

**PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION
PATHFINDER BOARD**

Minute of Meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board held in James Murray, Rooms 1 and 2, Murray Royal Hospital, Perth, on Friday 10 April 2015 at 2.00pm.

Present:

Board Members: Councillor P Barrett, Perth and Kinross Council
Councillor I Campbell, Perth and Kinross Council
Councillor D Doogan, Perth and Kinross Council
L Dunion, Tayside NHS Board
Councillor K Howie, Perth and Kinross Council
J Kerr, PKAVS (substituting for H MacKinnon)
S Tunstall-James, NHS Tayside
J Walker, Interim Chief Officer, Perth and Kinross Council

Board Advisers: E Devine, Perth and Kinross Community Health Partnership
G Costello, NHS Tayside (substituting for Dr M McGuire)
A Noble, Adviser to Scottish Government
B Nicoll, NHS Tayside

In Attendance: L Cameron, D Fraser, and P Henderson (all Housing and Community Care), Perth and Kinross Council; L Miller, R Packham and M Rapley (both NHS Tayside); K Donaldson, P Frazer, and P Graham (all Chief Executive's Service), Perth and Kinross Council and G Mackie, UNISON.

Apologies: R Marshall and Dr A Russell, (both NHS Tayside) and H Mackinnon, PKAVS.

Councillor Doogan, Presiding.

1. WELCOME AND APOLOGIES

Councillor Doogan welcomed all those present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the relevant Codes of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Health and Social Care Integration Pathfinder Board of 30 January 2015 was submitted and approved as a correct record.

4. MATTERS ARISING

(i) Action Points

There was submitted and noted a list of action points (G/15/98) following the meeting of the Pathfinder Board on 30 January 2015. In discussion, the Board noted the following points:

- (a) A draft paper on the Concept of Fair Locality Consumption Targets would be submitted to the next meeting on 22 May 2015.
- (b) J Walker advised that the development of STRATA was continuing and he was due to discuss the project with J Bodie, NHS Tayside and would report back on progress to a future meeting of the Board.

5. PERTH AND KINROSS HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD ACTION PLAN

There was submitted a report (G/15/99) by J Walker, Interim Chief Officer providing an update on the Perth and Kinross Health and Social Care Integration Action Plan.

B Nicoll, NHS Tayside, provided an update on the dissolution of Community Health Partnerships (CHPs), as from 1 April 2015, in respect of continuity and governance. The CHPs were still represented via a standing committee of NHS Tayside and recommendation would be made to the NHS Board to step-down CHPs from the end of August 2015. He also provided reassurance to the Board that plans and structures were in place to manage the transition from CHPs to Integrated Joint Boards (IJBs). In response to a comment from J Walker, Interim Chief Officer, regarding the approval period for the integration scheme; B Nicoll reported that CHPs could continue in an advisory capacity should the integration scheme timetable need to be adjusted in light of developments.

In discussion, the following points were noted: (i) if an action is not complete, then it should not be shown as green in the action plan; (ii) actions should be expanded as necessary, in order to provide more clarity; (iii) there should be more information for staff in internal news publications; (iv) completion dates needed to be updated in respect of STRATA to make it easier to see what is outstanding; and (v) delays in IT migration were due to issues of compatibility and not cost.

The Pathfinder Board agreed:

- (i) To note the content of Report G/15/99.
- (ii) The Action Plan should ensure all actions contained therein are expanded to aid clarification

IT WAS UNANIMOUSLY AGREED TO CHANGE THE ORDER OF BUSINESS FROM THIS POINT.

6. RECRUITMENT PROCESS FOR CHIEF OFFICER

There was submitted a report (G/15/104) by Karen Donaldson, Perth and Kinross Council seeking to confirm the two Elected Members and two Non-executive Committee Members who would be on the Appointment Committee for the permanent post of Chief Officer for the Perth and Kinross Health and Social Care Partnership which would be established in 2015.

J Golden, NHS Tayside queried the sequence of events for the recruitment process, as outlined in Report G/15/104, and requested that this was reconsidered.

The Pathfinder Board:

- (i) Noted the content of Report G/15/104.
- (ii) Approved the appointment of Councillor D Doogan and Councillor P Barrett, Perth and Kinross Council, to the appointment committee.
- (iii) Requested K Donaldson/V Beatty to check that scheduling process fits with NHS Tayside's timetable.

K DONALDSON LEFT THE MEETING AT THIS POINT.

7. HEALTH AND SOCIAL CARE INTEGRATION – INTEGRATION SCHEME FOR PERTH AND KINROSS

There was submitted a report (G/15/100) by J Walker, Interim Chief Officer providing a summary of the consultation process carried out in relation to the Perth and Kinross Draft Health and Social Care Integration Scheme (Appendix 1) and asking the Pathfinder Board to note the submission of the Scheme to the Scottish Government on 31 March 2015 for their approval.

The Board also heard a presentation by P Graham outlining Feedback on the Draft Integration Scheme, which covered the following points:

- A public event took place in Perth on 16 February 2015.
- 47 responses were received to a questionnaire sent to range of partners, carers and the wider public.
- The Scheme was distributed electronically and information made available on the home pages of Perth and Kinross Council, NHS Tayside and PKAVS.
- There were joint press releases to the public about how to contribute to the consultation process.
- Electronic team briefings for staff.
- Face-to-face consultation with all stakeholders involved in the development of the Strategic Plan and Care Group meetings.
- Briefings with Elected Members and Board members also took place.
- Feedback obtained from partnership group meetings and discussion with Scottish Government officials.

