

# Braco Primary School



## School Handbook Academic Session 2021-2022

## School information

The following information areas for inclusion in school handbooks meet the requirements of the Education (School and Placing Information) (Scotland) Regulations 2012.

The purpose of the handbook is to communicate the ethos of the school and provide a welcome for parents to the school, help parents to choose a school, prepare their child for school and act as a reference tool while their child is at the school. The handbook also communicates with parent about the child's learning journey and in doing so, facilitates parental involvement in the school and helps parents support their children.

Everything in **bold** must be included in the school handbook as it is a legal requirement or something that the local authority wishes to include. Everything else is additional information that the schools may wish to communicate to parents and carers.

We must post a copy of school handbook on the Perth & Kinross Council website. Schools may also have them posted on their own website, Glow, blog etc. Handbooks must be made available to parents by the 8<sup>th</sup> of December each year.

On request, schools must make available to parents a hard copy if they want one, a version in an alternative format e.g. Braille, or translated into a community language other than English.

There is an expectation that you will involve parents and pupils in developing and producing the Handbook.

1. Introduction
2. Delineated Area
3. **Contact Details**
4. **School Ethos**
5. **Parental Involvement**
6. **Transitions**
7. **The Curriculum**
  - a) Language
  - b) Maths
  - c) Environmental Studies
  - d) Expressive Arts
  - e) **Religious Observance**
8. **Assessment & Reporting**
9. **Support for Pupils**
10. **School Improvement**
11. **School Policies and Practical Information**
12. Name of Child Protection Officer

## Introduction

Dear Parents,

I would like to extend a warm welcome to you. As a school, we look forward to getting to know you and your child and to working in partnership with you.

We welcome and encourage active parental support and involvement both within and outside the classroom. We believe that this enhances the educational experience of your child. Every stage within school is of equal importance to your child's development. Throughout these stages your child is valued, encouraged, and has equal opportunities to develop and learn to his or her potential in a supportive and caring environment.

Braco Primary School is at the heart of village life. We enjoy support from the community and welcome opportunities to become involved with community life. We recognise community involvement enriches the learning experiences of the children, and just as importantly allows us give something back to the community in which we are part of.

Staff are always available to discuss any aspect of your child's development. We are usually able to speak with parents most afternoons after 3pm. Please call the office to make an appointment.

We look forward to you and your family joining us here at Braco Primary School.

Yours sincerely,  
Susan Ross  
Headteacher

## Delineated Area

Braco is approximately eight miles south of Crieff and eight miles north of Dunblane. The catchment area comprises the Village of Braco and surrounding area, reaching south towards Kinbuck and north towards Muthill.  
See Appendix 1 – Map

## Contact Details

Braco Primary School  
Feddal Road  
Braco  
Perthshire  
FK15 9QD

Telephone: 01764 661420  
Fax: 01786 880730  
Email: [Bracoparents@pkc.gov.uk](mailto:Bracoparents@pkc.gov.uk)  
Website: [www.braco.pkc.sch.uk](http://www.braco.pkc.sch.uk)

Braco Primary School is a rural, non-denominational school with 3 classes and a nursery (10 places)

Current role is 48 pupils

For further details including information about the parent council please see our school website <https://blogs.glowscotland.org.uk/pk/BracoPrimaryWebsite>

## **Staff**

Head Teacher	Mrs Susan Ross
Principal Teacher P4/5	Mr Craig Torrens
Primary 1/2/3	Mrs Maureen Champion
Primary 6/7	Mr Euan Morrison
Principal Teacher Relief/RCCT	Mrs Shona Digance
Probationer Relief/ P6/7	Mr Simon Lee
Pupil Support Teacher	Mrs Margaret Gibson
Early Childhood Practitioner Nursery	Mrs Louise Fridge
Early Childhood Practitioner Nursery	Mrs Helena Carey
Play Assistant	Miss Megan Ward
Auxiliary/Clerk/Typist	Mrs Ellen Speakman
Classroom Assistant	Mrs Shirley Gillies
Pupil Support Assistant	Miss Rachael Lamb
Pupil Support Assistant/Lunch Time Assistant	Mrs Cairnie LeCornu
Dinner Lady	Mrs Jackie Lonnen
Cleaner	Mrs Jackie Hallyburton

