

**Perth Common Good Fund Committee****25 June 2014****APPLICATIONS FOR FINANCIAL ASSISTANCE****Report by Depute Director (Environment)****PURPOSE OF REPORT**

The report asks Perth Common Good Fund Committee to consider applications for financial assistance.

**1. BACKGROUND**

- 1.1 Perth and Kinross Council owns land and property which forms part of the common good of the former burghs in Perth & Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland ) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated common good funds.
- 1.2 The Common Good Funds have traditionally demonstrated their support to local residents and organisations by distributing grant. These grant awards allow individuals and local organisations to carry out a wide range of community based activities. For each application, the level of previous grant awarded is listed, but variances between years could be due to the numbers of participants.

**2. PROPOSALS****Headway Perth & Kinross**

- 2.1 An application has been received from Headway Perth & Kinross seeking a grant towards their summer trip for 49 people to Arbroath on 30 August 2014. The total costs amount to £1,092. The applicant has applied for £506. The organisation has benefitted from the Fund in 2011/2012 (£343), in 2012/13 (£343) and in 2013/2014 (£343). It is recommended that Perth Common Good Fund Committee award a grant of £343 in line with the guidance (see Appendix 1 – Criteria 10). The grant will contribute to social inclusion.

**Recommendation**

- 2.2 Headway Perth & Kinross be awarded a grant of £343 towards the costs of their summer trip for 49 people to Arbroath on 30 August 2014.

**Letham Old Peoples Club**

- 2.3 An application has been received from the Letham Old Peoples Club seeking a grant towards their summer trip for 50 people to Stirling on 10 June 2014.

The total costs of the trip amounts to £760. The applicant has applied for the full amount. The organisation has benefitted from the Fund in 2011/2012 (£595), in 2012/13 (£525) and in 2013/2014 (£569). It is recommended that Perth Common Good Fund Committee award a grant of £350 in line with the guidance (see Appendix 1 – Criteria 10). The grant will contribute to social inclusion.

### **Recommendation**

- 2.4 Letham Old Peoples Club be awarded a grant of £350 towards their summer trip for 50 people to Stirling on 10 June 2014.

### **Perth City Club**

- 2.5 An application has been received from the Perth City Club seeking a grant towards their summer trip for 40 people to Dunfermline on 26 May 2014. The total cost of the trip amounts to £720. The applicant has applied for the full amount. The organisation has benefitted from the Fund in 2011/2012 (£357), in 2012/13 (£560) and in 2013/2014 (£408). It is recommended that Perth Common Good Fund Committee award a grant of £280 in line with the guidance (see Appendix 1 – Criteria 10). If the grant is not awarded, the applicant will have to fund the activities from its own funds. The grant will contribute to social inclusion.

### **Recommendation**

- 2.6 Perth City Club be awarded a grant of £280 towards their summer trip for 40 people to Dunfermline on 26 May 2014.

### **Perth Strathtay Harriers**

- 2.7 An application has been received from Perth Strathtay Harriers seeking a grant towards the costs of purchasing and installing portable accommodation unit for officials at George Duncan Athletics Arena. The total cost amounts to £6,610. The applicant has applied for £1,800. The applicant has not benefitted from the Fund in the past 3 years. It is recommended to award a grant of £1,800 in line with the guidance (see Appendix 1 – Criteria 5). The grant will contribute to social inclusion.

### **Recommendation**

- 2.8 Perth Strathtay Harriers be awarded a grant of £1,800 towards the costs of purchasing and installing a portable accommodation for officials at George Duncan Athletics Arena.

### **Perth Leisure Pool Disabled Club (The Dolphins)**

- 2.9 An application has been received from Perth Leisure Pool Disabled Club (The Dolphins) seeking a grant towards the costs of purchasing essential swimming aids (kick boards, pull buoys, swim gloves). The total cost amounts to £750. The applicant has applied for the full amount. The applicant has not

benefitted from the Fund in the last 3 years. It is recommended that Perth Common Good Fund Committee award a grant of £375 in line with the guidance (see Appendix 1 – Criteria 4). The grant will contribute to social inclusion.

### **Recommendation**

- 2.10 Perth Leisure Pool Disabled Club (The Dolphins) be awarded £375 towards the costs of purchasing essential swimming aids.

### **Perth Festival of the Arts Ltd**

- 2.11 An application has been received from Perth Festival of the Arts Ltd seeking a grant towards the costs of the production of banners and use of poster towers. The total costs amount to £750. The applicant has applied for £375. The organisation has benefitted from the Fund in 2011/2012 (£630), in 2012/13 (£650) and in 2013/2014 (£2,018). It is recommended that Perth Common Good Fund Committee award a grant of £375 in line with the guidance (see Appendix 1 – Criteria 4). The grant will contribute to promote events and culture.

