

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Friday 24 March 2017 at 10.30am.

Present: Councillor D Doogan, Perth and Kinross Council (Chair)
 Councillor D Cuthbert (substituting for Councillor P Barrett),
 Perth and Kinross Council
 Councillor I Campbell, Perth and Kinross Council
 Councillor K Howie, Perth and Kinross Council
 L Dunion, Tayside NHS Board (Vice-Chair)
 S Hay, Tayside NHS Board (left following Item 7)
 J Golden, Tayside NHS Board (left during Item 10)
 S Tunstall-James, Tayside NHS Board (left during Item 7)
 B Atkinson, Chief Social Work Officer, Perth and Kinross
 Council
 R Packham, Chief Officer
 J Smith, Chief Finance Officer
 Dr N McLeod, Independent Contractor
 J Foulis, NHS Tayside
 Dr D Walker, NHS Tayside
 Dr A Noble, External Advisor to Board
 F Fraser, Staff Representative, Perth and Kinross Council (left
 during Item 12)
 A Drummond, Staff Representative, NHS Tayside
 H MacKinnon, PKAVS (Third Sector Interface)
 A Gourlay, Service User Public Partner
 B Campbell, Carer Public Partner (left during Item 12)

In Attendance: J Fyffe, Senior Depute Chief Executive, Perth and Kinross
 Council; S Hendry, L Cameron and P Henderson (all Perth and
 Kinross Council); V Aitken, E Devine and D Huband (all NHS
 Tayside); S Cole, Substitute Carer Public Partner.

Apologies: Councillor P Barrett, Dr N Prentice, B Malone and G Taylor.

Councillor Doogan, Chair.

1. WELCOME AND INTRODUCTIONS

Councillor Doogan welcomed all those present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Integration Joint Board of 3 February 2017 was submitted and approved as a correct record, subject to the following amendment:

4. ACTION POINT UPDATE

There was submitted and noted the action point update for the Integration Joint Board as at 24 March 2017 (G/17/48).

5. MATTERS ARISING

There were no matters arising from the previous minute.

A1. URGENT ITEM

The Chair requested an update following recent media coverage of reported staff shortages at Perth Royal Infirmary.

J Foulis reported that there significant challenges both locally and nationally in terms of staff recruitment and that consultation was taking place with staff on ways to address this.

It was agreed that the Chief Officer would communicate on behalf of the Board to all staff based at Perth Royal Infirmary their support and acknowledgement of the challenging circumstances involved in their work. A report would be brought to the next meeting of the Board as part of the Joint Workforce and Organisational Development Strategy on addressing workforce planning issues.

6. FINANCIAL UPDATE AS AT 31 DECEMBER 2016

There was submitted a report by the Chief Finance Officer (G/17/14) providing and update on the forecast financial position of Perth and Kinross Integration Joint Board for the year ended 31 March 2017.

Resolved:

The year end forecast overspend for the IJB of £1.19M be noted.

7. 2017/18 BUDGET

There was submitted a report by the Chief Finance Officer (G/17/50) setting out the progress made by the Chief Finance Officer in agreeing the 2017/18 budget requisition for Perth and Kinross Council (PKC) and NHS Tayside (NHST). Further, it seeks approval from the Integration Joint Board to the Budget Requisition to Perth and Kinross Council.

Resolved:

- (i) The budget requisition to Perth and Kinross Council for 2017/18, as detailed in Report G/17/50, be approved with a formal Direction to be issued on this basis;
- (ii) It be noted that whilst the draft budget proposition from NHS Tayside for Core Hospital, Community and Other hosted services be regarded as sufficient, no final proposition has been made with discussions ongoing. For this reason it be noted that it was not possible for the Chief Finance Officer to recommend final approval;
- (iii) It be noted that the Chief Finance Officer could not at this stage recommend approval of the budget proposition from NHS Tayside for GP Prescribing and Inpatient Mental Health Services. The Chief Officer and Chief Finance Officer be instructed to work with NHS Tayside to develop a three year financial plan that ensures financial sustainability.

8. PROPOSED RESERVES POLICY

There was submitted a report (G/17/51) by the Chief Finance Officer setting out the proposed Reserves Policy for Perth and Kinross Integration Joint Board for consideration and approval and describing the purposes for which reserves may be held.

Resolved:

The Reserves Policy of the Integration Joint Board, as detailed in Appendix 1 of Report G/17/51, be approved.

IT WAS AGREED TO CONSIDER ITEM 12 ON THE AGENDA AT THIS POINT

12. GENERAL PRACTITIONER PRESCRIBING AND LOCALITY ENGAGEMENT

There was submitted a report by the Clinical Director (G/17/65) seeking approval from the Integration Joint Board to invest in a three year GP engagement plan focused on sustainable prescribing and the wider transformation of care.

Resolved:

- (i) The investment of £312k per annum from Partnership Development funding for three years in the GP Prescribing and Locality Engagement Programme for change be approved, subject to annual review by the Board;
- (ii) The Clinical Director to provide quarterly reports to the IJB, including a report to the meeting in June 2017, providing progress on implementation linked to the three year Prescribing Improvement Plan.

9. STRATEGIC COMMISSIONING PLAN - UPDATE

There was submitted a report by the Chief Officer (G/17/52) providing an update on key actions within the Strategic Commissioning Plan 2016-2019 as part of the regular progress reports to the Board. The report also summarised and linked the plan to the national Health and Social Care Delivery Plan which outlines key priorities for 2017-2021.

Resolved:

- (i) The content of Report G/17/52, and the progress made in meeting the priorities of the Strategic Plan in Appendix 1 of the report, be noted;
- (ii) The Chief Officer be requested to bring a further update to the Board meeting in June 2017.

10. CHIEF OFFICER UPDATE

There was submitted a report by the Chief Officer (G/17/53) providing an overview and update of work across the Health and Social Care Partnership. The report is for information and to allow Board members to remain aware of the progress of the major projects and any issues arising in between formal reports.

Resolved:

The progress outlined in the report on governance and operational matters, and on the range of projects described under the strategic planning themes, be noted.

11. MEETING DATES 2017

Friday 30 June
Friday 18 August
Friday 13 October
Friday 15 December

All meetings to take place at the Perth and Kinross Council Offices, 2 High Street, Perth. Board Meetings to begin at 10.30am with Development Sessions beginning at 9.00am as required.