



## **PERTH AND KINROSS COMMUNITY PLANNING PARTNERSHIP BOARD**

Minute of meeting of the Perth and Kinross Community Planning Partnership (CPP) Board held in the Hay Room, Dewars Centre, Glover Street, Perth on Friday 13 February 2015 at 10.00am.

**Present:** Councillors I Miller, A Grant and M Roberts (all Perth and Kinross Council); B Malone, Chief Executive (Perth and Kinross Council); L Dunion (Tayside NHS Board); J Kerr and H MacKinnon (both PKAVS (Voluntary Action Perthshire) VAP); R Middlemiss (Scottish Fire and Rescue Service); G MacDougall (Skills Development Scotland); L Hanna (Scottish Enterprise); Inspector I Scott (on behalf of Chief Superintendent E Smith, Police Scotland).

**In Attendance:** Councillor B Vaughan, D Cook, A May (Items 8-11), J Gilruth, F Robertson, S Hendry, H Rheinallt, D Stokoe, J Pepper (Items 9-11), J Valentine and J Fyffe (all Perth and Kinross Council).

**Apologies:** J Walker and B Atkinson (both Perth and Kinross Council).

Councillor I Miller in the Chair

### **1. WELCOME AND APOLOGIES**

Councillor Miller welcomed all those present to the meeting. Apologies for absence were submitted and noted as above.

Councillor Miller particularly welcomed L Hanna from Scottish Enterprise to her first meeting of the Board and thanked L McDowall for her previous contributions as a Board member.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest made in terms of the Partners' Codes of Conduct.

### **3. MINUTE OF THE PREVIOUS MEETING**

The minute of meeting of 28 November 2014 was submitted and approved as a correct record.

### **4. MATTERS ARISING**

#### **(i) New Secondary School, Perth (Item 5 refers)**

J Fyffe reported that at a meeting of the Community Planning Partnership Executive Officer Group (CPPEOG), there had been a

discussion on the wider implication of the new school and that another report would come in due course to the CPP Board, containing:

- The draft Masterplan for the area
- A comprehensive look at the visuals of the area
- Commitments partners would have to undertake for the planned school.

**(ii) Place-Based Scrutiny Pilot (Item 8 refers)**

The Chair reported that (i) members of the community will be involved in the process and (ii) F Hetherington, Police Scotland; J Flynn, NHS Tayside; H MacKinnon, PKAVS; and S Symon, Scottish Fire & Rescue Service have been nominated to the Evaluation Team.

**5. COMMUNITY EMPOWERMENT IN PERTH AND KINROSS CPP: RECOMMENDATIONS FROM THE COMMUNITY EMPOWERMENT WORKING GROUP**

L Dunion, NHS Tayside Board, Chair of Community Empowerment Working Group (CEWG) delivered a presentation to the Board and submitted a report (G/15/31) on the work done by the CEWG (see slides attached at Appendix 1). During the presentation, the following topics were covered:

- The background and policy context for the CEWG, including the stronger requirement for community working
- The definition of success in Perth and Kinross, which is: strong vibrant entrepreneurial communities; inclusive communities with a strong sense of identity where local people lead on decisions and actions; an integrated public and voluntary sector united in purpose; and no inequalities
- The definition of ‘community’ includes a group of people who have identified an issue they want to tackle
- Community engagement includes pro-active engagement and a relationship in setting the agenda
- The recent participatory budgeting having taken place through the small grants fund introduced for the NHS
- The culture and tensions involved in the idea of “place”
- The next steps the CEWG will take.

J Fyffe noted Living Communities as an example of community empowerment, and that it had started small before engaging with several thousand pupils, breaking barriers and fostering inter-generational co-operation, and giving people confidence. Coupar Angus has recently bid for and received money from the government for a similar project.

