

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Friday 3 February 2017 at 10.30am.

Present: Councillor D Doogan, Perth and Kinross Council (Chair)
 Councillor I Campbell, Perth and Kinross Council
 Councillor K Howie, Perth and Kinross Council
 S Tunstall-James, Tayside NHS Board
 B Atkinson, Chief Social Work Officer, Perth and Kinross Council
 R Packham, Chief Officer
 J Smith, Chief Finance Officer
 Dr M Martindale, Independent Contractor
 J Foulis, NHS Tayside (from Item 6 onwards)
 Dr A Noble, External Advisor to Board
 F Fraser, Staff Representative, Perth and Kinross Council (substituting for G Mackie)
 A Drummond, Staff Representative, NHS Tayside (up to and including Item 7)
 H MacKinnon, PKAVS (Third Sector Interface)
 A Gourlay, Service User Public Partner
 B Campbell, Carer Public Partner

In Attendance: B Malone, Chief Executive, Perth and Kinross Council; S Hendry, G Taylor, L Cameron and C Johnston (all Perth and Kinross Council); V Aitken, E Devine and H Dougall (all NHS Tayside); M Summers, Substitute Service User Public Partner; S Cole, Substitute Carer Public Partner.

Apologies: Councillor P Barrett, L Dunion, S Hay, J Golden, Dr D Walker, G Mackie and A Davidson.

Councillor Doogan, Chair.

1. WELCOME AND INTRODUCTIONS

Councillor Doogan welcomed all those present to the meeting and apologies were noted as above.

Councillor Doogan informed the Board that Colin Johnston, Joint Head of Community Care, Perth and Kinross Council would be retiring on 31 March 2017. The Board passed on its best wishes to Colin for the future and thanked him for all his hard work particularly in the area of health and social care integration.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Integration Joint Board of 4 November 2016 was submitted and approved as a correct record, subject to the following amendment:

The record of members present be amended to read M Summers (substituting for B Campbell), and the record of in attendance be amended to read S Cole.

4. ACTION POINT UPDATE

There was submitted and noted the action point update for the Integration Joint Board as at 3 February 2017 (G/17/13).

In relation to Action Point 51, R Packham agreed to seek a further update in relation to a map to be provided for patients who are attending Out of Hours at Kings Cross Hospital, Dundee and also the availability of vending machines for public use.

5. MATTERS ARISING

(i) Recording of Dissent (Item P2 refers)

It was agreed that a post meeting note would be added to the minute of the meeting of 4 November 2016 confirming that all of the public partners present at the meeting wished their dissent to be noted in relation to this item of business.

6. CHIEF OFFICER UPDATE

There was submitted a report by the Chief Officer (G/17/14) providing an overview and update of work across the Health and Social Care Partnership.

Resolved:

Progress be noted on governance and operational matters and on the range of projects described under the following Strategic Planning Themes:

- Prevention and Early Intervention;
- Person Centred Health, Care and Support;
- Work Together with Communities;
- Addressing Inequality, Inequity and Promoting Healthy Living;
- Making the Best Use of Available Facilities, People and Resources.

7. FINANCIAL UPDATE 2016/17

There was submitted a report by the Chief Finance Officer (G/17/15) providing an update on the financial position of Perth and Kinross Integration Joint Board, and an update on the development funding directly available to the Partnership to effect change.

Resolved:

- (i) The year end forecast overspend for the Integration Joint Board of £303,000, as detailed in the report, be noted;
- (ii) The in year commitments against the development funding that is available to the Partnership, and the need to carry this forward to support change projects, as detailed in the report, be noted.

8. AUDIT AND PERFORMANCE COMMITTEE

8.1 ESTABLISHMENT OF AUDIT AND PERFORMANCE COMMITTEE

There was submitted a report by the Chair of the Audit and Performance Committee (G/17/16) that sought approval of the amended Terms of Reference for the Audit and Performance Committee of the Integration Joint Board.

Resolved:

The amended terms of reference, attached as Appendix 1 to Report G/17/16, be agreed.