## **Visiting Staff**

Janitor	Mr Bert Martin
School Chaplain	Rev. Mairi Perkins
School Nurse	S Mllne
Peripatetic Nursery Teacher	Mrs C Reid
Educational Psychologist	Mrs Elayne McGuffog
Violin Teacher	Mrs Fiona Chalamanda
Guitar teacher	Mr Adam Bully

## **Parent Council**

Office Bearers 2020/21  
Chair: Rebecca MacRae  
Secretary: Rachel Beaton  
Treasurer: Jenni Allardyce  
Fundraiser Co-ordinator: Sylvia Lauder

Our Parent Council is an integral part of our School community. All parents are warmly welcomed to attend meetings.

## **Complaints Procedure**

If parents/carers have any concerns about Braco primary School please contact the Headteacher in the first instance.

The school deals with complaints as part of Perth & Kinross Council's Complaints Handling Procedure. More information is available on the Council's website as follows:

<http://www.pkc.gov.uk/complaints>

## **Procedure in the case of pupil absence or sickness.**

If your child is unwell and unable to come to school please call the absentee line on 01764 661430 or email [bracoparents@pkc.gov.uk](mailto:bracoparents@pkc.gov.uk) and leave a message

## **Arrangements for parents, offered or seeking a place for their child in the school, including arrangements for visiting the school.**

If your family would like to join our school community please phone 01764 661420 or email on us on [braco@pkc.gov.uk](mailto:braco@pkc.gov.uk) so we can answer any questions you may have

## **Communication with Parents**

Good communication between school and home is essential especially at this challenging

time. We communicate with our parents virtually using our School APP, Digital Learning Log, email and phone calls. All teachers are usually present in the playground before and after school, however for longer discussions please make an appointment.

### **Primary and Nursery School Times**

School/ Nursery Begins	9.00 - 10:45
Playtime	10.45 - 11.00
Lunch time	12.15 - 1.00
School/Nursery ends	3.00

We would ask parents to co-operate by not sending children to school before 8.50am and if your child is a home lunch then they should not be back in school before 12.50pm.

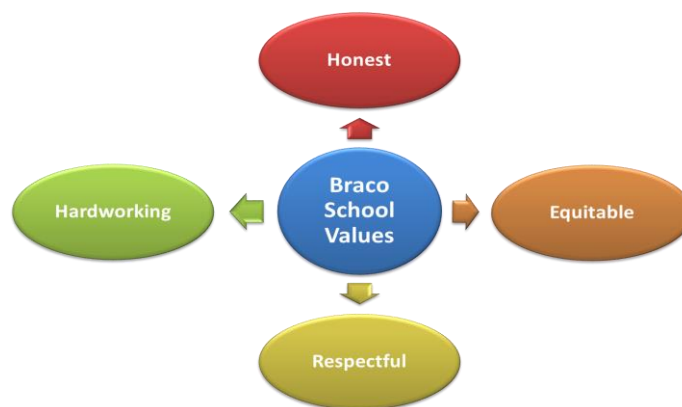
## A Shared Vision...



# **Include Inspire Achieve**

## Our Values

We are...



## Aims

**Braco School Community endeavour to prepare their learners for life with...**

**Brains and Bodies that are Healthy**

**Respectful, Responsible and Resilient Attitudes**

**Achievement for ALL**

**Challenging and Active Learning Experiences**

**Opportunities for Skills Development**

We celebrate our children's achievements through Get Togethers, twitter feeds and Pupil Achievement wall

Our school has excellent community relationships with local groups such as Ardoch in Bloom and the Ardoch Development Trust.

At Braco School we believe in creating a positive environment for all to work in. As well as developing a caring attitude towards each other, the children are encouraged to foster a positive awareness of the needs of others.

Braco School employs a system of positive reinforcement to encourage the best from our pupils.

If negative behaviour occurs, then the children will restore any harm done through a restorative conversation which enables all those involved the opportunity to have their voice heard.

Parents /carers will always be kept informed of issues arising.

Please see a copy of the school's Relationship Policy.

