

**PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION  
PATHFINDER BOARD**

Minute of Meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board held in Room 410, Fourth Floor, Council Building, 2 High Street, Perth on Friday 28 March 2014 at 10.00am.

**Present:**

**Board Members** David Burke, Depute Chief Executive, Perth and Kinross Council  
Councillor Ian Campbell, Perth and Kinross Council  
Councillor Dave Doogan, Perth and Kinross Council  
Linda Dunion, Tayside NHS Board  
Judith Golden, Tayside NHS Board  
Stephen Hay, Tayside NHS Board  
Councillor Kate Howie, Perth and Kinross Council  
Munwar Hussain, Tayside NHS Board  
Helen MacKinnon, Chief Executive, (PKAVS)  
Dr Andrew Russell, NHS Tayside

**Board Advisers** Kathleen Bessos, Scottish Government  
Gillian Costello, NHS Tayside (substituting for Dr Margaret McGuire)  
Paul Graham, Perth and Kinross Council  
Lesley McLay, NHS Tayside  
Bill Nicoll, Perth & Kinross Community Health Partnership  
Alastair Noble, Adviser to Scottish Government  
John Walker, Perth and Kinross Council

**In Attendance:** John Gilruth, Housing and Community Care, Perth and Kinross Council, Dr Dougie Lowdon, NHS Tayside and Paula Frazer, Committee Officer, Perth and Kinross Council.

**Apologies:** Councillor Peter Barrett, Perth and Kinross Council, Dr Margaret McGuire, NHS Tayside and Caroline Selkirk, Deputy Chief Executive, NHS Tayside.

Councillor Doogan, Presiding.

**1. WELCOME**

Councillor Doogan, welcomed those present to the meeting and apologies were noted as above.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

### **3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board of 31 January 2014 was submitted and approved as a correct record.

### **4. VALEDICTORY**

Councillor Doogan advised members that this would be David Burke's last meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board. He thanked him personally for all the guidance he had provided and his commitment to supporting Health and Social Care Integration in Perth and Kinross. The Board wished him well in his forthcoming retirement.

### **5. MATTERS ARISING**

#### **(i) National Legislation (item 5 refers)**

K Bessos, Deputy Director of Primary and Community Care, Scottish Government reported that draft regulations would be circulated for formal consultation by mid-May 2014. The regulations would cover a number of functions including: health care, social care, stakeholder outcomes; strategic planning; clinical governance and dispute resolution.

#### **(ii) Perth and Kinross Health and Social Care Integration Route Map (item 5 refers)**

The Board noted that following a joint recruitment process John Walker, Executive Director, Housing and Community Care, Perth and Kinross Council had been appointed as the Interim Chief Officer for Health and Social Care Integration for Perth and Kinross with effect from 1 April 2014.

#### **(iii) Action Point Register (item 10(i)(a) refers)**

Councillor Doogan welcomed the introduction of the Action Point Register (G/14/118); however, it would be helpful to include target dates for completion of each action.

#### **Resolved:**

Add column for target date for completion to Action Point Register.

THE BOARD AGREED TO VARY THE ORDER OF BUSINESS FROM THIS POINT.

### **6. WINTER TEST OF CHANGE**

The Board heard a presentation by Dr Dougie Lowdon, MfE Clinical Lead, Dundee and Angus on Enhanced support in the Community – Winter Project 2013-2014 and watched an associated DVD of interviews with participants in the project.

The following topics were covered during the presentation:

- The Local Unscheduled Care Action Plan (LUCAP) – providing alternatives to hospital.
- The importance of making time for multi-disciplinary care.
- Early, co-ordinated intervention/involvement.
- Comprehensive Geriatric Assessment (CGA)
- GP practice referral numbers and reductions in emergency admission numbers.
- Reductions in the length of hospital stays.

**The Pathfinder Board agreed:**

The Executive Director, Housing and Community Care to submit a report outlining proposals for a similar initiative in Perth and Kinross to a future meeting of the Partnership.

## **7. JOINT COMMISSIONING STRATEGY**

The Board heard a presentation by L Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council on preparing the Health and Social Care Partnership Strategic Plan – Joint Strategic Commissioning.

The presentation covered:

- The process of strategic planning and commissioning.
- Policy drivers.
- Implications for the Partnership.
- Outcomes based commissioning.
- Future service models.
- The role of stakeholders.
- The identification of needs.
- Key questions for the Partnership.
- Locality mapping profiles/
- Work required during 2014/15.

**The Pathfinder Board agreed:**

- (i) The presentation slides be circulated to Board members for their interest.
- (ii) An update on progress be submitted to the next meeting of the Board.

