

## Charges at your Kids Club

Fees for Kids Club are set by Perth and Kinross Council and implemented on 1 July each year.

Fees have always been set to reflect the local childcare market and this continues to be the case. The fees for 2018/19 are set out below:

|   |        |
|---|--------|
| Term Time After School Session                  |        |
| First child in family                           | £9.25  |
| Second or further children from the same family | £8.80  |
| Holidays and In-service Days                    |        |
| Up to 5 hours                                   | £18.80 |
| Up to 7 hours                                   | £21.00 |
| 7 hours +                                       | £23.20 |

There is a charge for all cancellations when 5 days' notice is **not** given which includes sickness absence.

## Annual Registration Fee

All children attending a Kids Club Service are required to pay an annual registration fee with the service each year. The registration year runs from 1 July to 30 June.

The registration fee for 2018/19 is:

|                      |        |
|----------------------|--------|
| One child            | £13.00 |
| Two or more children | £20.00 |

## Methods of Payments at Kids Club

All fees should be paid weekly or monthly in advance.

Where arrears payments have not been received for more than two weeks, an invoice will be raised.

There are many different methods of making payment:

### Cash and Cheque

Parents can settle their fees in the service with cash or cheque for which a receipt will be issued.

### Payment by Credit/Debit Card

Individual Kids Clubs do not have the facilities or equipment to be able to take credit/debit card payments.

However, parents and carers can make payments by telephoning the Childcare Strategy Team directly (contact details on back) having to hand their credit/debit card, the name of the Kids Club their child attends and the amount they wish to pay.

The transaction will produce a receipt which can be e-mailed to the payee or sent in the post. A copy of the receipt will also be sent to the service and the balance reduced on the child's individual account.

Payments can be made 9:15am - 7:00pm Monday to Thursday and 9:15am - 4:30pm on Fridays during term-time and Monday to Friday from 9:15am to 4:30pm during school holiday periods.

## Help with Childcare Costs

Parents may be eligible for government help with the cost of childcare in a variety of ways.

- **Tax-Free Childcare**

All Kids Clubs can receive payments through the recently introduced Tax-Free Childcare scheme which is available to most families who have children under the age of 12 or under 17 for disabled children.

For every £8 the family pays into the child's account, the government will add an extra £2, up to £2,000 per child per year or £4,000 for a disabled child.

If you will be making payments in this way, then please e-mail your child's reference number (this will end with "TFC") to [childcare@pkc.gov.uk](mailto:childcare@pkc.gov.uk), this will help to ensure that payments are correctly allocated.

- **Tax Credits for Childcare**

If you are entitled to Working Tax Credit, and you and any partner are working at least 16 hours a week each, you can claim back up to 70% of your eligible childcare costs for children under 16 (or under 17 for disabled children).

- **Universal Credit for Childcare**

If you, and any partner, are working, or you're due to start work, and you're claiming Universal Credit, you can claim back up to 85% of your eligible childcare costs for children under 16.

Universal Credit is being phased in over the next few years. It will replace a number of existing benefits, including tax

credits. Whether you can claim will depend on where you live and your personal circumstances.

Further details and links to the application process are available on the childcare choices website [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

### **Childcare Vouchers**

Childcare Vouchers are a way of helping parents to cover the cost of childcare while they work. They are available from many employers instead of part of the employee's salary and currently the first £55 per week is tax-free and exempt from National Insurance contributions. Please ask your employer if they have set up a childcare voucher scheme.

If your employer has set up a voucher scheme then you should request an application pack from the voucher company that runs the scheme. Please provide your voucher company with the 4 digit Kids Club code and your child's full name. The Childcare Supervisor can give you this.

Once all the paperwork is in place, parents and carers can make payments with paper or electronic vouchers. When information about payment is received, the amount will be deducted from your account held within the Kids Club. Proof of payment will be required in the service to credit your payment record.

If you would like more information about vouchers please contact your employer's HR department or the relevant voucher company.



## **Kids Clubs**

## **Information for Parents and Carers**

## **Fees and Methods of Payment 2018 / 2019**

**Contact us:**  
**Childcare Strategy Team**  
**Community Wing**  
**Perth Grammar School**  
**Gowans Terrace**  
**PERTH**  
**PH1 5AZ**  
**Tel 01738 472350**  
**Email [childcare@pkc.gov.uk](mailto:childcare@pkc.gov.uk)**