- Most people who responded were supportive of the aims and objectives of the Integration Scheme and of Health and Social Care Integration.

The Pathfinder Board agreed:

- (i) To note that the Integration Scheme for Perth and Kinross was submitted to the Scottish Government for their approval on 31 March 2015.

8. INTEGRATED CARE TEAM

Members heard a presentation by Lindsey Miller, NHS Tayside and Paul Henderson, Perth and Kinross Council on the work of the Integrated Care Team.

The presentation included the following topics:

- Engagement of GP practices within the designated clusters.
- Support for GPs dealing with complex cases, i.e. people who have needs additional to their health needs.
- Development of links and the support worker role.

The Pathfinder Board agreed:

- (i) Instruct the Interim Chief Officer to submit a progress report on the whole pathway, including case studies, to a future meeting of the Board.

L MILLER AND P HENDERSON LEFT THE MEETING AT THIS POINT.

9. CLINICAL AND CARE GOVERNANCE FRAMEWORK

Members heard a presentation by Rob Packham, NHS Tayside and Diane Fraser, Perth and Kinross Council on the Clinical Care Professional Governance, "Getting it Right for Everyone."

The presentation included the following topics:

- Information governance.
- Professional regulation and workforce development.
- Patient, service user, carer and staff safety.
- The patient, service user, carer and staff experience.
- Regulation of quality and effectiveness of care.
- Promotion of equality and social justice.

10. ENGAGING GP PRACTICES IN HEALTH AND SOCIAL CARE

There was submitted a report (G/15/101) by E Devine, NHS Tayside updating the Pathfinder Board on the proposed actions to engage with and seek the co-operation of GPs in the design, delivery and improvement of Health and Social Care Services in Perth and Kinross.

The Pathfinder Board:

- (i) Noted the progress which had been made in developing relationships with GP practices across Perth and Kinross to ensure their commitment to the development of health and social care.
- (ii) Agreed that the clusters of GP practices be the mode of communication and engagement with GP practices in the integration of health and social care services.
- (iii) Agreed the development of the locality GP role.
- (iv) Agreed that officers from the Partnership meet with GP practices to consider the information and resource analysis held within the partnership, and how this can be enhanced and used in general practice.
- (v) Remitted officers to arrange a development event with nominated GPs, acute physicians and the Scottish Government and those officers from the Partnership consider the wider role that GPs can play in the development of integrated health and social care in Perth and Kinross.
- (vi) Noted that a further report will be submitted to the Pathfinder Board on progress with these actions.

11. COMMUNITY ENGAGEMENT

The Members heard a verbal update by Jennifer Kerr, PKAVS on Community Engagement which included the following points:

- “Join the Conversation” project had now started.
- The project launch had been covered in the local press.
- Feedback was being collected anonymously through ‘feedback cards’ and on-line.
- Steering Group had met last week to analyse feedback to date.
- Engagement project would continue until end of June 2015.

The Pathfinder Board:

- (i) Noted progress to date.
- (ii) Notes that a Staff Conference for partners would take place on 29 May 2015.
- (iii) Agreed that further reports on: (i) a community approach to engagement; and (ii) an analysis of feedback cards be reported to the meeting of the Board on 11 September 2015.

12. COMMUNICATIONS STRATEGY FOR HEALTH AND SOCIAL CARE INTEGRATION PATHFINDER BOARD

There was submitted a report (G/15/102) by R Fry, Corporate Communications Manager, Perth and Kinross Council providing an update on the progress of implementing the communication strategy for the integration of health and social care. L Potter, Perth and Kinross Council provided an update on progress to date.

The Pathfinder Board:

- (i) Noted the content of report G/15/102 and the progress in implementing the communication strategy.
- (ii) Requested that the possibility of adding a pop-up message for Council employees on computer start-up be investigated further.
- (iii) Requested that data be represented graphically in future reports.
- (iv) Requested that further information be provided on population and survey response rate in a future report.

13. MENTAL HEALTH SERVICES FOR OLDER PEOPLE IN NORTH WEST PERTHSHIRE

There was submitted a report (G/15/103) by Evelyn Devine, NHS Tayside providing an update on the ongoing significant improvements and service developments in care for older people, living in Perth and Kinross with dementia or a mental illness, achieved through shifting the balance of care from a range of hospital based services, to an enhanced older people's mental health community based service in each locality.

A verbal summary was also provided by M Rapley, NHS Tayside who reported that in keeping people at home longer, those who are admitted to hospital would inevitably have complex needs. A balance would need to be found in order to manage the increase in multiple co-morbidities as the population continues to age.

The Pathfinder Board:

- (i) Noted the significant improvements and ongoing developments being implemented across Perth and Kinross by the newly formed enhanced Community Based Services for Older people living with dementia or a mental health illness.
- (ii) Instructs the Interim Chief Officer to report back on the output from the consultation in six months' time.

14. ANY OTHER COMPETENT BUSINESS

Kathleen Bessos

On behalf of the Pathfinder Board, Councillor Doogan noted the contribution of Kathleen Bessos, Adviser to the Scottish Government, for all the assistance and advice she had provided to the Board since its inception and wished her all the best for the future.

15. DATE AND VENUE OF NEXT MEETING

The next meeting of the Pathfinder Board would take place at 10:00am on Friday 22 May 2015, in the Trust Boardroom, Perth Royal Infirmary.