



**Perth & Kinross CPC & ECS
Annual Inter – Agency
GIRFEC & Child Protection
Learning and Development Programme
August 2018 – July 2019**

What to do if you are worried about a child or young person?

If you are worried or concerned about a child or young person you should contact the Perth and Kinross Child Protection and Duty Team or the Police:

Perth and Kinross Child Protection and Duty Team – (24 hours)	01738 476768
Police Non–Emergency Number	101
In an Emergency	Call 999

Document Control

Perth and Kinross Child Protection Committee	
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Introduction

Perth and Kinross Child Protection Committee (CPC), in partnership with constituent services, agencies and other stakeholders in the public, private and third sectors across Perth and Kinross, has published this CPC & ECS Annual GIRFEC and Child Protection Inter – Agency Learning and Development Programme for 2018 – 2019.

This Learning and Development Programme is an evidence-based demonstration of our strategic, collective approach and commitment to learning and development in the areas of GIRFEC, Child Protection & the wider areas of wellbeing for all practitioners and managers across the public, private and third sectors across Perth and Kinross.

This is a dynamic document and will be continually reviewed and updated.

Collaborative Partnership

This CPC & ECS Annual Inter – Agency GIRFEC and Child Protection Learning and Development Programme has been published *jointly* in partnership with Perth and Kinross Education and Children’s Services (ECS) and includes all available GIRFEC and Child Protection inter-agency learning and development opportunities co-originated, commissioned and / or delivered by Perth and Kinross Child Protection Committee (CPC) and Perth and Kinross Council Education and Children’s Services (ECS).

The learning and development opportunities within this programme are aimed at all practitioners and managers across all services / agencies in Perth and Kinross, including all practitioners and managers within Education and Children’s Services (ECS).

This programme has been published as a *joint collaborative* between:

- Perth and Kinross Child Protection Committee (CPC)
- Perth and Kinross CPC Practice Improvement Working Group
- Perth and Kinross Education and Children’s Services
- Perth and Kinross ECS Learning Hub
- Perth and Kinross Child Protection Inter-Agency Coordinator
- Perth and Kinross ECS Child Protection Learning and Development Officer and
- Perth and Kinross GIRFEC Development Officer.

Underpinning Documents

This CPC & ECS Annual Inter-Agency GIRFEC & Child Protection Learning and Development Programme has been informed by, underpinned and supported by, the following key Perth and Kinross policy documents:

- [The Tayside Plan for Children, Young People and Families 2017-2020](#)
- [Perth and Kinross CPC Inter – Agency Child Protection Learning and Development Strategy 2018 – 2021](#)
- [Perth and Kinross CPC & Single Service / Agency Child Protection Learning and Development Pathways 2018 – 2021](#)
- [Perth and Kinross CPC Protocol for the Allocation of Inter – Agency Child Protection Course Places 2018 – 2021](#)
- [Perth and Kinross CPC Protocol for the Evaluation of Inter – Agency Child Protection Learning and Development Courses 2018 – 2021](#)

National Policy Context

In 2014 the Scottish Government refreshed their National Guidance for Child Protection in Scotland originally published in 2010.

Part 2 of the [National Guidance for Child Protection in Scotland 2014](#) Guidance specifies the roles, responsibilities and business functions of Child Protection Committees as **continuous improvement, strategic planning and public information and communication**.

This includes a business function for Learning and Development.

In 2012, the Scottish Government published [National Framework for Child Protection Learning and Development in Scotland 2012](#). This guidance complements the National Guidance for Child Protection in Scotland 2014 and provides a useful framework for meeting learning and development needs of three specific workforce groups.

The three contact workforce groups are:

- The **general** contact workforce group
- The **specific** contact workforce group and
- The **intensive** contact workforce group.