## **Parental Involvement**

- **The opportunities provided for a parent to become involved in the school – supporting learning at home, improving home-school partnerships and parental representation.**

<http://www.pkc.gov.uk/parentalinvolvement>

Parent voice is vital to school and nursery improvement and we welcome feedback from parents and our wider school community. We communicate with our parents through our twitter feed, school APP and digital learning logs. We often ask for feedback at school events to inform our next steps and make use of online surveys to gather parental views.

Our staff are happy to discuss learners' progress and Health and Wellbeing over the telephone. Please make an appointment with our school office.

## **Transitions**

### **Nursery to P1**

To ensure a smooth transition from Nursery to Primary 1, we provide a range of visits and activities to help make this an enjoyable experience for your child. This is continuous throughout their pre-school year.

If your child attends a different Nursery, the Primary 1 teacher will arrange to visit your child in their nursery setting during the last term. The purpose of this visit is to allow your child to meet their new teacher for the first time in familiar surroundings.

### **Transfer to Secondary School**

After completion of their Primary 7 year, pupils of Braco Primary transfer to Crieff High School.

Crieff High School  
Strathearn Community Campus  
Crieff  
PH7 3RS  
Tel: 01764 657600

Head Teacher: Mr John Donnelly

Parents of children transferring to Crieff High School will be invited to attend a meeting in June and children will experience induction activities as an introduction to secondary school. Throughout the year there is liaison with both these schools and teachers talk with the Primary 7 pupils. There will also be opportunities for parents and pupils to communicate with Secondary Schools.

Pupils from local schools transferring to Crieff High may have opportunities to meet with their

peers at various area events due to Covid-19 restrictions these may take place online.

Pupils who have additional support needs may have an enhanced transition which may include additional visits to the school and meetings with key member of support staff.

Parents who wish their child to attend a Secondary School other than Crieff should complete a placing request form and submit it to Education and Children's Services, Pullar House, 35 Kinnoull Street, Perth, PH1 5GD, between January and March. Parents should receive notification of transfer to Secondary School by April of the year of transfer.

NB For further information about Placing in School and School Commencement Arrangements, please see Perth & Kinross Council, Education & Children's Services, Pullar House, 35 Kinnoull Street, Perth for information.

## **The Curriculum**

Our aim in Braco School is to provide pupils with a motivating and engaging curriculum which is appropriate to each pupil's needs.

At Braco School we plan using A Curriculum of Excellence to offer pupils learning opportunities within Literacy, Numeracy, Health and Wellbeing, Social Studies, Technologies, Sciences, Religious and Moral Education, Expressive Arts and Modern Languages.

### **Language and Literacy (reading, writing, listening and talking)**

Literacy is fundamental to all areas of learning, as it unlocks access to the wider curriculum. Competence and confidence in literacy, including competence in grammar, spelling and the spoken word, are essential for progress in all areas.

We aim to foster positive attitudes to literacy and learning by providing purposeful challenges and experiences. We do this through providing a wide range of language experiences and using a range of resources. Braco School uses a variety of resources to establish successful learning, including core material such as Oxford Reading Tree, Jolly Phonics, Spelling and Grammar and access to a rich variety of texts from the school library. Pupils also work in literacy circles to explore and foster a richer understanding of texts. Big Writing is used to structure writing lessons focusing on Vocabulary, Connectives, Openers and Punctuation.

### **Maths and Numeracy**

Pupils should find work in mathematics enjoyable, motivating and engaging. Our aims are to develop computational skills with speed and accuracy whilst also developing knowledge, facts and techniques in aspects of mathematics.

Braco School uses a variety of resources to establish successful learning including core material such as Scottish Heinemann Mathematics, Big Maths and TJ Maths, as well as 'real' maths investigations, problem solving and practical tasks. Maths games both traditional and IT based are also used to support understanding in maths across the curriculum.

### **Health and Wellbeing**

Emotional, social and physical wellbeing are essential for successful learning.

We aim to positively develop everyone's social, emotional and physical wellbeing by fostering a safe, caring, supportive and purposeful environment that enables the development of relationships based on mutual respect.

From time to time there will be areas of the curriculum that may require parental involvement before a series of lessons begin e.g. sex education or drug awareness. In these cases, parents will be contacted prior to the lessons being taught and there will be an opportunity to view resources and discuss the programme with the class teacher should it be necessary. Core resources used are Emotionworks and Bouneback.