There was discussion about the following points:

- The importance of encouraging community groups to work together
- The importance of defining engagement and clarity regarding roles and responsibilities
- The current work being done in Aberfeldy, which involves trying to facilitate relationships between groups, embed new relationships, build trust, and develop a sense of ownership, long-term decisions and dialogue
- The ability of communities to help protect services in their area

B Malone advised that the CEWG is the first group that has been set up to develop its own way of working, and she commended the approach, having a working group and facilitating these types of discussions. She highlighted the following points:

- The need to understand the data and what can be done with it
- Organisational development – the framework is being taken to the Council in May 2015. A tremendous amount of work is already being done.
- The need to think about when community councils and organisations would be brought into the process.

She commended the work.

L Dunion advised that the CEWG had begun to discuss when to bring community councils and organisations into the process.

The Chair thanked L Dunion for leading the CEWG. He advised that legislation on community empowerment will be enacted in due course. He further commented on the decision made by the Council the previous day to budget £150,000 to community empowerment, which is one of the first steps for putting resources towards this agenda.

**Resolved:**

- (i) The Board considered the work and conclusions of the CEWG to date;
- (ii) The Board remitted the CEWG to continue to fulfil its remit as advisory body to the CPP as the community empowerment agenda in Scotland continues to emerge;
- (iii) The Board requested individual CP partner representatives to report back to their respective organisations on the CEWG findings and recommendations set out in this report, seek feedback and report that back to the CPP via the CEWG; and
- (iv) The Board asked the CEWG to develop an Action Plan to take forward the recommended actions and areas for investigation set out above, in liaison with the CPPEOG.

## 6. JOINT RESOURCING: PROGRESS UPDATE

D Stokoe, Perth and Kinross Council, provided an update to the Board. He noted that the CPPEOG had held another workshop with additional representation from the Citizens Advice Bureau (CAB) and Economic Development. A significant portion of the meeting had concerned gaining an understanding of the area. A local resident had delivered an interesting talk regarding the positive support he had received from the public sector. Nevertheless, people can drop out of the system when they are passed around from service to service.

D Stokoe noted the ambitious action plan, for which firstly the work stream needs to be understood, as well as the service inputs and resources. This will be undertaken before the next meeting of the Board. This will inform which services need to continue, and which need to stop. There is scope for new ways of reshaping services around individuals.

### **Resolved:**

- (i) A report be brought to the Board in June containing the business case for Joint Resourcing and a concise summary of the work done.
- (ii) Data and information be sent to D Stokoe as and when it is required.

## 7. DEVELOPING SCOTLAND'S YOUNG WORKFORCE: UPDATE

J Fyffe, Perth and Kinross Council, provided an update to the Board. He noted that the Developing Scotland's Young Workforce Programme Board has been meeting nationally. The local Perth and Kinross Board is discussing mapping progress across Perth and Kinross on issues decided by the national Board. At a meeting of the group it was made clear that there was an expectation that targets for CPPs for the next 7 years should be submitted to the Scottish Government. The overall target is 40% less youth unemployment by 2021. J Fyffe noted the importance on considering Joint Resourcing in the context of youth unemployment as well as the relationship between later secondary school years and training and colleges. J Fyffe highlighted that going forward, what is being done well and what could be done better is being embedded in day-to-day systems.

There was discussion about trying to avoid duplication as many organisations are trying to fulfil the same role. The need to co-ordinate youth employment is important for Scottish Enterprise. It is investing in youth policy, business and employers are engaging with communities. There is a link with the Scottish business pledge. There is a large scale of Community initiatives, and lots of strands which need co-ordinating. D Stokoe advised that it is the role of the (Outcome Delivery Group) Economy and Lifelong Learning to co-ordinate the partners involved, and provide them with information on what has already been worked on.

### **Resolved:**

- (i) A report be submitted to the next meeting of the Board on further progress.
- (ii) G MacDougall to make a presentation at a future meeting of the Board on youth development.

## **8. COMMUNITY PLANNING PERFORMANCE MANAGEMENT AND IMPROVEMENT**

### **(i) Community Planning Outcomes Profile**

There was submitted a report (G/15/26) by the Head of Cultural and Community Services, Perth and Kinross Council, briefing the CPP Board on a project to promote more consistent approaches to measuring outcomes by CPPs across Scotland, key objectives and timescales. F Robertson encouraged all CPP Board members to attend the third consultation event on 16 February.

