

Annex 1

Council styles and current prices for installation of new memorial benches with plaques.

Plaques can be fitted to some existing benches for £218.00 inc VAT. This includes the plaque, fitting and a contribution towards the ongoing maintenance of the bench.

NB All prices include VAT are valid for 2025 but may be subject to annual change



Brass plaque



Aluminium plaque



New Glen Almond bench (with plaque)
£1035.00. For use in parks



New Glen Clova bench (with plaque)
£1,285.00. For use in formal areas of parks and on streets



Greenspace bench (with plaque)
£765.00. For use in countryside and some park areas



Phoenix recycled plastic bench
£943.00. For use in countryside and some park areas

Council standards for memorial benches and plaques

Memorial plaques

Plaques are either bronze or stainless steel and measure 19 x 5cms.
Text is Arial font style and can be up to 50 characters. All text must be approved by the Council.

The Glen Almond or equivalent bench is for use in parks.

In some formal areas the Glen Clova or equivalent bench is used. These are low maintenance treated hardwood benches. They are 6 feet long. These benches are of excellent quality but as with all timber products placed out of doors there may be some weathering by way of minor cracks which does not affect the durability of the product. There may also be wood grain and colouring variations which does not affect the quality of the product.

Greenspace bench is for use in the countryside and in some parks

This bench is produced by the Council and is treated wood on black recycled plastic legs. The recycled legs counteract rot below ground so increase the life expectancy of the bench.

The Pheonix bench or equivalent is for use in some parks.

These are very low maintenance recycled plastic benches which come in a range of colours.

Maintenance standard

Benches will be kept fit for purpose with minor faults being repaired and build-up of algae or grime being removed within available resources.

Annex 2 Memorial Bench Purchase Enquiry Form for use on the Website

Memorial Bench Purchase Enquiry Form

Please complete and return by post: Community Greenspace, Perth & Kinross Council, Pullar House, 35 Kinnoull Street, Perth PH1 5GD or alternatively you can email your completed form to GMContracts@pkc.gov.uk. Pre-printed forms are available from the same address on request.

Section A your contact details (Please supply your contact details below)

Name.....

Address.....

Telephone E-mail:

Section B choice of memorial bench and preferred location

(Please tick the bench you want to purchase below)

☐ Glenalmond ☐ Glenclova ☐ Greenspace ☐ Phoenix

(Please specify your preferred location for the bench below i.e. name of park and nearest settlement)

I would like my bench to be placed within.....
.....

Section C memorial plaque

All plaques will be provided by the Council and attached to your bench
(Please supply the name to be on your plaque)

Plaque to be in the name of

Please choose either a bronze or steel plaque by ticking your preference below.

☐ Brass ☐ Aluminium (Stainless-steel effect)

Please print your memorial message for the plaque below (for Council approval). A maximum of 50 letters is normally advised, however if your message is longer, we will check with the engraver to ensure that the complete message will fit suitably onto the plaque.

.....
.....
.....

Annex 3 Form of Agreement for a Memorial Bench to be placed in a Public Area for the natural life expectancy of the bench

Memorial Agreement between Perth & Kinross Council and

(name & address).....
.....

This letter sets out the agreement regarding the purchase of (delete either 1 or 2)

1. A new (type of bench) bench to be
2. A memorial plaque to be placed on the existingbench

situated at (eg the South Inch Pond area) at the location shown by the attached map.

Your bench will carry a brass/aluminium memorial plaque in the name of

.....

Your memorial message will read

.....
.....
.....

(name) will pay the sum of £.....
(delete either 1 or 2)

1. being the full cost of the installation on site of the bench with plaque.
2. being the cost of the installation of the plaque and a contribution to the cost of the bench.

The Council will place the bench with plaque in the agreed location within two months of receiving the cheque and/or plaque. The Council will be responsible for the bench for the period of its natural life (approximately 15 years). Once the bench has reached the end of its natural life, the bench and plaque may be removed. A request to purchase a new replacement bench can be made at the appropriate time.

The Council cannot guarantee against theft or vandalism and may not be able to replace either the bench or plaque in this event.

I understand and agree to all the conditions above and agree to make full payment for £..... either by telephone payment or cheque, the method of which will be agreed first with the responsible officer.

Signed.....

Date..... Contact telephone number.....