The [National Framework for Child Protection Learning and Development in Scotland 2012](#) defines the three contact workforce groups as:

*“The **general contact workforce** is defined in this Framework as those who, as part of their job are **likely to come into contact with children, young people and other family members**. The frequency of the contact will vary, but these workers will not usually be involved in any in-depth personal work with them. However, these workers need to have the confidence and awareness to recognise when a child or young person may be in need of protection, and how to respond”.*

*“The **specific contact workforce** is defined in this Framework as those who: **carry out direct work with children, young people or other family members; and/or form more in-depth relationships with them; and/or provide specific services to them**. These workers may carry out regular work with a child, young person or adult (although this will not always be the case). Contact may take place in the home or another setting (e.g. an office, school, community facility etc.). It may involve one to one work, or work in a group. These workers may be asked to contribute to the risk assessment and risk management process and may be involved in providing ongoing support to some children, young people and other family members. These workers require the competences, knowledge and skills associated with the general contact workforce, and some additional competences, knowledge skills to reflect the nature of their involvement with children, young people and their families”.*

*“The **intensive contact workforce** is defined in this Framework as those who have **specific designated responsibility for child protection issues as part of their role** (e.g. where this is linked to their post, or where they are the Named Person or Lead Professional); and / or those who will be involved in undertaking child protection investigations or working with complex cases (e.g. providing particular forms of support relating directly to child protection). These workers require the competences, knowledge and skills associated with the general and specific contact workforces, but need additional competences, knowledge and skills to carry out their tasks.”*

Provision of GIRFEC and Child Protection Inter – Agency Learning and Development Opportunities and Courses

All Perth and Kinross CPC & ECS Annual Inter-Agency Learning and Development courses within this Programme are delivered free of charge to all participants. Perth & Kinross Education and Children’s Services – ECS Learning Hub currently operate a Cancellation Policy. Please be aware that a charge of £50 may be applied if you fail to attend on the day / fail to cancel your place in advance.

Applications for all courses are managed via the [Perth and Kinross Education and Children’s Services Learning Hub](#) (ECS Learning Hub) in compliance with the [CPC Protocol for the Allocation of Inter – Agency Child Protection Course Places 2018 – 2021](#).

Applications for Learning and Development Opportunities and Courses

Anyone wishing to secure a place on a Perth and Kinross Inter-Agency GIRFEC and Child Protection Learning and Development Course should submit an online application.

The following process of application is effective from 05 December 2017.

For Internal Perth and Kinross Council Staff

Apply for courses through the 'Training Request' tab on your [MyView](#) home screen.

To search for all available GIRFEC and Child Protection courses, select 'ECS Child Protection' from the drop down list and click 'search'.

Applications through MyView are sent to the ECS Learning Hub for action.

The ECS Learning Hub will contact you to confirm if you have been awarded a place within 14 days of the course date.

For External Applicants

Apply for courses by completing the new [CPD1 Form for External Applicants](#) and return the form by email to the ECS Learning Hub ecslearninghub@pkc.gov.uk.

The ECS Learning Hub will contact you to confirm if you have been awarded a place within 14 days of the course date.

General Queries and Assistance

If you are unable to complete an online application, please contact the ECS Learning Hub who will be happy to assist.

Any general queries regarding course availability, dates, applications or cancellations should be directed to:

**The ECS Learning Hub
Perth & Kinross Council
Education & Children's Services
2 High Street
Perth
PH1 5PH**

Web: www.ecslearninghub.org.uk

E-Mail: ECSlearninghub@pkc.gov.uk

Tel: 01738 476345 / 476277

Allocation of Course Places

The ECS Learning Hub process all applications in accordance with the [Perth and Kinross CPC Protocol for the Allocation of Inter-Agency Child Protection Learning and Development Course Places 2018-2021](#)

In summary for the applicant this means:

- The initial reservation of places will be determined on a first come, first served basis.
- The ECS Learning Hub will contact the applicant to offer them a place on the course. Applicants will have to accept or decline this offer.
- Applicants who are unsuccessful in securing a place on their preferred course will be notified as soon as possible. Where a place cannot be offered e.g. in the event of the course being oversubscribed or cancelled, the applicants details will be retained on a waiting list.
- Waiting lists shall only be maintained for the period of the Annual GIRFEC and Child Protection Learning and Development Programme.

E-Learning Modules

[Essential Protecting People E-Learning Modules](#)

Perth and Kinross Council have developed a suite of three Essential Protecting People E-Learning Modules

1. *Child Protection*
2. *Getting it Right for Every Child (GIRFEC)*
3. *Adult Support and Protection*

These essential e-learning modules have been designed to give staff and volunteers from all workforce contact groups information regarding their responsibilities and guidance for promoting the wellbeing of children and adults and keeping them safe.

The modules are available free to all practitioners working across the public, private and third sectors within Perth and Kinross.

The modules are essential learning for all Perth and Kinross Council staff. All staff will be expected to complete the three modules within 12 months of commencing employment and routinely refresh their awareness by repeating the modules every two years.

