

# Vacant Property Feasibility Funding

## Application for Grant

*“to help owners of empty properties undertake feasibility studies into proposed conversion or renovation of these properties”*

### Important

Do not start your project or commit expenditure on it before receiving approval

Official Use Only

Date Received:

Approved/Refused

Recorded on Grant Approvals Sheet



**1. Property Address:**

<i>Postcode</i>
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**2. Property Owner:**

<i>Name</i>
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<i>Address</i>
<i>Postcode</i>

Telephone:

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Email:

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**3. Contact Details (if different from above):**

<i>Name</i>
<i>Position</i>
<i>Business Name</i>
<i>Business Address</i>

**4. Details of Your Project:**

<i>Please give a brief summary of your proposed project</i>
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## 5. Feasibility Study Proposed Fees

*Please provide full details of the professionals who shall produce the feasibility study and the fee proposal*

## 6. State Aids: De Minimis Aid

In order to minimise distortion of competition, the European Commission sets limits on how much assistance can be given to organisations operating in a competitive market. The information below sets out what is needed to ensure compliance with those limits. You should note carefully the requirements and the obligations. If you have any queries please discuss them with the aid administrator.

Under EC Regulation 1998/2006 (De Minimis Aid Regulation) as published in the Official Journal of the European Union 28-12-06, the support provided is a de minimis aid.

There is a ceiling of €200,000 (€100,000 for undertakings in the road transport sector) for all de minimis aid provided to any one organisation over a three fiscal year period (ie, the current fiscal year and the previous two fiscal years). Any de minimis aid provided to you under this service will be relevant if you wish to apply, or have applied, for any other de minimis aid.

You will need to declare this amount to any other aid awarding body who requests information from you on how much de minimis aid you have received. For the purposes of the de minimis regulation, you must retain this paperwork for 3 years from the date on this application and produce it on any request by the UK public authorities or the European Commission. (You may need to keep it longer than 3 years for other purposes.)

Please advise us now of any other de minimis aid received during the previous 3 years, as we need to check that our support added to that previously received, will not exceed the threshold of €200,000 (€100,000 for undertakings in the road transport sector) over the last 3 fiscal years. Aid includes not only grant but also assistance such as free or subsidised consultancy services, marketing advice etc. If you are in any doubt about whether previous assistance received classes as de minimis assistance please include it. Please sign the statement below confirming your eligibility for support.

## 7. Statement of De Minimis Aid Received

I have/have not received de minimis aid during the previous 3 fiscal years. If yes, please complete the following table listing details on de minimis aid assistance over the last 3 fiscal years.

I confirm that I have received the following de minimis aid during the previous 3 fiscal years (ie, the current fiscal year and the previous two fiscal years):

Body Providing the Assistance/Aid	Value of Assistance	Date of Assistance

*Disclaimer: I/we agree to abide by all the conditions set out under the terms of the Vacant Property Feasibility Scheme. I/we confirm that all information provided by me within the application form and all related supporting information is accurate to the best of my/our knowledge. I/we shall become liable to repay in full any grant money received from Perth & Kinross Council via this scheme.*

Applicants Name: .....

Signature: .....

Date: .....

For any additional information, please contact:

Isobel Butt  
Planning & Regeneration  
Perth & Kinross Council  
Pullar House  
35 Kinnoull Street  
PERTH  
PH1 5GD

Tel: 01738 475955  
Email: [ijbutt@pkc.gov.uk](mailto:ijbutt@pkc.gov.uk)

For internal use:

Application eligible for assistance:

Yes  No

Signed:

Date:

### Internal Checklist

Application Formed Signed and Dated

Yes

No

## **How we will use your information**

The information provided by you will be used by Perth & Kinross Council to support your application for a Vacant Property Feasibility grant. The information will be shared with partners / special advisors for the purpose of assessing the suitability of your project proposal in meeting the objectives of the scheme.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please look at our website [www.pkc.gov.uk/dataprotection](http://www.pkc.gov.uk/dataprotection); email [dataprotection@pkc.gov.uk](mailto:dataprotection@pkc.gov.uk) or phone 01738 477933.