
ECS	KINNOULL PRIMARY SCHOOL	CONTRIBUTION TO UPGRADE OF HEATING SYSTEM - MAIN BUILDING	Work in progress	60	60

**'IMPROVEMENT' PLANNED PROJECTS PROGRAMME [ CONT. ]**

SERV.	PROPERTY	DESCRIPTION	STATUS	BUDGET £000	SPEND TO 30/06/2013 £000
	<b>HEATING UPGRADE PROGRAMME [ CONT. ]</b>				
TES	CREMATORIUM	HEATING PLANT UPGRADE – PHASE 1 - MAIN BUILDING	In design	100	0
ECS	MORAY INSTITUTE, BLACKFORD	NEW WET HEATING SYSTEM – MAIN BUILDING -TO COMPLETION AFTER KITCHEN WORKS [ see below ]	In design	5	5
ECS	TULLOCH PRIMARY SCHOOL	INSTALL DE-HUMIDIFIERS AND ASSOCIATED WORKS - MAIN BUILDING	Tender	20	0
ECS	KINROSS PRIMARY SCHOOL	INSTALL DE-HUMIDIFIERS AND ASSOCIATED WORKS - MAIN BUILDING	Tender	20	0
TES	PERTH BUS STATION	UPGRADE DIRECT HOT & COLD WATER SERVICES SYSTEM - MAIN BUILDING	Tender	20	0
	<b>FIRE ALARM / EM LIGHT. UPGRADE PROGRAMME</b>				
ECS	KINNOULL PRIMARY SCHOOL	CONTRIBUTION TO NEW FIRE ALARMS SYSTEM - MAIN BUILDING	Work in progress	40	40
	<b>GENERAL ELECTRICAL &amp; LIGHTING WORKS</b>				
ECS	BLAIR ATHOLL PRIMARY SCHOOL	UPGRADING DISTRIBUTION BOARDS - MAIN BUILDING	In design	10	0
	<b>ELECTRICAL REWIRE WORKS</b>				
ECS	PERTH ART GALLERY & MUSEUM	REWIRE – PHASE 3 - MAIN BUILDING	In design	60	0
ECS	NORTH MUIRTON PRIMARY SCHOOL	REWIRE – PHASE 1 - MAIN BUILDING	In design	60	0
TES	CREMATORIUM	REWIRE – PHASE 1 - MAIN BUILDING	In design	300	0

**'IMPROVEMENT' PLANNED PROJECTS PROGRAMME [ CONT. ]**

SERV.	PROPERTY	DESCRIPTION	STATUS	BUDGET £000	SPEND TO 30/06/2013 £000
	<b>TOILET REFURBISHMENT PROGRAMME</b>				
TES	NORTH FORR DEPOT	REFURB 1ST FLOOR TOILETS MALE/FEMALE	Work in progress	30	0
ECS	KINROSS PRIMARY SCHOOL	UPGRADE TOILETS PHASE 1	In design	45	0
ECS	KINNOULL PRIMARY SCHOOL	CONTRIBUTION TO TOILETS UPGRADE	Work in progress	45	45
	<b>RHE UPGRADE WORKS</b>				
H&CC	FUTURE PROGRAMME OF WORKS TO BE DEVELOPED				
	<b>LIFT WORKS</b>				
ALL	SEE EQUALITIES [ DDA ] BUDGET FOR DETAILS				
	<b>MISCELLANEOUS GENERAL / STRUCTURAL UPGRADE WORKS</b>				
ECS	MORAY INSTITUTE, BLACKFORD	KITCHEN UPGRADE	In design	25	0
ECS	AUCHTERARDER COMMUNITY SCHOOL	RENEWAL AND UPGRADE OF PLAY AND SAFE ACCESS WALKWAYS BETWEEN PRIMARY AND NURSERY BUILDINGS	In design	15	0
TES	CREMATORIUM	STRUCTURAL UPGRADE WORKS ASSOCIATED WITH THE SERVICES UPGRADES - MAIN BUILDING	In design	100	0

