



Planning and Development
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CHECKLIST

DO I NEED PLANNING PERMISSION FOR THE INSTALLATION, ALTERATION OR REPLACEMENT OF AN AIR SOURCE HEAT PUMP?

If you answer **NO** to **ALL** of the following questions then please read the conditions on page 2

If you answer **YES** to **ANY** of the following questions you **NEED PLANNING PERMISSION**:

Tick answer

<ul style="list-style-type: none"> • Will there be more than one air source heat pump on the building or within the curtilage of the dwelling? 	Yes	No
<ul style="list-style-type: none"> • If the air source heat pump is attached to the dwelling: <ul style="list-style-type: none"> i. Will any part of it protrude more than 1 metre from the external wall, roof plane, roof ridge or chimney? Or; ii. If located within a conservation area, will the ASHP be located on the principal or side elevations and be above ground floor level? 	Yes	No
<ul style="list-style-type: none"> • If the air source heat pump is to be located within the curtilage of a dwelling: <ul style="list-style-type: none"> i. Will any part of it be forward of a wall forming part of the principal elevation or side elevation where that elevation fronts a road? Or; ii. Will it exceed 3 metres in height? 	Yes	No
<ul style="list-style-type: none"> • Will the air source heat pump be located within the curtilage of a listed building* or a World Heritage Site**? <p>*A search of Listed Buildings can be carried out on Historic Scotland's website at https://www.historicenvironment.scot/</p> <p>** A search of World Heritage Sites can be carried out on the UNESCO website at http://whc.unesco.org/en/list/</p>	Yes	No

<ul style="list-style-type: none"> Have ‘permitted development’ rights been removed? You will need to check the original planning permission for the development. Permissions from 2007 onwards can be found on Public Access. Use the map search to find your plot. Please be aware that the map function on public access is not available when using tablets or mobile phones <p>*You can check the planning history of the property on PublicAccess via our website http://www.pkc.gov.uk/publicaccess. For help on how to search on public access please see our ‘How to use Public Access’ guidance note</p>	Yes	No
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Conditions

If you have answered no to all of the above questions then you should not require planning permission. Class 6H of the Town and Country Planning (General Permitted Development) (Scotland) Order (as amended) provides conditions to the permitted installation of an air source heat pump.

1. **The air source heat pump must be used only for the purpose of providing domestic heating or hot water.**
2. **Where the air source heat pump is no longer needed for, or capable or, providing domestic heating or hot water it must be removed as soon as reasonably practicable.**
3. **The air source heat pump must comply with [MCS Planning Standards](#) or equivalent standards.**

Definitions

“**curtilage**” means the grounds associated with the house i.e. the garden area and hard surfaces. It does not include the area of the house as originally built, but does include any previous extensions, garages/sheds or other buildings built since 1947.

“**principal elevation**” means the one elevation of the original house which, by virtue of its design and setting, is its main elevation. Where it is not immediately obvious, the principal elevation may be identified by considering a combination of factors including:

- Location of the main door
- Location and layout of the windows
- The internal layout of the house
- The physical relationship of the elevation to the adjacent road
- Boundary treatments and their screening function
- Orientation of adjacent properties
- Architectural treatment of the elevation in relation to the rest of the house

“**road**” is defined as including not only a publicly maintained road but also footpaths and private roads to which the public have access.

“**dwelling**” in this instance refers to residential properties including flats.

“**building**” in this instance includes a terraced house, semi-detached house or a block of flats

“**MCS Planning Standards**” refers to the product and installation standards for air source heat pumps specified in the Microgeneration Certification Scheme MCS 020(a).

Notes:

1. This checklist is a summary interpretation of the relevant part of the Town and Country Planning (General Permitted Development) (Scotland) Order 1992, as amended up to October 2011.
2. This checklist is not a “Certificate of Lawful Use or Development” under Section 150 or 151 of the Town and Country Planning (Scotland) Act 1997 as amended. The Certificate is a formal determination which provides a definitive position concerning the lawfulness of any existing (s.150) or proposed (s.151) use or operations under planning law. A fee is payable which is equivalent to half the relevant planning application fee where the development has not been carried out, and the full fee if it has. The forms and guidance notes can be assessed at <https://eplanning.scotland.gov.uk/WAM/paperforms.htm>
3. This checklist deals with Planning Permission only. You may require a Building Warrant for the works proposed.
4. If your house is listed; separate ‘Listed Building Consent’ is usually required for any works to the property, irrespective of whether or not planning permission is required.
5. If you want to obtain written confirmation whether planning consent is required for a development you intend to carry out, you will need to submit an application for a Certificate of Lawfulness as detailed above (2).