### **Recommendation**

- 2.12 Perth Festival of the Arts Ltd be awarded a grant of £375 towards the costs of the production of banners and use of poster towers.

### **Friends of William Soutar Society**

- 2.13 An application has been received from the Friends of William Soutar Society seeking a grant towards the costs of an Audio Visual Project which includes tracking down people who knew William Soutar and his family and hold interviews with them. The content of the archive will afford glimpses into the man, his immediate family and friends, and how life was lived in Perth during that period. The total costs amount to £4,340 and include professional interviewer fees and expenses. The applicant is requesting £1,000. The Society has benefitted from the Fund in 2011/12 (£325). It is recommended that Perth Common Good Fund Committee award a grant of £1,000 in line with the guidance (see Appendix 1 – Criteria 2). The grant will to promote the tourism sector including events and culture.

### **Recommendation**

- 2.14 The Friends of William Soutar Society be awarded a grant of £1,000 towards the costs of an Audio Visual Project.

### **Perth Sea Cadets – T S Fairmaid**

- 2.15 An application has been received from the Perth Sea Cadets – T.S. Fairmaid seeking a grant towards replacing windows at the building at Shore Road in Perth. The total costs amount to £7,303. The applicant is requesting £6,300. The Society has benefitted from the Fund in 2012/13 (£226). It is

recommended that Perth Common Good Fund Committee award a grant of £3,652 in line with the guidance (see Appendix 1 – Criteria 5). The grant will contribute to social inclusion.

### **Recommendation**

- 2.16 Perth Seas Cadets – T.S. Fairmaid be awarded a grant of £3,652 towards the costs of replacing windows at the building at Shore Road in Perth.

### **Perth and Kinross District Scout Council**

- 2.17 An application has been received from Perth and Kinross District Scout Council seeking a grant towards the costs of sending 2 young scouts from Perth to participate in the World Scout Jamboree between 28 July and 8 August 2015 in Japan plus travelling expenses. The total costs for one amount to £3,200. The applicant is requesting £400 each. The applicant benefitted from the Fund in 2011/2012 (£250). It is recommended that Perth Common Good Fund Committee award a grant of £150 each in line with the guidance (see Appendix 1 – Criteria 9). The grant will contribute to social inclusion.

### **Recommendation**

- 2.18 Perth and Kinross District Scout Council be awarded a grant of £300 towards the costs of sending 2 young scouts from Perth to participate in the World Scout Jamboree between 28 July and 8 August 2015 in Japan.

### **St John's Academy**

- 2.19 An application has been received from St John's Academy seeking a grant towards the costs of prizes for their annual award ceremony on 20 May 2014. The total costs amount to £1,050. The applicant is requesting £500. The applicant benefitted from the Fund in 2011/2012 (£500), in 2012/2013 (£500) and in 2013/2014 (£500). It is recommended that Perth Common Good Fund Committee award a grant of £500 in line with the guidance (see Appendix 1 – Criteria 7). If the grant is not awarded, the applicant will have to fund the activities from its own funds. The grant will contribute to social inclusion.

### **Recommendation**

- 2.20 St John's Academy be awarded a grant of £500 towards the costs of prizes for their annual award ceremony on 20 May 2014.

### **Kinnoull School Council**

- 2.21 An application has been received from Kinnoull School Parent Council seeking a grant towards the costs of creating a Kinnoull Commonwealth Garden to mark the pupils returning to the school after 12 months away. The total costs amounts to £29,676 which includes the design, landscaping and renovation works. The school Parent Council is requesting £2,000. The school has never benefitted from the Fund. It is recommended that Perth Common

Good Fund Committee award a grant of £2,000 in line with the guidance (see Appendix 1 – Criteria 5). The grant will contribute to social inclusion.

### **Recommendation**

- 2.22 Kinnoull School Parent Council be awarded a grant of £2,000 towards the costs of creating a Kinnoull Commonwealth Garden.

### **Perth Academy**

- 2.23 An application has been received from Perth Academy seeking a grant towards the costs of their S3 visit to Aschaffenburg from 22 – 26 June 2014 for 10 pupils. The total costs for the visit amounts to £3,798. The school is requesting £1,000. The school has benefitted from the Fund for other trips in 2010/11 (£500). It is recommended that Perth Common Good Fund Committee award a grant of £600 in line with the guidance (see Appendix 1 – Criteria 11). If the grant is not awarded, the applicant will have to fund the activities from its own funds. The grant will contribute to social inclusion.