**PROPERTY COMPLIANCE CAPITAL BUDGET - PLANNED PROJECTS**

PROPERTY PROGRAMME		DESCRIPTION	STATUS	BUDGET £000	SPEND TO 30/06/2013 £000
SERV.	PROPERTY				
<b>GENERAL PC PROGRAMME</b>					
ECS	STANLEY PRIMARY	UPGRADE ELECTRICAL WIRING – PHASE 4 KITCHEN AREA	Work in progress	51	0
ECS	KINNOULL PRIMARY SCHOOL	CONTRIBUTION TO WATER MANAGEMENT SYSTEMS UPGRADE	Work in progress	130	130
ECS	PERTH HIGH SCHOOL	FIRE RISK ASSESSMENTS WORKS - CORRIDORS & ROOMS	To be specified	3	0
ECS	MADDERTY PRIMARY SCHOOL	UPGRADE ELECTRICAL SUPPLY - MAIN BUILDING	Practical completion	40	40
Live Active / ECS	BLAIRGOWRIE RECREATION CENTRE	UPGRADE POOL FILTERS TO COMPLY WITH NEW LEGISLATION - MAIN BUILDING	To be specified	25	0
ECS	GEORGE – INN LANE BUILDING	NEW WATER SUPPLY - EXTERNAL TO MAIN BUILDING	Work in progress	10	0
H&CC	DALWEEM RHE	CONTRIBUTION TO FIRE PRECAUTIONS WORKS - CORRIDORS & ROOMS	Work in progress	22	22
H&CC	PARKDALE RHE	CONTRIBUTION TO FIRE PRECAUTIONS WORKS - CORRIDORS & ROOMS	Work in progress	22	22
TES	TURFHILLS DEPOT	CONTRIBUTION TO RE-SHEETING AND ROOFING THE SALT BARN	In design	40	40
ALL	VARIOUS PROPERTIES	UPGRADE OF WATER TANKS AND SYSTEMS TO COMPLY WITH STATUTORY REGULATIONS	To be specified		

## EQUALITIES [ DDA ] CAPITAL BUDGET - PLANNED PROJECTS PROGRAMME

SERV.	PROPERTY	DESCRIPTION	STATUS	BUDGET £000	SPEND TO 30/06/2013 £000
	<b>GENERAL EQUALITIES [ DDA ] PROGRAMME</b>				
H&CC	KINNOULL CENTRE	CONTRIBUTION TO DDA ACCESS - MAIN BUILDING	Work in progress	25	25
ECS	ALYTH TOWN HALL	UPGRADE FIRE ALARM SYSTEM TO DDA STANDARD WITH SOUND / SIGHT AUGMENTATION - MAIN BUILDING	In design	40	0
ECS	GLENLYON PRIMARY SCHOOL	UPGRADE OF EXTERNAL STEPS COMPLY AS FAR AS IS REASONABLY PRACTICABLE	Work in progress	58	0
ECS	MORAY INSTITUTE, BLACKFORD	TOILET UPGRADE TO EQUALITIES ( DDA ) STANDARDS	In design	80	0
Live Active / ECS	AYTOUN HALL	TOILET UPGRADE TO EQUALITIES ( DDA ) STANDARDS ( NOTE – TOILETS AT REAR OF STAGE AREA ONLY )	In design	10	0





PROPERTY REVENUE BUDGET PLANNED PROJECTS PROGRAMME 2013/14

DSM

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
	Various	£96,863	£33,916	£130,779	£321,000

Reactive Maintenance

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
	Various	£73,936	£113,841	£187,777	£360,000

Vandalism

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
	Various	£3,990	£6,154	£10,143	£61,000

### Service Contracts

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
3610/1000	Intruder Alarms / BMS monitoring <u>telephone lines ONLY</u>				£0,000
3610/1001	Maintenance of Roller Shutters Doors				£8,500
3610/1002	Maintenance of Fire Fighting Equipment ( including dry risers )				£25,000
3610/1003	Maintenance of Gas Detection Systems				£1,500
3610/1004	Maintenance of Air Conditioning Units [ including Dehumidifiers ]				£24,000
3610/1005	Maintenance of Lightning Conductors				£3,000
3610/1006	Maintenance of Care Systems / Hearing Loops / RHE Nurse Call / Council Chamber Voting System				£19,000
3610/1007	Maintenance of Intruder Alarms				£38,000
3610/1008	Maintenance of Public clocks				£4,000
3610/1009	Maintenance of Automatic Doors / Flood Doors				£5,000
3610/1010	Maintenance of Fire alarms / Emergency Lights				£65,000

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
3610/1011	Maintenance of Generators				£500
3610/1012	Maintenance of Lifts				£18,000
3610/013	Maintenance of Clos-o-mats / Laundry Equipment / Urinals controls				£30,000
3610/1014	Maintenance of Fume Cupboards				£4,500
3610/1015	Maintenance of Roof Fall Arrest Systems				£8,000
3610/1016	Maintenance Of Boiler Controls (BMS / BEM / Matrix )				£50,000
3610/1017	Maintenance Of Fan Coil Heaters				£12,000
3610/1018	Maintenance Of Gas Fired Boilers				£20,000
3610/1019	Maintenance Of Kitchen Equipment				£20,000
3610/1020	Maintenance Of Oil & Gas Fired Boilers				£30,000
3610/1021	Maintenance Of Air Handling Units / Fans/ Kitchen Canopies Units				£18,000
3610/1022	Maintenance Of Door Access / CCTV Systems				£15,000
3610/1023	Maintenance Of Swimming Pools				£6,000