## **Social Studies**

Our aim is to promote the children's knowledge of their own environment and their understanding of how it works, and to compare this environment with those of other places and times.

Projects are undertaken within the school year based on the themes of People, Past Events and Societies; People, Place and Environment and People, Society, Economy and Business. Social Studies are taught through a varied style of learning involving practical activities, visits and learning from experts, book and research type tasks as well as listening and discussion.

## **Sciences**

Science is normally taught as a discrete subject by class teachers, though every opportunity is made to link science projects to other areas of the children's learning through a variety of interdisciplinary projects throughout the school year.

## **Technologies**

Our technologies framework provides a range of different contexts for learning that draw on important aspects of everyday life and work.

It includes creative, practical and work-related experiences and outcomes in business, computing science, food, textiles, craft, design, engineering, graphics and applied technologies.

Also, as children play and learn they will develop an interest, confidence and enjoyment in ICT skills that can be transferred and applied in different learning contexts.

## **Modern Languages**

In Braco School pupils from Nursery to Primary 7 have the opportunity to learn French and Primary 6/7 are also introduced to a Spanish. Staff are being trained in the delivery of French through the Perth & Kinross development sessions and use The Power Language Platform to plan and deliver lessons. Lessons are taught using games, songs and practical tasks to encourage listening, speaking, reading and some writing.

## **Expressive Arts**

Music is taught by class teachers. Children are given opportunities to sing and learn both tuned and un-tuned percussion.

Mrs Fiona Chalamanda visits weekly to provide Violin tuition and group work from P3.

Mr Adam Bully, a specialist Guitar tutor visits on a weekly basis to provide tuition for P6-7 pupils.

Art and Design is taught by the class teacher and the children are given the opportunity to develop a wide range of creative skills.

Drama lessons are delivered by the class teacher or a visiting specialist and the children are given the opportunity to develop a wide range of creative skills.

## **Physical Education**

The children receive a minimum of 2 hours PE per week and are taught gymnastics, athletics and games skills, as well as expressive dance. Both PE lessons are taught by the class teacher.

We have the use of the Village Hall for PE twice per week, although we spend as much time as possible outdoors when delivering PE lessons. (Due to Covid-19 restrictions all PE will take

place outdoors until further notice)

## **Pupil Involvement in their learning**

Pupils will also have the opportunity to apply and consolidate their learning through a variety of interdisciplinary projects. These projects enable the pupils to plan in partnership with the teachers to set learning objectives and areas of focus. These interdisciplinary projects are very much based on addressing the needs of the pupils in the class and offer opportunities for individual projects, co-operative learning tasks and group work with a greater emphasis on personalisation and choice.

If parents have any areas of skills or expertise and could support aspects of our interdisciplinary work, please let the school know.

## **Learning outside the classroom**

We take every opportunity to use our outdoor environment as much as we can. The school garden and local community are used extensively by all Braco pupils and the development of outdoor learning through our Forest School curriculum is a key area of focus.

School trips are planned for every class in the school each year.

Pupils also have opportunities to represent the school at a variety of regional events. All these opportunities ensure the pupils are exposed to as many high-quality opportunities and experiences and possible.

(Not all events are possible at present due to COVID-19 restrictions, however classroom practitioners are being creative with online opportunities.)

## **Skills Challenges**

The school regularly provides opportunities to develop skills for life, learning and work. At present pupils work with their class groups to develop an idea based on a challenge set by an adult in the school. These challenges allow the pupils to take ownership of their learning and develop skills including Leadership, Team work, Digital and Problem Solving

## **Religious and Moral Education**

The school welcomes and encourages diversity and individuality while emphasising our common commitment to moral values such as honesty, respect and equity.

We implement a School Policy on Equal Opportunities and ensure all pupils have access to the full range of educational experiences available within the resources of the school. We are firmly committed to the elimination of any form of discrimination on the grounds of race, religion, gender or disability.

It is a fundamental principle of our school that all who are involved in the life of our school both have the right to be respected as individuals and carry the responsibility to act in a considerate and respectful manner towards others.

We hold a whole school Get Together on a weekly basis. Here we can share news and time together. This may include reflecting and responding to a story of religious or moral significance. A children's hymn/song may be used to join us in collective singing.