Prior to attending any Inter-Agency GIRFEC and/or Child Protection Learning and Development Opportunity / Training Course, all delegates must have completed the three essential protecting people e-learning modules.

How to Access the Modules:

Employees of Perth and Kinross Council require to access the three essential Protecting People E-Learning modules [through Learn Innovate Grow Online \(LIGo\)](#) – look under the *Protecting People* tab or *PKC Essentials* tab. You will need to supply your 6-digit Payroll Number and your E-Learning password. If you are experiencing problems please contact the LIGo support team by emailing: ligo@pkc.gov.uk .

Staff and volunteers from other agencies can access the three *Essential Protecting People E-Learning Modules: Child Protection; GIRFEC and Adult Support and Protection* for free by following the E-learning link at www.pkc.gov.uk/cpctraining. If you experience problems please contact the Perth and Kinross Child Protection Committee by emailing: childprotectioncommittee@pkc.gov.uk.

Module:	Aim:	Learning Outcomes:	Target Audience:
Child Protection E-Learning Module	This introductory module is designed to give you information regarding your responsibilities and guidance for promoting the wellbeing of children and keeping them safe, and is a good foundation from where you can build on your knowledge. The module will take about 20 minutes to complete.	By the end of the module you will: <ul style="list-style-type: none"> • Have a basic understanding of definitions and signs of child abuse; • Be aware of some of the myths surrounding child abuse; • Be aware of your responsibilities in relation to child protection. 	<p><i>The General, Specific and Intensive Contact Workforce.</i></p> <p>Essential for all Perth and Kinross Council Staff.</p> <p>For all practitioners working across the public, private and third sectors within the Perth and Kinross area.</p>
GIRFEC E-Learning Module	This introductory module has been designed to give you information which is relevant to all those involved in working with children and young people, including practitioners working in adult services with parents and carers. The module will take about 20 minutes to complete.	By the end of the module you will: <ul style="list-style-type: none"> • Understand the Getting it Right for Every Child (GIRFEC) approach and how it can improve outcomes for children and young people; • Recognise the importance of working together; • Understand your role in delivering positive outcomes for children; • Develop an awareness of key aspects of the Children and Young People (Scotland) Act 2014 and your responsibilities in relation to these parts of the Act. 	
Adult Support and Protection E-Learning Module	This introductory module is designed to give you information about Adult Support and Protection. It is a good foundation from where you can build on your knowledge. The module will take about 20 minutes to complete.	By the end of the module you will: <ul style="list-style-type: none"> • Have a basic understanding of adults who may be at risk; • Be aware of the different types of harm; • Be aware of your responsibilities in relation to adult support and protection. 	

Annual Inter-Agency GIRFEC and Child Protection Learning and Development Opportunities

Child Wellbeing and Protection (Introductory) Course

Dates: 22 August 2018; 31 October 2018; 23 January 2019 and 02 May 2019

Time: 0915 hrs – 1600 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>This comprehensive introduction to child wellbeing and protection is aimed at practitioners who wish to develop their practice in line with the GIRFEC approach; know how they, along with others, can support and promote child wellbeing, contribute to improved outcomes and know how to recognise and respond to signs when a child may be in need of additional help and support and / or protection from harm or abuse.</p>	<p>By the end of the course, participants should be able to:</p> <ul style="list-style-type: none"> • Describe the ways in which practitioners can use the GIRFEC approach to support and enhance the wellbeing of children and young people and improve outcomes for them and their families; • Recognise when children, young people and families may require additional support and / or protection from harm and abuse; • Be able to explain their responsibilities in regards to information sharing and have confidence in responding appropriately and proportionately when a concern is raised about a child. 	<p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who carry out direct work with children, young people and their families and those who have a specific designated responsibility for child protection issues as part of their role.</p>	<p>Those taking part in this course must have completed the Essential Protecting People E-Learning Modules.</p>

Working with Children and Families Affected by Parental Substance Use (GOPR) Course