8.2 AUDIT AND PERFORMANCE COMMITTEE ACTION NOTE OF MEETING – 17 JANUARY 2017

There was submitted a report by the Chair of the Audit and Performance Committee (G/17/17) updating members on the outcomes of the Audit and Performance Committee meeting held on 17 January 2017.

Resolved:

- (i) The detailed actions in Appendix 1 of Report G/17/17 be noted;
- (ii) The matters of note from the Audit and Performance Committee of 17 January 2017 be noted.

8.3 DRAFT MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD

There was submitted and noted the draft minute of the meeting of the Audit and Performance Committee of 17 January 2017.

9. PERFORMANCE REPORT ON KEY ELEMENTS OF THE STRATEGIC COMMISSIONING PLAN

There was submitted a report by the Chief Officer (G/17/18) providing a high level summary of key elements of the strategic commissioning plan including progress in achieving the nine national outcomes for health and social care.

Resolved:

- (i) The contents of Report G/17/18 be noted;
- (ii) The Chief Officer to prepare the Annual Performance Report for consideration at the meeting of the Board in June 2017.

10. STRATEGIC COMMISSIONING PLAN - UPDATE

There was submitted a report by the Chief Officer (G/17/19) providing an update on key actions within the Strategic Commissioning Plan 2016-2019, as part of the regular progress reports to the Board.

Resolved:

- (i) The contents of Report G/17/19 and the progress in meeting the 2016/17 priority actions as set out in Appendix 1 be noted;
- (ii) The Chief Officer be requested to bring further updates to the Board meeting in March 2017.

11. PRESCRIBING MANAGEMENT IN PERTH AND KINROSS

There was submitted a report by the Chief Officer (G/17/20) updating the Board on the NHS Tayside led Programme of Work to deliver GP Prescribing efficiency savings in 2016/17 along with the Perth and Kinross Health and Social Care Partnership Work Plan being developed to ensure all possible opportunities are explored in relation to quality, safe and cost effective prescribing.

Resolved:

- (i) The NHS Tayside Prescribing Management Group 2016/17 Work Stream Initiatives, the progress made to date in delivering anticipated efficiency savings, and the significant forecast in-year shortfall, be noted;
- (ii) The further priority initiatives that the NHS Tayside Prescribing Management Group have identified as at December 2016 to accelerate the level of savings delivery in 2016/17 be noted;
- (iii) The progress made to date in developing a local Perth and Kinross Prescribing Action Plan that aims to both support the NHS Tayside priority initiatives as well as identify local actions and initiatives that will be required to ensure that the level of savings delivered across Perth and Kinross over the next three years delivers a more effective and sustainable prescribing position be noted;
- (iv) It be noted that further discussions would be required to establish clear lines of accountability and responsibility for savings targets and delivery of savings plans thereon.

12. ADULT SUPPORT AND PROTECTION BIENNIAL REPORT 2014-16

There was submitted a report by the Director (Housing and Social Work), Perth and Kinross Council (G/17/21) providing a summary of the Adult Support and Protection Biennial Report that covered the period 1 April 2014 – 31 March 2016.

Resolved:

The contents of the report be noted and it be agreed that a development session be arranged for members in the future.

13. ACCOUNTS COMMISSION REPORT INTO SOCIAL WORK IN SCOTLAND

There was submitted a report by the Chief Social Work Officer, Perth and Kinross Council (G/17/22) that provided the Board with the findings of the recent Accounts Commission examination of how effectively Councils across Scotland are planning to address the financial and demographic pressures facing Social Work Services. The report also considered the position in Perth and Kinross and the progress that was being made against recommendations contained within the report.

Resolved:

The contents of the report be noted and the Chief Social Work Officer be instructed to report to the Integration Joint Board in 12 months time on the progress against the recommendations.

14. MEETING DATES 2017

Monday 27 February (Proposed Special Meeting – TBC)

Friday 24 March

Friday 16 June

Friday 18 August

Friday 13 October

Friday 15 December

All meetings to take place at the Perth and Kinross Council Offices, 2 High Street, Perth. Board Meetings to begin at 10.30am with Development Sessions beginning at 9.00am as required.