At the end of each term a service is held in the Parish Church, to which parents and friends are invited. (due to COVID-19 restrictions this is not currently possible)

Under the terms of the Education (Scotland) Act 1980, "any pupil may be withdrawn by his/her parents from any instruction in religious subjects and from religious observance". Any parent who wishes to exercise this right must first discuss the matter with the Head Teacher.

## Assessment & Reporting

Assessment of pupils is an integral element of the teaching and learning process. Teachers assess all the time in order to plan for pupils' learning needs. Formal and informal assessment takes place within the planning period and this is recorded and evidenced. Various methods of assessment are used to gauge children's knowledge, skills and understanding e.g. observation, questioning, discussion, writing, and drawing.

Braco School operates using formative assessment in all curricular areas.

Parents can share information regarding their child's attainment and achievement throughout the session by coming along to Get Togethers, performances and curriculum events. The school endeavours to share information through both formal and informal communication such as news on the Braco App, Twitter, Learning links, Digital Learning Journals, certificates home, phone calls and meetings. Parents are welcome to make appointments to discuss their child's progress at any time of the school year.

Formal parent contact evenings are held twice a year. These take the form of a 10-minute confidential meeting between class teacher and parent /carer to discuss the child's progress and future steps.

Annual written reports are issued once a year, normally in May.

In Braco School, we believe that fostering good communication between home and school is vital. We encourage families to share with the school any information which will help us ensure children are happy and cared for in school. Likewise, it is important that families are aware of any issues which arise in school concerning their child. Each child has a digital Learning journal that can be used for home-school communication.

Due to Covid many of these meetings/ events are currently being held digitally.

## Support for Pupils

Some of our pupil may need additional Support at some point during their Education. This may be long or short term. The support may be universal or targeted. This support may take the form of a targeted intervention programme or additional time or resources to enable progress.

Our peripatetic PPST (Primary Pupil Support Teacher) works in collaboration with Class teachers and support staff to gather information to give the best support possible for the individual. Parents will be notified of any evidence gathering and permission sought for referrals to partner agencies such as Speech and Language Therapy.

If a parent or carer is concerned about their child's progress, they should contact their class teacher in the first instance who will communicate concerns with the PPST and Senior Management Team who will take it forward.

Additional Information can be found in the link and information below.

<http://www.pkc.gov.uk/article/17278/Schools-additional-support->

Enquire: Scottish advice and information service for additional support for learning, a charitable body registered in Scotland under registration number SC003527;

Enquire offers independent, confidential advice and information on additional support for learning in addition it provides a range of clear and easy-to-read guides and factsheets including The parents' guide to additional support for learning.

Telephone Helpline: 0345 123 2303

Email Enquiry service: [info@enquire.org.uk](mailto:info@enquire.org.uk)

## School Improvement

### MAIN IMPROVEMENT PRIORITIES 2020-2021

- Planning for and implementing recovery strategies post Covid-19 school closures
  - Reconnect children's engagement in learning by developing awareness and understanding of their own personal and social skills and physical and mental Health and Wellbeing