Dates: 28 August 2018; 12 December 2018; 07 March 2019 and 26 April 2019

Time: 0915 hrs – 1300 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>To support and empower practitioners and communities to feel confident and competent when working together for children, young people and families affected by problematic alcohol and / or drug use.</p>	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Have an increased awareness of the risks to children and young people associated with parental alcohol and drug use and the impact on their development and safety and wellbeing; • Have a heightened awareness of the need to listen to the experiences of children and young people from their own perspectives; • Feel more able to identify children and young people whose experiences may be more hidden; • Have become familiar with the Perth and Kinross GOPR guide and toolkit and how to use it in practice; • Know how and when to share concerns. 	<p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role, and/or those who carry out direct work with children, young people and their families; as well as those with indirect or occasional working contact with them.</p> <p>Members of the local community are also welcome to apply for this course.</p>	<p>Those taking part in this course must have completed the Essential Protecting People E-Learning Modules.</p>

Inter-Agency Working in Child Protection Course

Dates: 30 August 2018

Time: 0900 hrs – 1645 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>To provide an overview of key legislation, national policy and local guidance; inform practitioners of the learning from Serious & Significant Case Reviews and increase awareness of the roles and responsibilities of the main agencies with statutory responsibilities for child protection and the systems in place locally which supports this work.</p>	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Have developed their awareness of the national and local context of child protection work; • Have increased knowledge of the roles and responsibilities of a number of different agencies involved in child care and protection; • Be able to promote effective inter-agency working and feel confidence in working with professionals from other disciplines for the shared aim of protecting children and young people. 	<p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role and/or staff who have significant direct contact with children, young people and their families, forming more in-depth relationships with them.</p>	<p>This course builds on the content of previous courses and applicants must have completed the following learning:</p> <ul style="list-style-type: none"> • The Essential Protecting People E-Learning Modules • Child Wellbeing and Protection Training Course

Child Sexual Exploitation Course

Dates: 18 September 2018; 23 November 2018; 15 January 2019; 26 March 2019 and 11 June 2019

Time: 0915 hrs – 1600 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>To raise awareness of how children and young people become involved in Child Sexual Exploitation (CSE), the impact of their involvement and how practitioners can respond to protect and support children and young people affected by sexual exploitation.</p>	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Understand the key terminology and definitions in relation to CSE; • Develop an understanding of the nature of CSE by identifying the key vulnerability factors, risk indicators and spectrum of experiences in relation to CSE; • Understand their role and the roles of other agencies in relation to CSE; • Develop strategies to increase confidence in direct work with children and young people regarding CSE; • Understand how they should proceed if they have concerns about a child or young person being sexually exploited. 	<p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role and/or staff who have significant direct contact with children, young people and their families, forming more in-depth relationship with them.</p>	<p>Those taking part in this course must have completed the Essential Protecting People E-Learning Modules.</p>

Online Risks to Children and Young People Course

Dates: 26 September 2018; 17 January 2019 and 15 May 2019

Time: 0915 hrs – 1300 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aims:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<ul style="list-style-type: none"> • Increase awareness about the issues and risks that children and young people can face online; • Improve understanding of the technologies being used by children and young people and the challenges facing professionals and parents in protecting and educating them; • Raise awareness of resources which can be used to support children, young people and parents/carers in supporting safe and responsible online behaviours. 	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Have an enhanced understanding of the risks of the online environment for children and young people; • Have a greater understanding of how to support parents, children and young people in navigating the digital environment safely. 	<p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role, and/or those who carry out direct work with children, young people and their families.</p>	<p>Those taking part in this course must have completed the Essential Protecting People E-Learning Modules.</p>

[Chronologies of Significant Events for Children and Young People Practice Workshop](#)

Dates: to be confirmed

Time: 0915 hrs – 1300 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>The aim of this practice workshop is to increase practitioner confidence in the completion, maintenance, analysis and review of single agency and integrated chronologies; promote earlier intervention and improve outcomes for children, young people and their families.</p>	<p>By the end of the workshop participants should:</p> <ul style="list-style-type: none"> • Be familiar with the purposes of chronologies and how they can be used to promote the wellbeing and protection of children and young people; • Be able to recognise what situations may constitute significant events in the lives of children and young people; • Be aware of their responsibilities in regards to single agency and integrated chronologies and the importance of review, analysis and information sharing for better outcomes. 	<p>This practice workshop is aimed at staff who require to maintain and contribute to chronologies of significant events for children and young people. It will have particular relevance to: Social Workers; Named Persons; Lead Professionals and Designated Child Protection Officers.</p> <p>This workshop is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role and /or staff who have significant direct contact with children, young people and their families, forming more in-depth relationship with them.</p>	<p>This course builds on the content of previous courses and applicants must have completed the following learning:</p> <ul style="list-style-type: none"> • The Essential Protecting People E-Learning Modules • Child Wellbeing and Protection Training Course • Inter-Agency Working in Child Protection Training Course

Child Protection Case Conferences Course

Dates: to be confirmed

Time: 0915 hrs – 1500hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>The aim of this course is to consolidate participants understanding of the purpose and function of the Child Protection Case Conference and allow them to consider their own role and contribution.</p>	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Be able to explain the purpose and function of the Case Conference and describe the different types and format of Case Conferences; • Be able to understand the involvement of the family and the child in the Case Conference and the importance of gaining the child / young person’s views; • Have a clear understanding of the expectations associated with their role before, during and after the case conference; • Gain confidence in participating in a Child Protection Case Conference; • Have a clear understanding of the associated responsibilities which professionals have in the review of a family’s progress e.g. Core Group Meetings and the Child's Plan. 	<p>This course is aimed at staff who may require to attend and contribute to the Child Protection Case Conference process.</p> <p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role and/or staff who have significant direct contact with children, young people and their families, forming more in-depth relationship with them.</p>	<p>This course builds on the content of previous courses and applicants must have completed the following learning:</p> <ul style="list-style-type: none"> • The Essential Protecting People E-Learning Modules • Child Wellbeing and Protection Training Course • Inter-Agency Working in Child Protection Training Course

Working with Non-Engaging Families Course

Dates: 07 November 2018 and 29 March 2019

Time: 0915hrs – 1600 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>To enable practitioners to recognise non-engaging, evasive behaviours as well as hostile and potentially violent behaviours in child protection work and consider how these behaviours impact on interventions with children, young people and their families.</p>	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Be able to recognise the different ways in which parents and carers can avoid engaging with professionals in the process of change; • Recognise the impact of non-engagement (including disguised compliance) on children and young people; • Be aware of the potential issues which may influence behaviour; • Have increased knowledge about various tools and skills that can be used to address non-engagement; • Know where to access support and use systems to facilitate safe practice and improved outcomes for children and young people. 	<p>This child protection course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role and/or staff who have significant direct contact with children, young people and their families, forming more in-depth relationship with them.</p>	<p>This course builds on the content of previous courses and applicants must have completed the following learning:</p> <ul style="list-style-type: none"> • The Essential Protecting People E-Learning Modules • Child Wellbeing and Protection Training Course

Foundation Programme in Child Protection and Wellbeing (Advanced) Course

Dates: to be confirmed

Time: 0900hrs – 1630 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Intensive Contact Workforce</i>	Prior-Learning:
<p>To enable new and established members of staff to develop competence and confidence in child care and protection work through the consideration of a number of key theories, models and frameworks to support improved assessment and decision making.</p>	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Have developed skills in applying theories of child development, attachment and resilience to practice; • Have a deeper awareness of need and risk assessment principles and how to assess capacity for change within families; • Be familiar with practice requirements for effective case recording; • Have explored ways of working directly with children, young people and their families as a means of intervention and to support and enable them to share their views; • Know where to access the most current research and academic papers and a virtual toolbox of practice resources that can be used in practice. 	<p>This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who have a specific designated responsibility for child protection issues as part of their role and/or staff who have significant direct contact with children, young people and their families, forming more in-depth relationship with them.</p>	<p>This course builds on the content of previous courses and applicants must have completed the following learning:</p> <ul style="list-style-type: none"> • The Essential Protecting People E-Learning Modules • Child Wellbeing and Protection Training Course • Inter-Agency Working in Child Protection Training Course

Trauma Informed Practice Briefing for Supervisors and Managers

Dates: 28 August 2018

Time: 1130 hrs – 1300 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aim:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<p>To enhance supervisors and managers understanding of Trauma Informed Practice and to explore the role of trauma informed supervision for staff working with children, young people, adults and their families who are affected by trauma.</p>	<p>By the end of the session participants should have:</p> <ul style="list-style-type: none"> • Increased awareness of the Trauma Informed Training and Workshops offered to front line workers in P&K • Increased knowledge of trauma informed practice resources available to frontline workers in P&K • Increased knowledge about indications, and the management of, vicarious trauma within frontline workers 	<p>This course is aimed at frontline supervisors and managers and is open to the public, private and third sectors across Perth and Kinross.</p>	

Trauma Informed Practice 1 (in the context of Child Sexual Abuse and Exploitation) Learning and Development Course

Dates: 27 September 2018 and 26 February 2019

Time: 0930 hrs – 1530 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aims:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
To support practitioner understanding of the impact of trauma (with a focus on child sexual abuse and exploitation) on children, young people and adults.	By the end of the session participants will: <ul style="list-style-type: none"> • Have better recognition and understanding of the short and long term impacts of trauma • Have increased awareness in identifying the immediate needs of trauma affected people • Have increased understanding of supporting individuals affected by trauma to safely disclose • Be more knowledgeable about the importance of encouraging and/or supporting people’s recovery following trauma and • Have increased awareness of the needs of workers exposed to the details of trauma experienced by others. 	This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, those who carry out direct work with children, young people, adults and their families and those who have a specific designated responsibility for child and / or adult protection issues as part of their role.	This course builds on the content of previous courses and applicants should complete the following learning before applying: <ul style="list-style-type: none"> • The Essential Protecting People E-Learning Modules

Trauma Informed Practice 2 (Grounding Techniques) Workshop

Dates: 06 November 2018 and 13 June 2019

Time: 0930 hrs – 1330 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aims:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
To support practitioners who are directly working with of the impact of trauma, with a focus on child sexual abuse and exploitation, on young people and adults.	By the end of the session participants will have: <ul style="list-style-type: none"> • Increase knowledge and understanding of the importance of stabilisation and grounding of young people and adults who have experienced trauma • Increased knowledge and understanding of practical techniques and information to support: <ul style="list-style-type: none"> ▪ Anxiety ▪ Flashbacks ▪ Panic Attacks ▪ Dissociation ▪ Self-Harm 	This course is open to front line staff and managers in the public, private and third sectors across Perth and Kinross, who carry out direct work with children, young people, adults and their families and those who have a specific designated responsibility for child protection and / or adult protection issues as part of their role.	This course builds on the content of previous courses and applicants must have completed the <i>Trauma Informed Practice 1 (in the context of child sexual abuse and exploitation) Learning and Development Course</i> .

Court Skills Training

Dates: 02 November 2018

Time: 1000 hrs – 1600 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aims:	Learning Outcomes:	Target Audience: <i>The intensive contact workforce</i>	Prior-Learning:
<p>This course, delivered by Perth and Kinross Council Legal Services, has been developed to help prepare Social Work Staff for giving evidence in court, primarily in connection with permanence proceedings.</p>	<p>By the end of this course participants will:</p> <ul style="list-style-type: none">• Know what to expect if they are called as a witness• Know how they can prepare for giving evidence in court• Have developed an increased understanding of how best to record evidence• Be familiar with court processes, etiquette and your role in relation to permanence proceedings• Have a deeper awareness of cross examination and how evidence is heard in court.• Gain confidence and consolidate learning by participating and / or observing a simulated cross examination.	<p>This course is targeted at Social Work Staff (including SSCOs) from ECS Services for Children Young People and Families.</p> <p>If you work in another service / agency and would be interested in participating in this course, please note your interest by emailing ecslearninghub@pkc.gov.uk</p>	

Role Related GIRFEC and Child Protection Learning and Development Opportunities and Courses

[Training for Staff Providing the Named Person Service](#)

Dates: 21 February 2019

Time: 0915hrs – 1600 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aims:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior-Learning:
<ul style="list-style-type: none"> • Provide opportunities for staff providing the Named Person service across Perth and Kinross to consider their role and responsibilities in relation to the Getting it right for every child (GIRFEC) approach in line with relevant legislation and National Guidance; • Apply scenario based learning to the assessment of wellbeing needs, chronologies, consideration of information sharing and the development and review of a Child’s Plan; 	<p>By the end of the course, participants should be able to:</p> <ul style="list-style-type: none"> • Explain the principles and values underpinning the GIRFEC approach including the requirement to seek and take account of the views of children, young people and their families; • Demonstrate how to apply national and local practice guidance and tools e.g. National Practice Model, Chronologies and other P&K Guides and Toolkits; • Describe the role and responsibilities of 	<p>This course is aimed at staff tasked with the role of providing the Named Person service and their Line Managers e.g. Primary Headteachers, Depute Headteachers, Principal Teachers of Guidance / Support, Health Visitors, Youth Service Staff.</p> <p>This course is open to staff from the public and private sectors across Perth and Kinross. It can be delivered on an inter-agency and / or single agency basis.</p>	<p>In addition to completing this course, it is strongly advised that applicants undertake the following learning:</p> <ul style="list-style-type: none"> ▪ The Essential Protecting People E-Learning Modules; ▪ <i>The ‘Child</i>

<ul style="list-style-type: none"> • Provide opportunities to share discuss and review practice including current PKC processes and paperwork. 	<p>staff providing the Named Person service as defined by the Children and Young People (Scotland) Act 2014;</p> <ul style="list-style-type: none"> • Describe effective partnership working between Named Persons, Lead Professionals, other agencies and plan partners; • Recognise how staff providing the Named Person service can seek assistance, and recognise when factors may indicate the requirement for a Child's Plan, child protection interventions or compulsory measures; • Demonstrate an outcome focused approach to planning for children, young people and their families using the Tayside Child / Young Person's Plan (CYPP) and explore how to develop, manage and review a Child's Plan. 		<p><i>Wellbeing and Protection'</i> Training Course (1 Day);</p> <ul style="list-style-type: none"> ▪ The '<i>Inter-Agency Working in Child Protection'</i> Training Course (1 Day) either before or within 12 months of commencing the role.
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Designated Child Protection Officer Course

Dates: 12 September 2018; 08 February 2019 and 08 May 2019

Time: 0900 hrs – 1630 hrs

Applying for a Place: **Internal Perth and Kinross Council Staff** – Apply through the ‘Training Request’ tab on [MyView](#).
External Applicants - Complete the new [CPD1 Form for External Applicants](#)

Aims:	Learning Outcomes:	Target Audience: <i>The Specific and Intensive Contact Workforces</i>	Prior / Additional Learning:
<p>As part of the suite of training for those due to commence the role of Child Protection Officer (CPO) for their establishment, this course aims to:</p> <ul style="list-style-type: none"> • expand on existing child protection knowledge gained from undertaking other CPC child protection courses; • introduce participants to the role and responsibilities of the designated child protection officer; • provide up-to-date information about current child protection issues and policies and procedures operating 	<p>By the end of the course participants should:</p> <ul style="list-style-type: none"> • Be able to describe the role and responsibilities of the Designated Child Protection Officer and feel more confident in fulfilling that role; • Have enhanced knowledge of current legislation, policies, procedures and guidance and know how to use these to fulfil their responsibilities; • Be able to describe good practice principles in responding to concerns about children. 	<p>This course is aimed at inter-agency staff due to commence, or newly engaged in, the role of designated Child Protection Officer (CPO) for their establishment.</p> <p>This course is open to all front line staff and managers in the public, private and third sectors across Perth and Kinross and may be delivered on an inter-agency or single agency basis.</p>	<p>In addition to completing this course, it is strongly advised that applicants undertake the following learning before taking up the role of CPO:</p> <ul style="list-style-type: none"> ▪ The Essential Protecting People E-Learning Modules; ▪ <i>The ‘Child Wellbeing and Protection’</i> Training Course (1 Day); ▪ The <i>‘Inter-Agency Working in Child Protection’</i> Training Course (1 Day) either

<p>within Perth and Kinross;</p> <ul style="list-style-type: none">• To increase knowledge about child concern and child protection processes.			<p>before or within 12 months of commencing the role.</p>
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Other Child Protection Learning and Development Courses and Emerging Themes

Throughout the year the CPC will monitor emerging child protection themes and will endeavour to make available additional learning and development opportunities to meet staff learning and development needs.

These opportunities will be circulated locally and advertised on both the [ECS Learning Hub Website](#) and the [Protecting People through Learning and Development](#) page of the Perth and Kinross Council Website.

Further Information and Advice

If you require any further information and advice regarding inter-agency learning and development opportunities available through Perth and Kinross CPC then please contact:-

ECS Learning Hub, Perth & Kinross Council, Education & Children's Services, 2 High Street, Perth, PH1 5PH

Web: www.ecslearninghub.org.uk

E-Mail: ecslearninghub@pkc.gov.uk

Telephone Number 01738 476345 / 476277

Or

GIRFEC:

Catrina Scobbie, ECS GIRFEC Development Officer

Email: CScobbie@pkc.gov.uk

Telephone Number 01738 477861

Child Protection:

Ross Drummond, Child Protection Inter-Agency Co-Ordinator

Email: RDrummond@pkc.gov.uk

Telephone Number: 01738 476881