

PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD

Minute of Meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board held in Room 410, Fourth Floor, Council Building, 2 High Street, Perth on Friday 7 November 2014 at 10.00am.

Present:

Board Members: Councillor P Barrett, Perth and Kinross Council
Councillor I Campbell, Perth and Kinross Council
G Costello, NHS Tayside
Councillor D Doogan, Perth and Kinross Council
L Dunion, Tayside NHS Board
J Golden, Tayside NHS Board
Councillor K Howie, Perth and Kinross Council
H MacKinnon, Chief Executive, PKAVS
Dr A Russell, NHS Tayside
C Selkirk, Deputy Chief Executive, NHS Tayside
J Walker, Executive Director, Housing and Community Care, Perth and Kinross Council

Board Advisers: K Bessos, Scottish Government
E Devine, Perth and Kinross Community Health Partnership
A Noble, Adviser to Scottish Government
P Graham, Perth and Kinross Council
B Nicoll, NHS Tayside

In Attendance: L Cameron, D Fraser, and J Gilruth (all Housing and Community Care), Perth and Kinross Council); K Ridley, S Rodger, R Fry, S Hendry and H Rheinallt, (all Chief Executive's Service), Perth and Kinross Council; J Duncan, NHS Tayside.

Apologies: M Hussain and S Hay, Tayside NHS Board.

Councillor Doogan, Presiding.

1. WELCOME AND APOLOGIES

Councillor Doogan welcomed all those present to the meeting and apologies were noted as above.

It was noted that M Hussain was being replaced on the Pathfinder Board, confirmation of which would be confirmed in due course.

Councillor Doogan referred to this being Caroline Selkirk's last meeting of the Pathfinder Board before she moved on from her position as Deputy Chief Executive at NHS Tayside. Both Councillor Doogan and K Bessos thanked Caroline for her contribution to the work of both the Pathfinder Board and previously the integration board, and also her work with Scottish Government on strategic planning.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board of 8 August 2014 was submitted and approved as a correct record.

4. MATTERS ARISING

(i) National Update (Item 6 refers)

K Bessos provided the board with an update in relation to health and social care integration at a national level. It was anticipated that regulations would be approved on 11 November 2014.

K Bessos would soon share further information and a timeline with regards to the integration scheme soon, with further guidance to follow in December.

Positive progress on implementation was also being made across Scotland, with five chief officers yet to be appointed.

(ii) Action Sheet

There was submitted and noted a copy of the action points update following the meeting of 12 September 2014.

The following updates were agreed:

- Any actions assigned to C Selkirk would now transfer to B Nicoll.
- The target date for Action Point 1 to be the meeting of 30 January 2015.
- Action Point 5 – a presentation to take place at the next meeting on the Clinical Governance Strategy.
- The target date for Action Point 7 to be the meeting of 30 January 2015.

THE BOARD AGREED TO CHANGE THE ORDER OF BUSINESS FROM THIS POINT.

5. TRADE UNION ENGAGEMENT – PROGRESS REPORT

There was submitted a joint report (G/14/321) by the Corporate Human Resources Manager, Perth and Kinross Council, and the Head of Human Resources, NHS Tayside, setting out the arrangements for trade union / staff side representation at the Pathfinder Board.

K Ridley from Perth and Kinross Council provided a summary of the report, including progress and discussions to date.

The Pathfinder Board:

- Noted the contents of the report;
- Noted that the authors of the report would be having further meetings in November 2014 with relevant trade unions to progress trade union engagement.

6. PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION ACTION PLAN UPDATE

There was submitted a report (G/14/314) by J Walker, Interim Chief Officer providing an update on the Perth and Kinross Health and Social Care Integration Action Plan.

P Graham provided a summary of the action plan update, and the following was noted / agreed:

- In relation to Actions 6 and 7 on the sharing of data, it was noted that all three local authority areas were now signed up to SASPI.
- In relation to Action Point 10 and the development and implementation of a shared performance management framework, K Bessos confirmed that the Scottish Government were currently working with COSLA on national indicators that it was hoped would be released nationwide in due course. It was agreed that a report on this subject would be submitted to a future meeting of the Pathfinder Board, and that P Graham would investigate the possibility of a workshop for board members early in 2015.