### ATTENDANCE, ATTAINMENT and ACHIEVEMENT

- In relation to School Improvement and Performance, this session most pupils are making good progress in their learning and attaining well in Literacy and in Numeracy. Prior to interrupted learning due to COVID-19 All P1 pupils were on track to achieve Early Level Numeracy, Almost All in reading and writing, majority in listening and talking. The majority of pupils in Primary 4 were on track to achieve First Level in Listening and Talking, Reading, Writing and Numeracy. Most pupils were on track to achieve Second Level by the end of P7 in Listening and Talking and Reading, Writing and Numeracy. Pupils are attaining levels appropriate for their age, stage and ability. Pupils with Additional Support Needs were well supported in school with regular planning meetings in place to ensure that their needs were met effectively, and advice given and acted upon by supportive agencies within the local authority. Targeted support is in place for those that require it.
- Through learning conversations, discussion with parents, Self-Evaluation and assessments of children's progress, we identified writing and high-quality feedback involving teachers, learners and parents as a priority to improve excellence and equity for our learners. We are using Big Write strategies across all stages in Primary to raise attainment in writing. In addition to this peer and self-assessment is being used to provide the learners with high quality feedback of how to improve their writing. A self-assessment tool has been created to assist our learners with this process. At the end of Term 3 (pre Covid-19) The impact was increased confidence in self- assessment and steady progress in writing.
- The move from a concrete Learning journal to a digital learning journal has given parents an opportunity to feedback to their children on aspects of their learning more regularly and effectively. The impact of this is increased parental engagement in children's learning.
- Taking into consideration expected changes to our school building, reports from parental of an increase of anxiety from their children and the need for a better understanding of self-regulation the 'Emotionworks' resource was purchased. All staff were trained, and it is now being implemented throughout the school. The impact is children are now using a more sophisticated emotional vocabulary and articulating how they are feeling and what they can do to help them to manage their emotions.
- HMle Parental Engagement questionnaires highlighted many strengths of our school in relation to providing a variety of opportunities to stimulate learning - our nurturing ethos, parent and community engagement within school including links between nursery and school.
- Forest School was been highlighted by parents as an integral part of their child's learning. Almost all parents felt that their child's wellbeing was supported well by the school. Almost all were satisfied with the quality of teaching and almost all felt the school was well led and managed.
- Almost all children reported enjoying being at school and felt both confident and safe.
- Children's wider achievements were celebrated though weekly Get Togethers with children receiving "Golden Achievers" for progress made within the 4 capacities. Head Teacher Tea Parties are celebrations for individual achievements and whole class "Happy Days" smiles are earned for a variety of reasons which helps them to earn a class reward. We have continued the wider use of the House Points system to encourage team working and school leadership of staff and pupils in events such as The Braco Bake Off, The Braco Spelling Bee and other sporting and academic activities.

- Learners have had opportunities to attend authority events such as Netball Tournaments, Athletics and a Rotary Quiz. Attending these events gives the pupils valuable opportunity to represent their school which builds confidence, self-esteem, provides enjoyment and the opportunity for success. Pupils also have the opportunity within school to take part in the Christmas Show (Nursery to Primary 2), Scots Poetry competition and our successful Braco's Got Talent which this year was held digitally.
- The Daily Mile which all staff and children, including Nursery, take part in is still going strong providing not only opportunities to improve fitness and stamina but the opportunity to talk with children regularly about successes or concerns they may have.
- The Pupil Council also hold walk and talk meetings to gather pupils voice currently.

## **LEARNING**

Across our school all staff take account of children's wellbeing and plan for equity of provision for all activities, e.g. the annual ski trip. Children's needs are always taken into consideration when planning such events. The impact is that all children have access to all experiences provided.

Staff plan for children to learn core skills in Literacy, Numeracy and Health and Wellbeing, at an appropriate level. Termly planning has ensured our curriculum coverage of Experiences and Outcomes and parents kept informed through our Learning Links. The Learning is shared with parents each term through the children's digital Learning Journals. These journals invite parents to share comments around pupil's work. Classrooms are busy, well managed learning environments. Through Visible Planning using the 4 contexts for learning (Inter-disciplinary Learning, Life and Ethos of the School and Opportunities for Personal Achievement) children influence what they will learn in some areas of the curriculum and this is responsive to their needs. It allows children to understand what they are learning and why. In the nursery class children are well-involved in planning aspects of their learning. As a result, almost all immerse themselves very well and are creative in their play. Children focus very well on the wide range of activities planned to enrich learning across the curriculum and extend their learning.

Staff have high expectations of their pupils across all areas of the curriculum. Pupils have continued to benefit from a focus on Forest Schools. A programme of work has been developed to track progress from Early to Second Level. Our school events are planned throughout the year showing Experience and Outcomes being met in Literacy, Numeracy and HWB. Transitions are continual throughout the year. This session although transition experiences have differed in the final term from previous years due to COVID-19, they have been well planned and implemented. Tracking of pupils learning ensures progression in learning is evident. Pupils' wider achievements are encouraged, recorded and celebrated. Pupils have participated in and achieved success in a broad range of endeavors, including sporting, community and enterprising activities both within school time and out with.