### **Recommendation**

- 2.24 Perth Academy be awarded a grant of £600 towards the costs of their S3 visit to Aschaffenburg from 22 – 26 June 2014 for 10 pupils.

### **Ad-Lib Theatre Arts**

- 2.25 An application has been received from Ad-Lib Theatre Arts (located 50 Princes Street, Perth) seeking a grant towards the costs of purchasing a new portable PA system and laptop. The total costs amount to £1,146. The applicant has requested the full amount. The applicant has benefitted from this Fund in 2012/13 (£2,500). It is recommended that Perth Common Good Fund Committee award a grant of £573 in line with the guidance (see Appendix 1 – Criteria 4). The grant will contribute to social inclusion.

### **Recommendation**

- 2.26 Ad-Lib Theatre Arts be awarded £573 towards the costs of purchasing a new portable PA system and laptop.

## **3. RECOMMENDATION**

- 3.1 The Committee is request to approve the recommendations in the report.

### **Author(s)**

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**Approved**

<b>Name</b>	<b>Designation</b>	<b>Signature</b>
Barbara Renton	Depute Director (Environment)	3 June 2014

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>Yes</b>
Corporate Plan	<b>Yes</b>
<b>Resource Implications</b>	
Financial	<b>Yes</b>
Workforce	<b>No</b>
Asset Management (land, property, IST)	<b>No</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>Yes</b>
Strategic Environmental Assessment	<b>Yes</b>
Sustainability (community, economic, environmental)	<b>Yes</b>
Legal and Governance	<b>None</b>
Risk	<b>None</b>
<b>Consultation</b>	
Internal	<b>Yes</b>
External	<b>None</b>
<b>Communication</b>	
Communications Plan	<b>None</b>

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendation contained within this report will be funded from the contributions to organisations provision for 2014/15.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

#### Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

### **4. Consultation**

#### Internal

- 4.1 The Head of Democratic Services, the Head of Finance and the Head of Legal Services have been consulted.

### **2. BACKGROUND PAPERS**

13 applications for financial assistance

### **3. APPENDICES**

Perth Financial Assistance - Appendix 1

## COMMON GOOD FUNDS WITHIN PERTH AND KINROSS AREA CRITERIA

Within the boundary of the relevant common good area and if funding is available, applications will be considered from individuals either in full time education or of senior citizen status and from groups whose members qualify on the same basis or which are operating within the same boundary.

1. Christmas lighting - Firework displays up to a maximum of 50% of the total costs
2. Organisation of events/games/festivals up to a maximum of 50% of the total costs
3. Prizes at events/games/festivals
4. Acquisition of equipment - consideration on merits up to a maximum of 50%
5. Capital grants for provision/improvement of facilities - consideration on merits up to a maximum of 50% (the facilities must be available to the general public)
6. School/youth exchanges
7. School prizes
8. Voluntary work overseas
  - 6 months or more: £100 - **Perth Common Good Fund only**: up to £400 per individual
  - 1 – 5 months: £100 - **Perth Common Good Fund only**: up to £250 per individual
9. Attendance at summer schools/events
  - Less than 1 month but more than 2 weeks: £100 **Perth Common Good Fund only**: up to £150 per individual
  - One/two weeks: up to £100 per individual
10. Excursions/Parties (up to 2 per year per group)
  - Contribution of 50% towards the actual costs. Each organisation is allowed 2 applications during the course of a financial year. **Perth Common Good Fund only**: overall grant to be capped at up to £7 per individual with an overall maximum grant of up to £700.

11. Visits by and from School/Youth/Sport/Music groups

- Contributions of up to £600 for groups less than 20 individuals and up to £1,000 for groups over 20 individuals for youth groups, senior citizen or vulnerable groups for activities exceeding 1 day. **Perth Common Good Fund only and for schools:** Contribution of 50% of the costs up to a maximum of £300 for each young person who due to financial difficulties are unable to participate in an extra curriculum school activity outwith the boundaries of Perth, exceeding 1 day and organised by a school. It will be the responsibility of each school to state the purpose of the extra curriculum school activity and identify such young person and advise the Common Good Fund accordingly.

12. Any purpose where it can be demonstrated that there is a benefit to the community of the common good area

The following is not eligible:

- Assistance with further or higher education fees
- Charity based sponsored walk/cycle/canoe etc.
- Town twinning activities other than those qualifying through the age/occupation criteria
- Organisations with religious/political associations where there are restrictions on usage or availability
- Core funding of the Voluntary sector
- Assistance with rental of premises