#### **Resolved:**

- (i) The Board noted the work being undertaken by the Improvement Service on the Community Planning Outcomes Profile.
- (ii) The Board noted that R Middlemiss, Scottish Fire and Rescue Service, and D Cook, Perth and Kinross Council, had attended two of the consultation events in February 2015.
- (iii) The Board requested the Council Community Planning Team circulate information on the online consultation and co-ordinate a partnership response for approval by the CPP Board as appropriate.

### **(ii) Outcome Delivery Group Performance Reporting**

There was submitted a report (G/15/27) by the Head of Cultural and Community Services, Perth and Kinross Council, providing a summary of the performance reporting of the CPP Outcome Delivery Groups and the timetable for reporting delivery progress in 2015/16.

#### **Resolved:**

- (i) The improvement actions set out in Section 2.3 be agreed, and the Community Planning Policy Team be asked to update the Outcome Delivery Group (ODG) Guidance on Delivery Plans to incorporate these points.
- (ii) The Outcome Delivery Groups be requested to refresh current ODG Delivery Plans and 'sense check' that they are delivering against the key Community Plan milestones.

## **9. CPP DEVELOPMENT PROGRAMME 2015**

F Robertson, Perth and Kinross Council, provided an update to the Board. She advised that good feedback had been received about last year's Development Programme within the Corporate Community Planning Team of the Council.

#### **Resolved:**

The Board agreed that self-evaluation would be carried out later in the year with the CPP Board on: joint resourcing, community planning, and performance, with proposals submitted to the next meeting of the Board in June 2015.

## **10. PLACE BASED SCRUTINY PILOT: PROGRESS UPDATE**

There was delivered to the Board a presentation by A May, Perth and Kinross Council, concerning the Place Based Scrutiny Pilot: Progress Update (see slides attached at Appendix 2). During the presentation, the following topics were covered:

- The purpose of the Place Based Scrutiny Pilot, which is to answer the following questions: ‘what is it like to live in a local community?’ ‘how well do local services collaborate to improve outcomes for people living there?’ and ‘where are we going to find evidence that we are tackling inequalities, closing the attainment/achievement gap and reducing the impact of deprivation?’
- The objectives of the pilot, including deciding whether the approach has sufficient merit to be pursued further
- The methodology and approach of the pilot
- The members of the three teams involved in carrying out the pilot, from Perth and Kinross Council, partners and outside organisations
- The progress made so far, especially in creating the locality profile
- The timeline and milestones for the pilot.

B Malone advised members that a report will be submitted to the Board in due course. She thanked colleagues for the work done on the pilot.

## **11. PUBLIC SECTOR REFORM UPDATE**

### **(i) Health and Social Care Integration**

B Malone, Perth and Kinross Council, provided an update to the Board. She advised that consultation on the draft Scheme is underway. Scottish Government colleagues have had the opportunity to comment on the Scheme and have submitted non-substantive feedback. The specification for the appointment of a Chief Officer is currently being drafted and the process for appointment is being organised.

### **(ii) Getting It Right For Every Child**

J Pepper, Perth and Kinross Council, provided an update to the Board. She highlighted the following aspects of the named person legislation, coming into force in August 2016, which need to be addressed:

- School leavers aged 16-18
- Strategic assessment of five different areas
- The identification of processes which are not contained in the statute, as only key aspects will be legislated
- Named person/provision of a single plan for children who need a target service. She advised that the Tayside Working Group is currently considering whether there can be a Tayside-wide single plan.

She further advised that the Adult Protection Committee and the Child Protection Committee are considering how the GIRFEC process will plan and protect young people in a way which meets their needs. Perth and Kinross is one of the seven development areas in which Community Planning Partnerships are working with the third sector regarding GIRFEC. Relevant partners have held discussions with Barnardo's about a proposal, and how to take it forward. J Kerr highlighted that this is a long-term vision with lots of potential.

**Resolved:**

The Board noted the position.

**12. ANY OTHER COMPETENT BUSINESS**

There was no further business discussed.

**13. DATE OF NEXT MEETING**

The next meeting would take place on Friday 5 June at 10.00am.