## **School Transport**

For information on Free school transport please see link below

[www.pkc.gov.uk/article/17284/Schools-transport-and-trips](http://www.pkc.gov.uk/article/17284/Schools-transport-and-trips)

## **Anti-Bullying**

We take allegations of bullying at Braco school seriously and would urge you to report bullying behaviours directly to the Headteacher.

Please see link below for further information from PKC

[www.pkc.gov.uk/media/40989/Anti-Bullying-Strategy/pdf/Antibullying\\_Strategy\\_1](http://www.pkc.gov.uk/media/40989/Anti-Bullying-Strategy/pdf/Antibullying_Strategy_1)

## **Positive Relationships**

At Braco School we believe in creating a positive environment for all to work in. As well as developing a caring attitude towards each other, the children are encouraged to

foster a positive awareness of the needs of others.

Braco School employs a system of positive reinforcement to encourage the best from our pupils.

If negative behaviour occurs, then the children will restore any harm done through a restorative conversation which enables all those involved the opportunity to have their voice heard.

Parents /carers will always be kept informed of issues arising.

Please see a copy of the school's Relationship Policy.

## **Uniform**

The school uniform consists of:

Girls: Navy blue pinafore, skirt or trousers, light blue polo shirt, navy blue sweatshirt, jumper or cardigan.

Boys: Navy blue trousers or shorts, light blue polo shirt, navy blue sweatshirt or jumper.

Gym Kit: Navy shorts, light blue t-shirt, black gym shoes

Navy school sweatshirts, light blue polo shirts, navy school coats, navy school bags navy book bags and red gym bags (all with our embroidered logo) are available to order on line from School Trends Website.

Red sweatshirts are also available for Nursery pupils.

All items of clothing should be clearly marked with the child's name.

In the interests of safety all jewellery must be removed during PE lessons. Security of removed jewellery is the responsibility of the child. School cannot accept any responsibility for lost jewellery.

If you would like assistance applying for funding to help with uniform costs, please contact the school.

## **Homework**

Homework is an important and valuable activity for both pupils and parents.

At Braco School we follow the advice from the Scottish Office in setting homework tasks appropriate to the age, stage and ability of our pupils.

Homework is an important feature of promoting good study habits at home and can take the form of any curricular area and should reinforce the learning in the classroom.

The co-operation and support of parents is sought to aid their child in the completion of homework.

## **School Lunches**

School Lunches are free for Nursery and P1/2/3. Snack in Nursery is also free.

Payment for P4-7 should be made using Parent Pay.

Lunches are eaten in the village hall located across from the school building

## **Pupil Council**

The Pupil Council works in partnership with the Head Teacher and school staff to ensure pupils are part of the decision-making process. Pupils apply and are interviewed to be able to be on the council each year and work towards making the school a better place for all.

The following charter was written with these aims in mind.

## **PUPIL COUNCIL CHARTER**

***At Braco Primary School, the Pupil Council will endeavour ...***

- To make sure everyone's voice will be heard in the whole school
- To look at activities that we do in school and how we can improve them
- To take care of and look after our environment
- To make changes that will help the whole world, be Global Citizens
- To help children be happy in school so that everyone wants to come to school

### **School closures**

Information on School closures can be found on <http://www.pkc.gov.uk/schoolclosures>

If the school or nursery is going to close an alert will be put on the School APP and Parent Council Chair contacted as soon as possible.

### **CHILD PROTECTION**

**The Child Protection Officers for Braco School are Mrs Susan Ross (Head Teacher) and Mr Craig Torrens (Principal Teacher)**