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
	Maintenance of water systems & zip taps				£5,000
3610/1025	Maintenance of Septic Tanks, Ground Drainage & Gullies				£10,000
3610/1030	Maintenance Of Water Pumps & Booster Sets / Pressurisation Units				£10,000
3610/1031	Maintenance of Bio-mass Boiler Units				£6,500
3610/1036	Maintenance of Boiler Dosing (to limit internal corrosion)				£7,000
Various	To Be Allocated ( e.g. – solar & unvented appliances)				£79,500
	<b>TOTAL</b>	<b>£195,198</b>	<b>£107,030</b>	<b>£302,229</b>	<b>£600,000</b>
	<b>Service Contracts Repair Works</b>				
	Various				
	<b>TOTAL</b>	<b>£53,976</b>	<b>£59,861</b>	<b>£113,837</b>	<b>£350,000</b>

#### Cyclical Maintenance Projects

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
3610 / 1037	Drainage & Septic Tank Works				£20,000
3610 / 1038	Rainwater Goods - Gutters & Downpipes Works				£20,000
3610 / 1039	Flooring Programme				£20,000
3610 / 1040	Internal Painting				£40,000
3610 / 1041	External Painting				£40,000

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
3610 / 1042	Structural Repairs Programme				£10,000
3610 / 1043	Windows Repairs ( Including D/G Units)				£15,000
3610 / 1045	Maintenance of Oil Tank Controls				£5,000
	To be determined				£30,000
	<b>TOTAL</b>	<b>£87,233</b>	<b>£3,240</b>	<b>£90,473</b>	<b>£200,000</b>

**Planned Maintenance**

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
	Renovation of cleaners' cupboards				£56,000
	Various roof repairs				£50,000
	Various resurfacing works				£161,000
	Various internal and external alterations, painter & floor covering renewal works				£100,000
	Various electrical repair works				£14,000
	Various mechanical/heating repair works				£3,000
	Various drainage repair works				£6,000
	Various structural repair works incl walls, steps etc.				£90,000

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
	Various service contract repair works				£10,000
	Various compliance testing & electrical inspection/water/gas/safety works				£10,000
	<b>TOTAL</b>	<b>£166,112</b>	<b>£42,641</b>	<b>£208,753</b>	<b>£500,000</b>

#### **Dilapidations**

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
	Various	£15,000	£2,690	£17,690	£100,000

#### **Heritage Properties**

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
	Various	£8,167	£2,114	£10,281	£100,000

### Property Compliance Projects

PROJECT NO.	SERVICE DESCRIPTION	Committed	Actual to 30/06/2013	TOTAL	BUDGET
36070WTS	Water Management ( Legionella / Water Testing ) + L8 Management Programme Works				£150,000
36070WQT	Water Quality / Testing				£5,000
36070EIT	Electrical Safety ( Testing / Inspection of Fixed Wiring )				£100,000
36070EPT	Electrical Safety ( PAT )				£0.00
36070GST	Gas Safety				£50,000
36070ABS	Asbestos Safety Management (Surveys / Testing / Removal )				£50,000
36070FSG	Fire / Safety Signage				£0.00
36070EHF	Food Safety Works ( EHO Reports )				£25,000
36070FPG	Fire Safety / Precautions General				£20,000
36070HSG	Property Compliance General				£310,000
36070OSK	Oil Supplies Safety [ Spillage etc. ]				£20,000
36070LCU	Lightning Conductor Safety				0
36070UFE	Fire Fighting Equipment [ FFE ] ( Fire Extinguishers Upgrade / Replacement etc.				0
	<b>TOTAL</b>	<b>£342,506</b>	<b>£53,414</b>	<b>£395,920</b>	<b>£730,000</b>

**Revenue Funded Property Compliance Repair Works**

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
	Various	£34,287	£167,401	£201,688	£150,000

**Disability Discrimination / Equalities Act [ DDA ]**

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
3607/DAP	Various	£1,890	£8,689	£10,579	£50,000

**Housing Maintenance Projects £200,000**

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
	Various	£36,085	£16,386	£52,386	£200,000

**Mothballed IIL Buildings Repairs / Vandalism**

<b>PROJECT NO.</b>	<b>SERVICE DESCRIPTION</b>	<b>Committed</b>	<b>Actual to 30/06/2013</b>	<b>TOTAL</b>	<b>BUDGET</b>
	Various	£0	£0	£0	£23,000