AFTER A SHORT ADJOURNMENT THE COMMITTEE RECONVENED

## **8. PERTH AND KINROSS LOCALITY PROFILES**

There was submitted a report (G/14/119) by L Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council providing the first draft of

the Perth and Kinross Locality profiles which will inform and support the Partnership's Strategic Plan.

K Bessos advised that the Scottish Government would be issuing guidance on the process for developing locality profiles in due course.

**The Pathfinder Board agreed:**

- (i) The four localities for Perth and Kinross as outlined in Report G/14/119.
- (ii) To instruct the Head of Housing and Strategic Commissioning, Perth and Kinross Council to undertake further work on developing the draft profiles.
- (iii) An updated version of Report G/14/119, including the Scottish Government's guidance on locality profiles, be submitted to the next meeting of the Pathfinder Board on 23 May 2014.

**9. RESHAPING CARE FOR OLDER PEOPLE/ACCOUNTS COMMISSION SCOTLAND REPORT – FEBRUARY 2014**

There was submitted a report (14/108) by the Executive Director, Housing and Community Care, describing the key findings of the recent Accounts Commission Scotland report into Reshaping Care of Older People, three years into the 10 year programme, specifically in relation to the progress made in Perth and Kinross.

The Board noted that the report recognised Perth and Kinross as a positive example of leadership and joint working; J Walker, Executive Director, Housing and Community Care, and Bill Nicoll, General Manager, Perth and Kinross Community Health Partnership had been invited to the Scottish Parliament to talk about the work being undertaken in Perth and Kinross.

**The Pathfinder Board agreed:**

The Executive Director, Housing and Community Care to submit a further report to the Board on the Self-Evaluation of Older Peoples Services with particular reference to successful initiatives locally and measures to ensure their sustainability.

**10. COMMUNITY AND THIRD SECTOR ENGAGEMENT IN PERTH AND KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP**

There was submitted a joint report (G/14/120) by Helen MacKinnon, Chief Executive, PKAVS and Lorna Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council. The report outlined the need for an infrastructure to support engagement with communities, third sector organisations and service users/carers in health and social care integration and proposes that PKAVS, as the interface for the third sector in Perth and Kinross, lead this engagement. The report summarised current engagement mechanisms across the partnership and proposed an approach for the future, setting out PKAVS' role on the Pathfinder Board.

**The Pathfinder Board agreed:**

- (i) PKAVS to develop a Community Engagement Strategy to support engagement with health and social care integration and take the lead on community engagement to inform and consult on the strategic and locality plans.
- (ii) PKAVS to develop a Third Sector Health and Social Care Forum to provide strong strategic engagement with the Third Sector specifically.
- (iii) PKAVS to prepare a Third Sector Development Programme to enhance the Sector's strategic and policy awareness of health and social care integration and to support partners in increasing knowledge of the Third Sector.
- (iv) PKAVS to continue to play a key role in the mapping of Third Sector information to inform the Partnership's locality profiles and outcome-based commissioning planning.

**11. PERSON CENTERED, SAFE AND EFFECTIVE CLINICAL CARE – CLINICAL GOVERNANCE STRATEGY 2013-2016**

Dr Andrew Russell, Medical Director, NHS Tayside, submitted a report (G/14/121) on Person-Centred, Safe and Effective Clinical Care – Clinical Governance Strategy 2013-2016. The report had previously been submitted to Tayside NHS Board on 5 December 2013 for approval.

The Board welcomed the report in providing a comprehensive understanding of risk across health care provision in Perth and Kinross including the identification of variations in the standard of care. A system was required whereby staff could report Clinical Governance concerns and near misses with confidence.

**The Pathfinder Board:**

- (i) Noted the content of NHS Tayside's Clinical Governance Strategy 2013-2016 as outlined in report G/14/121.
- (ii) Requested an update on progress of the Strategy to the Pathfinder Board meeting on 18 July 2014.

G COSTELLO LEFT THE MEETING AT THIS POINT.

**12. PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION ROUTE MAP**

There was submitted and noted an updated Perth and Kinross Health and Social Care Integration Route Map (RM) (G/14/27) for information.

The Chair commented that the current format of the RM was not sufficient to capture all the work that was being undertaken and effectively monitor progress.

**The Pathfinder Board agreed:**

That an updated Route Map be submitted to the next meeting of the Pathfinder Board on 23 May 2014.

K BESSOS LEFT THE MEETING AT THIS POINT.

**13. ANY OTHER COMPETENT BUSINESS**

There was no further business.

**14. DATE OF NEXT MEETING**

It was noted that the next meeting of the Pathfinder Board would be held on 23 May 2014.