### **GIRFEC**

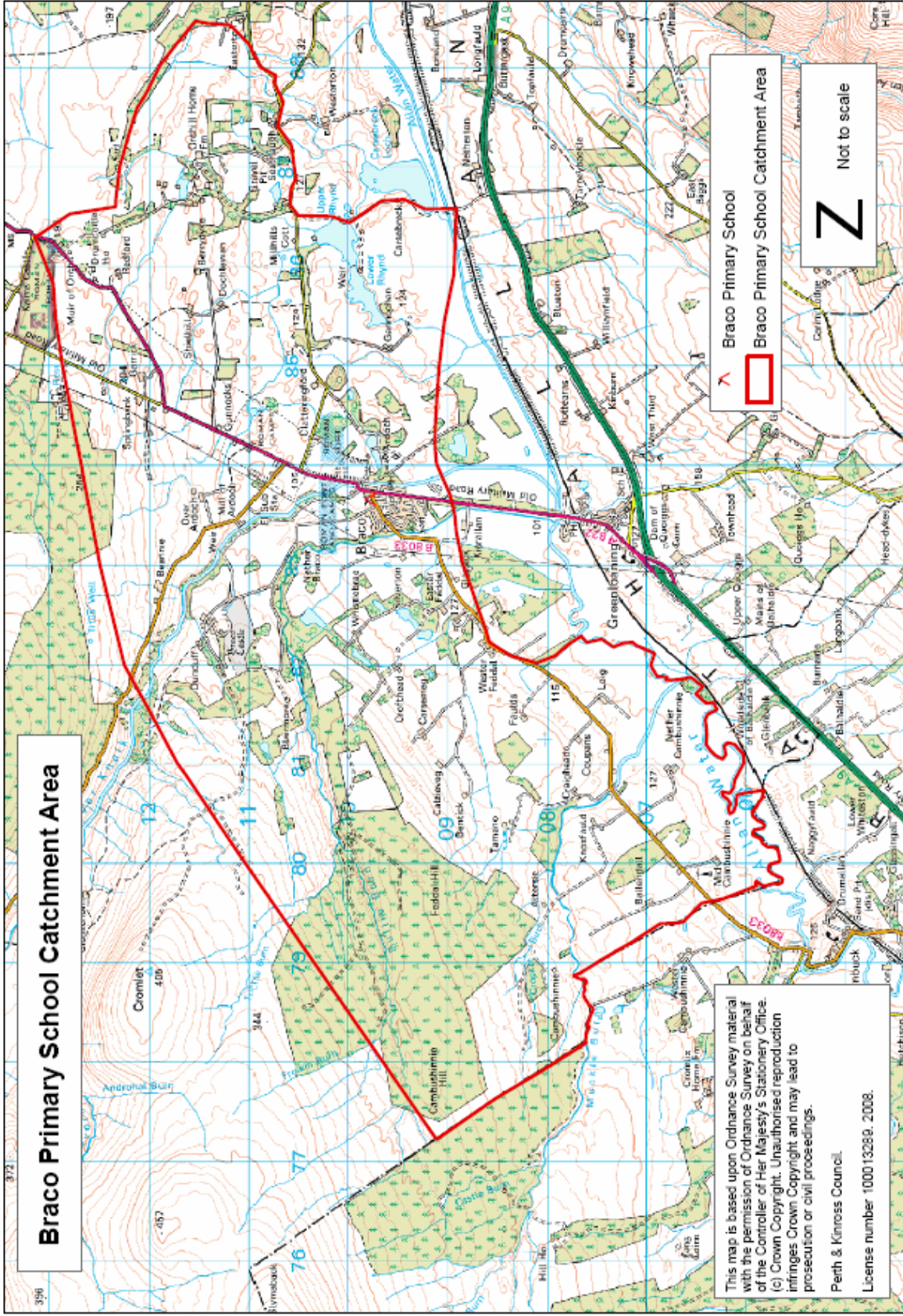
Getting it right for every child (GIRFEC) is the Scottish Government's approach to promoting the wellbeing of children and young people. Wellbeing is described by 8 'indicators':

Safe                      Healthy                      Achieving                      Nurtured                      Active                      Respected  
Responsible                      Included



These eight words help everyone to understand wellbeing in the same way and use the same language to talk about it. Sometimes the initials of the words are used, and the wellbeing indicators are referred to as SHANARRI.



The vast majority of Scotland's children and young people get all the help and support they need from within their families and their wider, local communities. But at times a child, young person or family might need extra help or support. The GIRFEC approach aims to make it as easy as possible for any child or young person (and their parents) to get the help or support that they need. Within schools, key staff are available to children, young people and their parents/carers to provide help. advice or support should they choose to make use of it.

The Child or Young Person's Plan is one single plan which coordinates all the services and agencies involved in supporting a child/young person, will help ensure that everyone works together to deliver better outcomes for the child or young person who needs additional support and their family.



# Braco Primary School Catchment Area

 Braco Primary School  
 Braco Primary School Catchment Area

 Not to scale  


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