7. COMMUNICATION STRATEGY FOR HEALTH AND SOCIAL CARE INTEGRATION

There was submitted a report (G/14/215) providing an updated communication strategy for the integration of health and social care.

L Cameron provided a summary of the report, and R Fry and J Duncan from the Communications teams of both Perth and Kinross Council and NHS Tayside were in attendance to answer questions and provide further updates.

Following further discussion, the following comments were noted and actions agreed:

- The contents of the report and the progress in developing and implementing a joint communication and implementation strategy be noted.
- It was agreed that all pathfinder board members would receive bulletins that were being issued to staff on health and social care integration.
- It was encouraged that board members should attend and take part where possible in any related public roadshows within the area.
- Further work was to be undertaken by NHS Tayside on a core survey to all staff following more immediate work on clinical engagement.
- The third sector should also be included in the communication strategy.
- There should be a focus on involving local clinicians and GP's as much as possible in getting the message across to the public about health and social care integration on the ground level with accessible language.
- It was agreed that R Fry would be the service project lead for Perth and Kinross Council.
- The use of a dedicated social media account for Health and Social Care rather than any Council or NHS corporate account would be investigated further.

8. INTEGRATION SCHEME – PROGRESS UPDATE

There was submitted a report (G/14/318) by J Walker, Interim Chief Officer providing an update on progress in developing the Integrated Scheme for Perth and Kinross Health and Social Care Partnership and issues still for consideration, appended to the report.

The Pathfinder Board agreed to:

- Note the progress and issues still to be considered with regards to the development of the Draft Integration Scheme; and

9. DRAFT SCOPE OF FUNCTIONS TO BE DELEGATED

Both NHS Tayside and Perth and Kinross Council tabled proposed functions to be delegated to the Health and Social Care Integration Joint Board.

It was noted that the Integration Joint Board would have operational responsibility as well as providing strategic direction on matters relating to health and social care integration.

The Pathfinder Board:

Agreed the proposed scope of functions, and relevant budgets, be delegated to the Integration Joint Board by Perth and Kinross Council and NHS Tayside, as per the services and functions tabled by both organisations.

10. COMMUNITY ENGAGEMENT IN PERTH AND KINROSS – HEALTH AND SOCIAL CARE PARTNERSHIP

There was submitted a joint report (G/14/316) by H MacKinnon, Chief Executive, PKAVS and D Fraser, Head of Adult Community Care, Perth and Kinross Council providing an update on the progress of community engagement planning to support Health and Social Care Integration co-ordinated by PKAVS as the interface for the third sector in Perth and Kinross.

The Pathfinder Board:

- Noted the progress within the “*preparing to engage phase*” of the strategy to date and the amended timescales for the commencement of engagement activity; and
- Requested an update report at the January 2015 Pathfinder Board meeting.

11. ENHANCED CARE MODEL / INTEGRATED CARE TEAMS

J Gilruth, Depute Director (Housing and Community Care) and E Devine, NHS Tayside provided the partnership with a slide based presentation on the enhanced care model and integrated care teams (see appendix 1).

It was noted that a further update would be provided at the next meeting of the partnership, and that the Older People’s Change Fund evaluation would come to a future board meeting.

12. PREPARATION OF A BID FOR THE SCOTTISH GOVERNMENT’S INTEGRATED CARE FUND

There was submitted a report (G/14/319) by L Cameron, Head of Housing and Strategic Commissioning, Perth and Kinross Council summarising the work underway to develop a bid to the Scottish Government for a share of the national £100m in 2015/16 to support the delivery of improved outcomes from health and social care integration.

L Cameron provided a summary of the report, highlighting the principles underpinning the use of the fund, and also the approach in Perth and Kinross.

The Pathfinder Board:

- Noted the progress in developing a bid for the Fund; and
- Delegated the submission of the bid to officers within the partnership and requested an update at a future board meeting.

13. ANY OTHER COMPETENT BUSINESS

There was no further business discussed.

14. DATE AND VENUE OF NEXT MEETING

Friday 30 January 2014, Rooms 1 and 2, Murray Royal Hospital, Perth.

