

Ballot paper account exercise

It is close of poll and the ballot box(es) have been sealed. It is time to complete the ballot paper accounts.

At the close of poll the ballot paper that is next to be issued (i.e. the first one you did not issue) is number 10,673. Throughout the day you have issued two replacements for spoilt ballot papers and you have also issued one tendered ballot paper.

Please complete the ballot paper account provided, using the information given above.

Ballot Paper Account

Ballot Box No.

Name of ward/division/district/constituency/region/voting area/constituent council:

Polling station:

At the close of poll, the boxes marked with arrows (←) must be completed by the Presiding Officer, then the form should be signed and dated.

Part 1 Ordinary ballot papers

A	Total received by Presiding Officer (Numbered from 10501 to 12000)	1 5 0 0					
B	Serial number on the back of the next ballot paper to be issued						←
C	Serial number of the first ballot paper issued on the corresponding number list	1 0 5 0 1					
D	Total ballot papers issued (Deduct C from B)						←
E	How many spoilt ballot papers did you issue replacements for?						←
F	Total ballot papers issued and not spoilt (Deduct E from D)						←
G	Total unused ballot papers (Deduct D from A)						←

Part 2 Tendered ballot papers (Pink)

(Issued only in circumstances described in xxxxxx)

H	Total received by Presiding Officer (Numbered from 51 to 100)	5 0					
I	Total tendered ballot papers marked by a voter (including spoilt) and placed by the Presiding Officer in the appropriate envelope						←
J	Total spoilt tendered ballot papers (to be placed by the Presiding Officer in the appropriate envelope)						←
K	Total unused tendered ballot papers (to be placed by the Presiding Officer in the appropriate envelope) (Deduct I from H)						←

Notes for Returning Officer

Signature

Date:

Signature of
Presiding Officer: