



PERTH AND KINROSS INTEGRATION JOINT BOARD

Council Building
2 High Street
Perth
PH1 5PH

17 August 2017

With reference to the meeting of the **Perth and Kinross Integration Joint Board** to be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Friday 18 August 2017** at **10.30am**, I now enclose a revised copy of **Item 3** on the agenda.

If you have any queries, please contact Danny Williams on 01738 475144 or e-mail committee@pkc.gov.uk.

Robert Packham
Chief Officer

Voting Members

Councillor C Reid, Perth and Kinross Council (Chair)
Councillor C Ahern, Perth and Kinross Council
Councillor X McDade, Perth and Kinross Council
Councillor E Drysdale, Perth and Kinross Council
L Dunion, Tayside NHS Board (Vice-Chair)
S Hay, Tayside NHS Board
J Golden, Tayside NHS Board
S Tunstall-James, Tayside NHS Board

Professional Advisers

J Pepper, Chief Social Work Officer, Perth and Kinross Council
R Packham, Chief Officer, Perth and Kinross Integration Joint Board
J Smith, Chief Financial Officer
Dr N McLeod, Independent Contractor
J Foulis, NHS Tayside
Dr N Prentice, NHS Tayside

Additional Members

Dr D Walker, NHS Tayside
Dr A Noble, External Advisor to Board

Stakeholder Members

F Fraser, Staff Representative, Perth and Kinross Council
A Drummond, Staff Representative, NHS Tayside
H MacKinnon, PKAVS (Third Sector Interface)
B Campbell, Carer Public Partner
M Mitchell, Service User Public Partner

PERTH AND KINROSS INTEGRATION JOINT BOARD

18 AUGUST 2017

AGENDA

3. Minute of Meeting of the Perth and Kinross Integration Joint Board of 30 June 2017 (Pages 1-8)

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Friday 30 June 2017 at 9.30am.

Present:

Voting Members

Councillor C Ahern, Perth and Kinross Council
 Councillor E Drysdale, Perth and Kinross Council
 Councillor C Stewart, Perth and Kinross Council (substituting for Councillor X McDade)
 L Dunion, Tayside NHS Board (Vice-Chair)
 S Hay, Tayside NHS Board (left during consideration of Item 8.1)
 J Golden, Tayside NHS Board
 S Tunstall-James, Tayside NHS Board (left during consideration of Item 8.1)

Professional Advisers

J Pepper, Chief Social Work Officer, Perth and Kinross Council
 R Packham, Chief Officer
 J Smith, Chief Finance Officer
 J Foulis, NHS Tayside
 Dr N Prentice, NHS Tayside

Additional Members

Dr D Walker, NHS Tayside
 Dr A Noble, External Advisor to Board

Stakeholder Members

A Drummond, Staff Representative, NHS Tayside
 C Gallagher, PKAVS (Third Sector Interface) (substituting for H MacKinnon)
 B Campbell, Carer Public Partner
 S Cole, Service User Public Partner

In Attendance:

J Fyffe, Senior Depute Chief Executive, Perth and Kinross Council; G Taylor, S Hendry, R Fry, P Henderson and L Cameron (all Perth and Kinross Council); L Hamilton, K Russell, V Johnson, V Aitken, Dr H Dougall and E Devine (all NHS Tayside); M Summers, Substitute Carer Public Partner.

Apologies:

Councillors C Reid and X McDade, Dr N McLeod, F Fraser, H MacKinnon, K Wilson and D Fraser.

L Dunion, Chair.

1. WELCOME AND INTRODUCTIONS

L Dunion welcomed all those present to the meeting and apologies were noted as above.

L Dunion paid tribute to A Gourlay who had recently stepped down from her role as Service User Public Partner on the Board and thanked her for all her commitment to the work of the Partnership.

Several Board members referred to the large number of documents contained within the business for the meeting, particularly the number of pages contained within Item 8.1 on the agenda, and the late issue of these documents to members. It was agreed that reports and associated documents would be condensed as much as possible for future meetings, and that every effort would be made to ensure that these were issued in sufficient time to ensure members to be able to give them proper consideration.

2. DECLARATIONS OF INTEREST

In terms of the Perth and Kinross Integration Joint Board Code of Conduct, Councillor C Stewart asked that it be noted that his employer regularly undertakes work on behalf of NHS Tayside.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth and Kinross Integration Joint Board of 24 March 2017 was submitted and approved as a correct record.

4. ACTION POINT UPDATE

There was submitted and noted the action point update for the Perth and Kinross Integration Joint Board as at 30 June 2017 (G/17/87).

5. MATTERS ARISING

There were no matters arising from the previous minute.

6. MEMBERSHIP UPDATE

There was submitted a report by the Chief Officer (G/17/88) providing an update to the membership of the Perth and Kinross Integration Joint Board following the Scottish Local Government Elections on 4 May 2017.

Resolved:

- (i) The changes in Board membership be noted;
- (ii) The updated membership, as detailed in Appendix 1 of Report G/17/88, be agreed.

7. FINANCE AND GOVERNANCE

7.1 MEMBERSHIP OF AUDIT AND PERFORMANCE COMMITTEE

The Board agreed to homologate the decision, in consultation with the Chair, Vice-Chair, Chief Officer and Perth and Kinross Council members of the Board to appoint Councillors C Ahern and E Drysdale to the Audit and Performance Committee.

7.2 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 28 MARCH 2017

The minute of meeting of the Audit and Performance Committee of 28 March 2017 was submitted and approved as a correct record.

7.3 ACTION POINTS FROM THE AUDIT AND PERFORMANCE COMMITTEE OF 28 MARCH 2017

There was submitted and noted the action point update for the Audit and Performance Committee as at 28 March 2017 (G/17/89).

7.4 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 27 JUNE 2017

L Dunion, Chair of the Audit and Performance Committee, referred to discussions that had taken place around governance development, internal control and risk management, the unaudited annual accounts 2016/17, as well as performance review. The Board noted the verbal update.

7.5 UNAUDITED ANNUAL ACCOUNTS

There was submitted a report by the Chief Finance Officer (G/17/90) presenting the Perth and Kinross Integration Joint Board's Unaudited Annual Accounts for the financial year 2016/17 in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

Resolved:

The Chief Finance Officer be authorised to sign the Unaudited Annual Accounts, as detailed in Report G/17/90.

7.6 FINANCE UPDATE

There was submitted a report by the Chief Finance Officer (G/17/91) setting out the 2016/17 financial out-turn, along with the progress made by the Chief Finance Officer in agreeing the 2017/18 budget requisition from NHS Tayside.

Resolved:

- (i) The year-end overspend of £225k for 2016/17 be noted.

- (ii) The 2017/18 budget proposition from NHS Tayside for Core Hospital, Community and Other hosted services and the associated savings plans, as detailed in Report G/17/91, be approved.
- (iii) The Chief Officer and Chief Finance Officer be requested to work with NHS Tayside Directors to formally develop an indicative three year financial plan for Inpatient Mental Health Services that embeds the anticipated revenue impact from the Mental Health Option Review Preferred Option and bring this back to the next meeting of the Integration Joint Board.
- (iv) The Chief Officer be requested to take forward with both Perth and Kinross Council and NHS Tayside formal discussions around the sufficiency of the GP Prescribing budget and the impact on the risk sharing arrangements within the Integration Scheme with specific regard to the GP Prescribing budget.

7.7 HOSTED SERVICES – MEMORANDUM OF UNDERSTANDING

There was submitted a report by the Chief Officer (G/17/92) (1) asking the Perth and Kinross Integration Joint Board to note further progress in agreeing the hosting arrangements between the Perth and Kinross, Angus and Dundee Integration Joint Boards; and (2) setting out for approval proposals to improve reporting on hosted services across all three Integration Joint Boards for 2017/18.

Resolved:

- (i) The progress made in developing detailed service arrangements to support the Memorandum of Understanding be noted.
- (ii) The proposed basis for resource allocation and the risk sharing agreement for 2017/18, as detailed in Report G/17/92, be agreed.
- (iii) The proposed financial reporting framework for 2017/18, as detailed in Report G/17/92, be agreed.

THE MEETING ADJOURNED FOR A TEN MINUTE RECESS AND RECONVENED AT 10.47AM.

8. DEVELOPING STRATEGIC OBJECTIVES

8.1 MENTAL HEALTH SERVICE REDESIGN TRANSFORMATION PROGRAMME – OPTION REVIEW REPORT AND CONSULTATION PLAN

There was submitted a report by the Chief Officer (G/17/93) (1) describing the option development, modelling and appraisal process for the Mental Health Service Redesign Transformation Programme; and (2) presenting the preferred option for approval and the rationale for its selection.

It was noted that the proposal has been presented to NHS Tayside Board, Angus and Dundee Integration boards for noting and for comment before being presented to Perth and Kinross Integration Joint Board for approval. Perth and Kinross Integration Joint Board are asked to formally approve progression to a period of formal consultation on the preferred option from 3 July 2017 to 3 October 2017.

N Prentice, K Russell, L Hamilton, V Johnson and E Devine provided a presentation to the Board on the proposals, and further information was circulated providing an update on comments on the preferred option from various Health and Social care and NHS Boards and Committees within Tayside. Members of the Board had the opportunity to ask questions on the present option and on the circulated information.

S HAY AND S TUNSTALL-JAMES BOTH LEFT THE MEETING AT THIS POINT.

Councillor C Stewart proposed that in relation to Recommendation (v) in Report G/17/93, that the Board proceed to formal consultation on the preferred option, that formal consultation take place on all of the four options outlined in the Option Review report. NHS Tayside staff advised that this would not be possible in terms of Scottish Government guidance, on consulting on the delivery of local healthcare services.

Resolved:

- (i) The content of the Option Review Report and supporting appendices, as detailed in Report G/17/93, be noted;
- (ii) The process followed in undertaking the review and the level of engagement involved in the preparation and consideration of options for future General Adult Psychiatry and Learning Disability services be noted;
- (iii) The methodology used to identify the preferred option and justification for its choice over other options considered be noted;
- (iv) The content of the consultation plan, as detailed in Appendix 4 to Report G/17/93, be noted;
- (v) Option 3A of the Option Review Report be approved as the preferred option to progress to seek views on during the formal three month consultation phase;
- (vi) The requirement to proceed to a three month period of formal consultation from 3 July 2017 to 3 October 2017 in line with Scottish Government guidance on major service change be approved.

COUNCILLOR C STEWART REQUESTED THAT HIS DISSENT BE RECORDED IN RELATION TO ITEM (V) OF THE DECISION.

8.2 GENERAL PRACTITIONER PRESCRIBING AND LOCALITY ENGAGEMENT

There was submitted and noted a report by the Chief Officer (G/17/94) on progress regarding General Practitioner Prescribing and Locality Engagement in Perth and Kinross.

IT WAS AGREED TO DEFER ITEMS 8.3 ON THE AGENDA, TECHNOLOGY ENABLED CARE (TEC) STRATEGY (2016-2019), TO THE NEXT MEETING OF THE BOARD.

9. REDESIGNING CARE

9.1 STEPPING INTO THE FUTURE – RESHAPING CARE AT HOME

There was submitted a report by the Chief Officer (G/17/96) outlining the recent options appraisal to agree the future delivery of Care at Home Services delivered by the health and social care partnership.

Resolved:

- (i) The direction for Care at Home Services, as outlined in Option 5 in Report G/17/96, be agreed.
- (ii) A Reshaping Care at Home Transformation Project be established including the proposed funding arrangements for the internally delivered service, to oversee the development of the new Care at Home model, to report progress into the Partnership's Transformation Board, be approved.
- (iii) Perth and Kinross Council be directed to progress the above actions.

10. HEALTH AND SOCIAL CARE JOINT WORKFORCE AND ORGANISATIONAL STRATEGY

There was submitted and noted a report by the Chief Officer (G/17/97) on the progress to date and proposed future activity in developing the Joint Workforce and Organisational Development Strategy.

11. UPDATE PAPERS FOR INFORMATION

The following items were submitted and noted for information:

11.1 EQUALITY OUTCOMES PROGRESS REPORT

Report by Chief Officer (G/17/98)

11.2 PLANNING SERVICES FOR CHILDREN, YOUNG PEOPLE AND FAMILIES AND UPDATE ON STANDARDS AND QUALITY IN CHILD PROTECTION

Report by Head of Service for Children, Young People and Families and Chief Social Work Officer, Perth and Kinross Council (G/17/99)

11.3 CLINICAL, CARE & PROFESSIONAL GOVERNANCE PROGRESS REPORT

Report by Chief Officer (G/17/100)

11.4 ADULT SOCIAL WORK AND SOCIAL CARE JOINT BUSINESS MANAGEMENT AND IMPROVEMENT PLAN 2017/18 AND ANNUAL PERFORMANCE REPORT

Report (G/17/101)

12. FUTURE MEETING DATES 2017

Friday 18 August 2017 at 10.30am

Tuesday 26 September 2017 at 3.00pm (Special meeting to approve the audited Annual Accounts 2016/17)

Friday 13 October 2017 at 10.30am

Friday 15 December 2017 at 10.30am

All meetings to take place at the Perth and Kinross Council Offices, 2 High Street, Perth. Board Meetings to begin at 10.30am with Development Sessions beginning at 9.00am as required.

